

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 17, 2024

**Board of Trustees Regular Meeting
January 17, 2024 – 6:30 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 6:35 p.m. Secretary Krupicka called the roll. Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez

Absent: Victoria Suriano

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jen Ripka

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Darien Woman's Club to Birmingham re: Soap Collection

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 15, 2023

2. Action on Bills/Additional Bills

3. Determination to Dispose of Property

Rodriguez moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point, Resource Services Librarian Jen Ripka gave her staff report. She left at 7:10 and the Board continued with the rest of the agenda.

G. Library Director's Report

Patrons can now pay fines on the SWAN app.

H. Department Reports

Lawson recapped her written reports from the packet.

- I. Staff Report – Jen Ripka, Resource Services Librarian – spoke to the Board about eBooks and eAudio at IPPL. Her presentation included the similarities and differences between the Hoopla and Libby platforms. Highlights from 2023 include: Ripka started ordering materials in the Cost per Circ format which has reduced wait times and saved money; OverDrive eliminated their original app and now Libby is the only app with the OverDrive collection on it; OverDrive introduced new features for digital periodicals including The Newsstand and Magazine Rack; Ripka established our Advantage Plus Plan which allows us to share a curated selection of our digital materials within the consortium while still giving priority to our patrons. Ripka reported that IPPL had 120,322 total circulations across both Hoopla and Libby in 2023. Going forward she would like to increase our CPC ordering, grow our Advantage Plus, and continue to evaluate new platforms.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report.
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business

None

L. New Business

1. Review of Serving our Public 4.0: *Standards for Illinois Public Libraries* - The State requires libraries to review these standards every year. The library meets all of the core standards. We will soon begin working on developing the library's next five-year Strategic Plan. With respect to the Governance and Administration Checklist, the Policy Committee will discuss a written succession plan policy at their upcoming meeting.
2. Trustee Vacancy - There is a vacancy on the Board due to the resignation of Sri Rao. The Board is required to fill a Trustee vacancy within 90 days. If it isn't filled within 90 days, the Illinois State Library may fill it for us. The new Trustee would serve until the April 2025 election.
3. Committee Appointments – With the Trustee vacancy, there is an opening on the Policy Committee and on the Planning/Outreach Committee. If anyone is interested in switching committees let Birmingham know.

- M. At 7:26 p.m. Rodriguez moved, Raftis seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: None. Absent: Suriano. Motion carried unanimously.

N. Return to Open Session

At 7:40 p.m. Krupicka moved, Palmisano seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: none. Absent: Suriano.

Motion carried unanimously.

1. Closed Session Minutes, 1/18/23 – Rodriguez moved, Raftis seconded to approve the closed session minutes dated 1/18/23. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.
2. Open or Close All Closed Session Minutes - Krupicka moved, Palmisano seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

O. Meetings Scheduled

A Policy Committee Meeting is scheduled for January 23 at 5:30 p.m.

P. Adjournment

At 7:42 p.m. Raftis moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

Marian Krupicka, Secretary