

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of April 21, 2021

**Board of Trustees Regular Meeting
April 21, 2021 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our April 21, 2021 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. April 21, 2021. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Telephone:

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Webinar ID: 831 2126 5941

A. Roll Call

President Suriano called the meeting to order at 6:33 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: Donald Damon

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment - none

D. Communications and Announcements

1. ATLAS Trustee Day, Saturday, May 22

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, March 17, 2021
2. Action on Bills/Additional Bills
3. Ordinance #2021-1 Authorizing Non-Resident Cards

Akhras moved, Megaridis seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carried unanimously

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Based on new information from the CDC, RAILS is no longer requiring that libraries quarantine items before sending them through ILL delivery and we have decided the library will no longer quarantine returned items. We will also stop cleaning tables, computers, and other surfaces but we will provide supplies for patrons who want to clean areas they are using. We are returning to the old way of handling holds. Pulled items will be on the hold shelves for seven days and checked out to the patron at the time of pickup, either inside the building or at the drive-up. Patrons can pay with a credit card at the drive-up. SWAN is working on a way for patrons placing a hold to be able to indicate whether they want to pick up their items inside the building or at the drive-up. Bukovac reported that the library's finances are doing well. Our total non-resident income is over 100% of what she projected. We will be under budget in our spending. There are a few items that will need to be addressed but they can be paid out of the operating budget. These include: the coil in our chiller needs to be replaced and we are checking the warranty and quotes; landscaping costs; with respect to the renovation, Tri-State's review indicated that our strobes and sprinklers are not up to code in some areas and need to be synchronized.

H. Department Reports

I. Staff Report – none

J. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

K. Unfinished Business

1. Renovation Update – We've been busy cleaning out the staff workrooms so the men can do the painting and carpeting in those areas. They will be starting on the administration workroom on Wednesday. There is work going on throughout the building. They will be working through the weekend so that we will be ready to reopen on Monday. Bukovac met with the architect and signage company today.

L. New Business

1. Proposed Policy 474 Maker Studio – Megaridis moved, Krupicka seconded to approve Proposed Policy 474 Maker Studio. Ayes: Akhras, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carries unanimously.
2. Changing Day of Monthly Board Meeting – Bukovac received a request from one of the new trustees, Themis Raftis, to change the day of the monthly board meeting because he works on Wednesday evenings. The consensus was that the board meeting should remain on the third Wednesday of every month. The Trustees agreed they each have other responsibilities throughout the month; the election comes every two years and they don't want to set a precedent that the meeting day can be changed whenever someone new has a conflict; people shouldn't run for a position if they can't fulfill the responsibilities; it's not fair to others who wanted to run for the position but didn't because they couldn't make the monthly meeting day. The Trustees would welcome Themis to the Board and they hope he can rework his schedule because it's important to have a full Board. Suriano will contact Themis and let him know what the Board decided. Bukovac will be conducting an orientation with the new trustees on May 4.
3. Resolution #2021-B Honoring Asma Akhras – Suriano read the resolution out loud. Megaridis moved, Krupicka seconded to approve Resolution #2021-B Honoring Asma Akhras. Ayes: Akhras, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carries unanimously.
4. Appointment of Nominating Committee – Damon, Krupicka, and Megaridis will be on the committee.

M. Scheduled Meetings

1. A Building and Grounds Committee meeting is scheduled for April 30 at 10:30 a.m.
2. A Finance Committee meeting was scheduled for June 9, 2021 at 1 p.m.

N. Community Events

O. Library Events

P. Adjournment

At 7:36 p.m. Akhras moved, Megaridis seconded to adjourn the meeting. Ayes: Akhras, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

Crystal Megaridis, Secretary