

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of March 17, 2021

**Board of Trustees Regular Meeting
March 17, 2021 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our March 17, 2021 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. March 17, 2021. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Telephone:

US: +1 312 626 6799

Webinar ID: 872 3246 4139

A. Roll Call

President Suriano called the meeting to order at 6:31 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Joe Popowitch

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment - none

D. Communications and Announcements - none

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, February 17, 2021

2. Action on Bills/Additional Bills

Akhras moved, Megaridis seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point, Popowitch gave his staff report (item D). He left the meeting at 6:50 p.m. and the Board continued with the rest of the agenda.

G. Library Director's Report

We continue to work through the new service model including cross-training of staff on services. Our goal is to return to being open our full hours once the renovation is complete. In the meantime, we've begun talking about adding back some hours when we reopen after the two weeks in April.

H. Department Reports

I. Staff Report – Joe Popowitch, Resource Services Librarian, spoke about the library's citizenship services including the materials, classes, and programs that we offer. He highlighted our partnership with the Southwest Suburban Immigration Project. The SSIP offers a class that prepares immigrants for the citizenship interview and test. Joe volunteers at the class, helps register attendees, and attends volunteer orientations. We promote the class in our enews and serve as a packet pick-up site for the class.

J. Reports

1. Treasurer's Report – backup in packet.

2. Chamber Reports – backup in packet.

3. RAILS – backup in packet.

4. Building and Grounds Committee – no report

5. Finance Committee – no report

6. Planning/Outreach Committee – no report

7. Policy Committee – no report

K. Unfinished Business

1. Renovation Update – The project is on schedule. Bukovac is looking into movers and working with the architects on signage. Drawings for the two service desks are ready and quotes are being obtained. Our Building Services Coordinator will be replacing kitchen cabinets in the staff lounge, the meeting room, and the board room.

L. New Business

1. Request to Close the Library April 12, 2021–April 25, 2021 – Damon moved, Akhras seconded to close the library April 12, 2021-April 25, 2021. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carries unanimously.

2. Request to Hang in the Library a Proclamation Honoring Citizen Advocates in

Willowbrook – The Stop Sterigenics group was presented with a proclamation from DuPage County and would like to hang it in the library. The group held many meetings here and they feel the library represents the larger community that was involved in their efforts. The Board discussed the request. Because this is a new idea, they agreed that a policy would need to be created in order to establish parameters such as the length of time an item is displayed. They also agreed that the renovation needs to be completed before we can determine a display location in the library - Bukovac discussed the possibility of creating a community organization area to showcase/highlight local community groups. The Board directed Bukovac to respond to the Stop Sterigenics group and let them know the Board is open to the idea but needs to create a policy and the renovation needs to be completed.

3. Adjustment of FY20-21 Salary Schedule – Bukovac is requesting a new salary schedule that combines grade III staff and grade IV staff in a new grade III with the starting salary of grade IV. The request is in support of the additional responsibilities that staff in grade III will be taking on in the new service model. It also recognizes and gets ahead of the minimum wage adjustments that will result in staff in grade I being paid \$15.00/per hour January 1, 2025. Akhras moved, Krupicka seconded to approve the adjusted salary schedule for FY20-21. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carries unanimously.

M. Scheduled Meetings

N. Community Events

O. Library Events

P. Adjournment

At 7:44 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Crystal Megaridis, Secretary