

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of January 17, 2018

**Board of Trustees Regular Meeting  
January 17, 2018 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7 p.m. Secretary Deshmukh called the roll.

Present: Asma Akhras, Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others:

President Suriano asked for additions and/or corrections to the agenda. Suriano added one item to Communication and Announcements, D3 Ground Rules for Meetings.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment

D. Communications and Announcements

1. Benes to Bukovac re: Thank You for Donation of Food Items
2. ILA Library Trustees Forum Workshop
3. Ground Rules for Meetings

Suriano distributed item D3. It addresses etiquette and courteous behavior. She thought it would be a useful tool for our Board meetings.

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 15, 2017
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Delete Two Executive Session Tapes from January 2016
5. Proposed Revision to Policy 420.1 Issuance of Library Cards
6. Proposed Deletion of Policy 420.3 Renewal of Library Cards
7. Proposed Revisions to Sexual Harassment Policy

Akhras moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Deshmukh seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Ribbon cutting for the Sadowski makerspace will be on Saturday at 11 a.m. Mayor Weaver is attending the event. Bukovac distributed the patron survey results so the Trustees would have a chance to review them before discussion at the March meeting. Bukovac said she is starting a "word of the month" project with the Trustees. It will focus on what we want to talk to people about in the community. This month the word is "Wouldshop". Bukovac distributed a short information piece about the Wouldshop. Lastly, Bukovac reported that on Friday evening a man was found passed out on the floor of a locked bathroom stall. He was taken away by paramedics.

H. Department Reports

Akhras asked about the cost of fixing the sewer backup on December 21. Birmingham said Service Master charged \$7000 which our insurance paid. The plumber's bill was \$700 and was not covered by our insurance.

I. Staff Report – none

J. Reports

1. Chamber Reports – Jensen's report is in the packet. Bukovac said that Jensen is doing a wonderful job bringing the library to the forefront with the businesses.
2. RAILS – backup in packet.
3. Building and Grounds Committee- no report.
4. Finance Committee – no report.
5. Planning/Outreach Committee – no report.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Request to Donate Artwork – Bukovac showed the Trustees an unframed drawing of a portrait of Abe Lincoln that an artist would like to donate to the library. He has displayed his artwork at the library in the past. The Board discussed at length whether there was a permanent place in the library for it but was unable to come up with one. Also discussed was whether they wanted to set a precedent by accepting the donation. Deshmukh commented that people may ask why other presidents are not displayed. The Board discussed the idea of using it as part of a display in the Kids and Teens Department during the Abe Lincoln awards. Bukovac said a point to consider would be whether it would appeal to kids and teens as part of a display for them. If not permanently displayed, Suriano questioned how it would be preserved from year to year when not being displayed. Ruscitti asked how this situation differs from the donated painting that hangs above the couch in the first floor stairwell. Bukovac reminded her that the artist, Jenn Weinsinker, did the "Prairie" painting for the library as an artist in residence. She created it at the library throughout the summer as part of a library programming and community experience. So essentially the library commissioned it. Bukovac said that in the past the library accepted Vickery paintings to add to the one that we already owned. They are grouped together as a collection in the adult non-fiction area. We also accepted a limestone sculpture because there was an appropriate place for it in the reading garden. After much discussion, the Board chose not to accept the donation of the Abe Lincoln drawing as a permanent part of the library collection. Bukovac will relay the Board's decision to the artist.
2. Strategic Plan Update – Bukovac's report is in the packet. The Trustees agreed that the strategic plan is a very valuable tool. Megaridis asked if Bukovac felt we were on track.

Bukovac said yes and noted that the plan provides focus for the year and key points for staff to work on.

3. 2017 User Experience Report – Throughout the year, staff has been discussing how we serve our patrons and ways we may be able to improve their experience. The packet contains the ideas that have been considered and implemented. Megaridis asked if we could offer a shredder for checkout. Birmingham said the idea had been considered and discussed. We decided against it because the good machines are very heavy and the smaller ones don't last long. Birmingham said we'll do a better job of letting people know about shredding events in the area.

M. Scheduled Meetings – A Policy Committee meeting was scheduled for February 27 at 5:15 p.m.

N. At 7:50 p.m. Megaridis moved, Deshmukh seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Akhras, Damon, Deshmukh, Krupicka, Megaridis Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously.

O. Return to Open Session

At 7:53 p.m. Damon moved, Megaridis seconded to go back into open session. Roll call vote. Motion carried unanimously.

1. Closed Session Minutes, 1/18/17 - Megaridis moved, Damon seconded to approve the closed session minutes dated 1/18/17. Motion carried unanimously.
2. Open or Close All Closed Session Minutes - Krupicka moved, Damon seconded to keep all closed session minutes closed. Motion carried unanimously.

P. At 7:56 p.m. Krupicka moved, Akhras seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Akhras, Damon, Deshmukh, Krupicka, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously

Q. Return to Open Session

At 9:06 p.m. Damon moved, Akhras seconded to go back into open session. Roll call vote. Motion carried unanimously.

1. Director's Salary Increase – Akhras moved, Krupicka seconded to award a 3% increase and set the Director's salary at \$129,008 per annum. Motion carried unanimously.

R. Community Events

S. Library Event

T. Adjournment

At 9:09 p.m. Akhras moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary