

Board Agenda
January 20, 2021 – 6:30 p.m.

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our January 20, 2021 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. January 20, 2021. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 862 0540 7085

All agenda items may be acted upon by the Board of Trustees

A. Roll Call

Asma Akhras, Donald Damon, Marian Krupicka,
Crystal Megaridis, Victoria Suriano

B. Mission Statement: We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.

We empower & guide each visitor.

We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

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|---------------------------------------------------------------------------------------------|--------|
| 1. ILA to IDPH re: Vaccines for Library Workers | Page 4 |
| 2. Letter from Bukovac to DuPage County Health Department Re: Vaccines for Library Staff | Page 5 |
| 3. Letter from Bukovac to DuPage County Board of Health Re: Vaccines for Library Staff | Page 7 |

E. Omnibus Consent Agenda

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|-------------------------------------------------------------|---------|
| 1. Minutes of Regular Board Meeting, December 9, 2020 | Page 9 |
| 2. Action on Bill/Additional Bills | Page 12 |
| 3. Determination to Dispose of Property | Page 17 |
| 4. Determination to Dispose of Equipment | Page 18 |
| 5. Delete Two Executive Session Tapes from January 16, 2019 | |

Action

Omnibus Consent Agenda (continued)

| | | | |
|------|----------------------------------------------------|----------|-------------|
| 6. | Policy Committee Meeting Minutes, January 13, 2021 | Page 19 | |
| 7. | Proposed Changes to Policies | Page 21 | |
| 200 | By-Laws | Page 22 | |
| 440 | Information Services | Page 30 | |
| 450 | Library Sponsored Programming | Page 32 | |
| 500 | Materials Selection | Page 33 | |
| 800 | Personnel | Page 37 | |
| 420 | Library Cards | Page 78 | |
| 430 | Circulation of Materials | Page 80 | |
| 431 | Fines and Charges | Page 81 | |
| 432 | Homebound Services | Page 82 | |
| 433 | Suspension/Limitation of Privileges | Page 83 | |
| 455 | Group Tours/Programs | Page 84 | |
| 456 | Proctoring | Page 84 | |
| 471 | Social Media | Page 85 | |
| 474 | Maker Equipment | Page 86 | |
| 475 | Miscellaneous Equipment | Page 87 | |
| 490 | Process for Patron Complaint | Page 88 | |
| 650 | Conference Rooms | Page 89 | |
| 660 | Meeting Rooms | Page 90 | |
| 680 | Video Surveillance | Page 93 | |
| 700 | Identity Protection | Page 94 | |
| 1000 | Emergency Closing | Page 97 | |
| 1010 | Emergency and Disaster Plans | Page 97 | |
| F. | Items Deleted from Omnibus Consent Agenda | | Action |
| G. | Library Director's Report | Page 98 | Information |
| H. | Department Reports | | Information |
| 1. | Assistant Director | Page 102 | |
| 2. | Marketing | Page 104 | |
| 3. | Adult | Page 106 | |
| 4. | Circulation | Page 108 | |
| 5. | Technology and Technical Services | Page 110 | |
| 6. | Youth | Page 115 | |
| I. | Staff Report none | | |
| J. | Reports | | |
| 1. | Treasurer's Report | Page 128 | Information |
| 2. | Chamber Reports (Jensen) | Page 132 | Information |
| 3. | RAILS | Page 133 | Information |
| 4. | Building and Grounds Committee (none) | | |
| 5. | Finance Committee (none) | | |
| 6. | Planning/Outreach Committee (none) | | |
| 7. | Policy Committee (none) | | |

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|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|
| K. | Unfinished Business | | |
| | 1. Renovation Update | | Information |
| L. | New Business | | |
| | 1. Continuation of FFCRA Paid Sick Leave | Page 139 | Action |
| | 2. Motion that Bukovac May Approve Change Orders Under \$10,000 | | Action |
| | 3. Proposal to Replace Two Service Desks at a Maximum Cost Of \$20,000 | Page 140 | Action |
| | 4. Proposal to Replace Carpeting in Middle School Lounge at a Maximum Cost of \$2,200 | Page 147 | Action |
| | 5. Open Trustee Position | | Discussion |
| | 6. Resolution 2021-A Honoring Taylor Frawley | Page 149 | Action |
| M. | Meetings Scheduled | | |
| | none | | |
| N. | Closed Session as allowed by 5ILCS, Act 120/2 (c)(21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. | | |
| O. | Return to Open Session and Report of Any Action Taken | | |
| | 1. Minutes of Closed Session Meeting, February 26, 2020 | | |
| | 2. Open or Close Any Closed Session Minutes | | |
| P. | Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. (Annual Review of Library Director) | | |
| Q. | Return to Open Session and Report of Any Action Taken | | |
| | 1. Director's Salary Increase | | |
| | 2. Any Other Actions | | |
| R. | Community Events | | |
| S. | Library Events | | |
| T. | Adjournment | | |