

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of August 17, 2016

**Board of Trustees Regular Meeting  
August 17, 2016 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Crystal Megaridis, Victoria Suriano

Absent: Marian Krupicka, Julia Lacayo, Diane Ruscitti

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Tony Lucarelli, Jez Layman

Others:

President Suriano asked for additions and/or corrections to the agenda. Bukovac added item #D3 to Communications and Announcements, Fitzgerald to IPPL re: Marion E. Weston Trust Administration.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Tony Lucarelli and Jez Layman each gave their staff report (Item I). Lucarelli left at 7:05 p.m. and Layman left at 7:35. The Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. DeJesus to Williams re: Story Time at the Countryside Bank
2. Illinois Library Association Conference Trustee Day
3. Fitzgerald to IPPL re: Marion E. Weston Trust Administration

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, July 20, 2016
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Semi-Annual Statement of Receipts and Disbursements
5. Annual Statement of Receipts and Disbursements
6. Approval of FY2016 Illinois Public Library Annual Report
7. Proposed Change to Personnel Policy 805.3
8. Proposed Change to Personnel Policy 802.6.6
9. Proposed Change to Library Cards Policy 420.7
10. Approval of Planning/Outreach Committee Minutes July 26, 2016

11. Resolution #2016-B Authorizing Distribution of Trustee Election Materials and Acceptance of Petitions

Megaridis moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Megaridis moved, Deshmukh seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Candidates for the 2017 election can begin circulating their petitions on September 20. We will have the packets available at the September 21 Board Meeting for the Trustees that are up for re-election.

H. Department Reports

Birmingham is in the process of receiving quotes from firms that can help us with the masonry bid process. She just got a lead on several other companies to get quotes from and is hoping to receive them in time for the September Board Meeting.

I. Staff Report – Suriano welcomed the library's new Head of Adult Services, Tony Lucarelli. Lucarelli gave the Board an overview of his educational background as well as his professional experience in and out of libraries.

Jez Layman, Adult Services Librarian, spoke to the Board about service to patrons in their 20s and 30s. She reported that statistically this group uses the library very little or not at all. They tend to use the library as children and then come back later in their adult life with children of their own. In the fall of 2015, IPPL created the #LibSocial programming series with programs and services designed specifically for library users in their 20s and 30s giving them an opportunity to meet others in their age group with the same interests. Layman highlighted programs the library has hosted including Board Game Night and Art Therapy Night, both of which occur once a quarter. Layman reviewed various statistics including attendance by age, gender, town, and referral source. We are the only library in this area that is consistently offering programs to this age group. IPPL has been offering the GenLit Book Discussion to 20-30somethings but prior to #LibSocial we didn't have programming designed specifically for them. We have received positive feedback and are starting to attract new people. The Board thanked Layman for her report and is happy we are finding ways to get this age group back into the library.

J. Reports

1. Chamber Reports – backup in packet. Bukovac noted that we are once again in the park district's catalog.
2. RAILS – backup in packet.
3. Building and Grounds Committee- no report
4. Finance Committee – no report
5. Planning/Outreach Committee – Suriano reviewed the minutes from the July 26<sup>th</sup> meeting which were approved tonight in the Omnibus Consent Agenda. The committee discussed a possible annexation vote for the Darien areas of Water Tower Townhomes and Farmingdale Village including the pros and cons of the vote as well as strategies for a referendum. Letters have gone out to the 41 households in Farmingdale that have purchased non-resident cards to see if there is any interest in a referendum.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Proposed Changes to Operating Budget – Bukovac reviewed the proposed changes to the 2016-2017 operating budget. Megaridis moved, Damon seconded to approve the revised 2016-2017 operating budget. Ayes: Damon, Deshmukh, Megaridis, Suriano. Nays: None. Absent: Krupicka, Lacayo, Ruscitti. Motion carried unanimously.
2. Library Overdue Fines – The Trustees discussed the backup in the packet that compares overdue fines among libraries around IPPL and libraries with similar populations and budgets. They agreed that IPPL’s overdue fine for feature film DVDs is a good bargain especially when compared to Netflix and Comcast—our items are free for a week! They discussed the possibility of increasing overdue fines on adult books but keeping fines on children’s books as is. Bukovac said we are trying to get a report from SWAN separating out how much fine revenue was generated for adult, children and teen books. Discussion also included the fact that IPPL’s fines have remained the same since it opened, items can be renewed on-line, and items are free if returned on time The Board will continue the discussion at next month’s meeting.

M. Closed Session

At 8:20 p.m. Deshmukh moved, Damon seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Roll call vote. Ayes: Damon, Deshmukh, Megaridis, Suriano. Nays: None. Absent: Krupicka, Lacayo, Ruscitti. Motion carried unanimously.

N. Return to Open Session and Report of Any Action Taken

At 8:40 p.m. Deshmukh moved, Megaridis seconded to go back into open session. Roll call vote. Ayes: Damon, Deshmukh, Megaridis, Suriano. Nays: None. Absent: Krupicka, Lacayo, Ruscitti. Motion carried unanimously. No action was taken.

O. Scheduled Meetings

P. Community Events

Q. Library Event

R. Adjournment

At 8:43 p.m. Deshmukh moved, Megaridis seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary