

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of July 15, 2020

**Board of Trustees Regular Meeting
July 15, 2020 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our July 15, 2020 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below. We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. July 15, 2020. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

iPhone one-tap :

US: +13126266799,,87168876468#,,,0#,,372275# or 13017158592,,87168876468#,,,0#,,372275#
Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 871 6887 6468

Password: 372275

International numbers available: <https://us02web.zoom.us/j/87168876468>

A. Roll Call

President Suriano called the meeting to order at 6:32 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon (left at 7:40 p.m.), Taylor Frawley, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Tiffany Nash and Dan Pohrte of Product Architecture and Design with respect to L1 and L2 of New Business (left at 7:35 p.m.)

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

C. Public Comment – Bukovac did not receive any email comments prior to tonight’s meeting.

D. Communications and Announcements

1. Amita Informatics Team to Library re: Thank You
2. Wang to Birmingham re: Thank You
3. LADSE to Library re: Thank You
4. Darien Woman’s Club to Bukovac re: Soap Collection
5. Beardsley to Bukovac re: Darien Woman’s Club Donation
6. Bukovac to Beardsley re: Thank You
7. Monarch Waystation Certificate and Designation

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, June 17, 2020
2. Minutes of Special Board Meeting, June 23, 2020
3. Action on Bills/Additional Bills
4. Ordinance #2020-6 Amending Budget & Appropriations Ordinance FY 2019-2020
5. Proposed Policy 613 Restore Illinois Safety Policy
6. Resolution #2020-A Amendment to Special Reserve Fund Plan
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point the Board proceeded with New Business, items 1-5. They then continued with the Library Director’s Report and other reports.

G. Library Director’s Report

We opened the building on July 6 and patrons have been very happy and appreciative. There has been low attendance in the building – the majority of the patrons are using our curbside service. Computer usage has been low. Right now patrons can use the computer for one hour but we will be extending that to a second hour if no one is waiting. Interlibrary loan will start August 12 – patrons will be able to place holds on anything in the system and there will be delivery among libraries. We have some outdoor programming for kids and will try an outdoor concert for young people but the majority of our programming will continue to be on line. We’ve been short staffed due to a few staff who have not come back and others who are out sick. The Board thanked the staff for the successful reopening.

H. Department Reports

I. Staff Report – none

J. Reports

1. Treasurer’s Report – backup in packet.
2. Chamber Reports – no report
3. RAILS – backup in packet.
4. Building and Grounds Committee – no report
5. Finance Committee – no report
6. Planning/Outreach Committee – no report

7. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Renovation (Furniture Styles) – Tiffany reviewed the furniture styles in the power point. The Board discussed the various styles and options for chairs and tables. They provided feedback so that the architects could send us furniture samples to see in person. Once the style is selected, a color palette and finishes will be chosen. Working meetings with the architects will take place over the next month and a half to move us toward a final presentation of furniture and finishes at the August Board meeting.
2. Renovation (Alternates) – Alternates can be chosen once the bids are in and the Board can see the costs. This was discussed at the special meeting in June when the Board chose not to include the maker space and expanding the youth room in the base bid and instead include them as alternates. Tiffany reviewed lighting upgrades that would enhance certain areas in the building. New chairs for the board room were also discussed.
3. Adopt Tentative Budget & Appropriations – Damon moved, Frawley seconded to adopt the Tentative Budget & Appropriations. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.
4. Ordinance #2020-5 Determining to Levy an Additional Tax of .02% – Krupicka moved, Damon seconded to approve Ordinance #2020-5 Determining to Levy an Additional Tax of .02%. Ayes: Akhras, Damon, Krupicka, Frawley, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.
5. Audit of Secretary's Minutes & Review of Closed Session Minutes – Krupicka and Megaridis conducted the audit and review. They reported that the minutes are in order and recommend keeping all closed session minutes closed. Megaridis moved, Krupicka seconded to keep all closed session minutes closed. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

M. Meetings Scheduled

N. Community Events - none

O. Library Events – none

P. Adjournment

At 7:44 p.m. Megaridis moved, Krupicka seconded to adjourn the meeting. Ayes: Akhras, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

Crystal Megaridis, Secretary