

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of February 17, 2021

**Board of Trustees Regular Meeting
February 17, 2021 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our February 17, 2021 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. February 17, 2021. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799

Webinar ID: 892 3422 8081

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon (joined meeting at 7:20 p.m.), Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Natalie Williams

Others: Nader Najjar, a Willowbrook patron, listened remotely (with respect to item C) - left at 7:40 p.m.

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment – Bukovac read aloud Mr. Najjar’s statement regarding removing fines from IPPL. The Board will table discussion for a future meeting, particularly as the budget is prepared for the new fiscal year. They noted that new trustees will be coming onto the board after the election and can participate in the discussion. They asked Bukovac to thank Mr. Najjar for his comments and to let him know the topic will be on a future agenda.

D. Communications and Announcements

1. Herbert to Bukovac re: Thank You for Soap Collection
2. Walsh to Library re: Library Name – Suriano read aloud the email from Mr. Walsh. The Board will table discussion for a future meeting. They again noted that new trustees will be coming onto the board after the election and should be the ones participating in the dialogue.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, January 20, 2021
2. Action on Bills/Additional Bills
Megaridis moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point, Williams gave her staff report (item I). She left the meeting at 7:10 and the Board continued with the rest of the agenda.

G. Library Director’s Report

Bukovac reported that Jennifer Asimakopoulos, Assistant Head of Adult Services, is resigning as of March 18. She has taken a position as Head of Adult Services at Wheaton Public Library. Bukovac said it’s a fabulous opportunity for Jennifer to continue her professional growth. We will be hiring for her position. At the December meeting, Megaridis and Krupicka indicated they knew people who expressed interest in the open trustee position but after further conversation the interested parties changed their minds.

H. Department Reports

- I. Staff Report – Natalie Williams, Head of Youth Services, gave a presentation on Grab Bag Services. This is a new service that was introduced after the library reopened in July. It’s been a way to provide hands-on activities during COVID and now during the renovation. Youth Services puts together bags that include all the supplies and instructions needed to do an activity. To date they have handed out 2,073 bags targeting early literacy, mid-kids, teens, and families. A new grab bag is released every two weeks for each age group. The service has been a wonderful way to keep kids engaged while in-person library events/classes are suspended and all play/learning spaces in the department are closed. Youth Services has also paired grab bags with zoom classes to provide both the materials and interactive instruction. The Board thanked youth services for providing this great outreach service.

J. Reports

1. Treasurer's Report – backup in packet.
2. Chamber Reports – backup in packet.
3. RAILS – backup in packet.
4. Building and Grounds Committee – no report
5. Finance Committee – no report
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

K. Unfinished Business

1. Renovation Update – Bukovac had nothing to add to the renovation update in her report.
2. Update on New Service Model – A new service model was developed in 2019 as part of the library's visioning work and strategic planning. We had begun moving to the new model when the library had to close due to COVID. We resumed working on it in the fall of 2020 and have continued to date. The packet contains the power point presentation Bukovac gave to the Board in October 2019 explaining the data and reasoning behind moving to the new service model. Also in the packet is a breakdown of the new departments, their responsibilities and the services they will be providing, and an organizational chart. Bukovac noted that we've had to do things differently during COVID which included cross-training staff on services. Ironically, we were heading in that direction with our new service model before COVID hit. We plan on having the new model completely in place when the renovation is completed.

L. New Business

1. Library Rebranding – In September 2019 Bukovac asked if the Board wanted to look at developing a new visual brand for the library. The Board wanted to wait until the renovation design was set in case there was a design element they wanted to stress. The library last went through a visual rebranding in 2006 which included a new logo and color palate. The Board discussed the options for proceeding with a new logo that Bukovac presented in the backup. They would like to wait until the renovation is complete and then see what our graphic designer can do with our current logo to go along with the library's new look. At that point, they can decide whether they want her to go further and do a rebrand for the library.
2. Review of *Serving Our Public 4.0: Standards for Illinois Public Libraries* – The Per Capita Grant for 2021 requires libraries to review the entire publication. Bukovac noted that IPPL is in good condition. She reviewed the checklist in the packet which indicated the areas where we meet the standard, areas that we need to study further, and areas where we do not meet the standard. Some items may be viable in some parts of the State but may not fit our demographics. Discussion will continue during our strategic plan review this summer.

M. Scheduled Meetings

N. Community Events

O. Library Events

P. Adjournment

At 7:48 p.m. Megaridis moved, Damon seconded to adjourn the meeting. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Crystal Megaridis, Secretary