

Indian Prairie Public Library
Board of Trustees Minutes

**Truth in Taxation Hearing
November 28, 2018 – 7 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the meeting to order at 7:05 p.m. Present were Beena Deshmukh, Donald Damon, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano, Jamie Bukovac, Laura Birmingham, Maria Wlosinski. Absent: Suriano stated that the purpose of the hearing was to provide opportunity for public comment on the proposed property tax levy increase. The Legal Notice of Proposed Property Tax Increase for Indian Prairie Public Library District appeared in The Doings Newspaper on November 15, 2018.
- B. Public Questions/Comments – There was no public in attendance.
- C. Closing of Hearing – Suriano closed the hearing at 7:10 p.m.

**Board of Trustees Regular Meeting
November 28, 2018 – 7:10 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:12 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Joe Popowitch

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment

D. Communications and Announcements

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, October 30, 2018
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance #2018-10 Directing Cook County as to PTELL Reduction

Megaridis moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Popowitch gave his staff report. He left at 7:30 p.m. and the Board continued with the rest of the agenda.

G. Library Director's Report

The new self-checkout software is up and running. One station was added.

H. Department Reports

I. Staff Report

Adult Services Librarian, Joe Popowitch, spoke to the Board about the Illinois Veterans History Project. Veterans or their family members can complete an Illinois Patriot Information form to share their experiences. If they choose to, they can also submit an oral recording. Popowitch also updated the Board about the library's ongoing effort to support the Library of Congress Veterans History Project. We have participated in the program since 2002. Over 170 interviews are associated with our library. We have wonderful volunteers who do all of the work on the project which includes conducting the interviews, scanning photos, typing the transcripts, and assembling the paperwork for the Library of Congress. Full transcripts, pictures and audio are available on our website. A copy of the interview is also given to the veteran.

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report.
4. Finance Committee – no report.
5. Planning/Outreach Committee – no report.
6. Policy Committee – no report.

K. Unfinished Business

1. Ordinance #2018-9 Levying and Assessing Taxes for FY 2018-19 – Damon moved, Megaridis seconded to approve Ordinance #2018-9 Levying and Assessing Taxes for FY 2018-2019. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.

L. New Business

1. Request to Pay Towards Dental and Vision Insurance Premiums for Full Time Staff – Bukovac reviewed the request with the Finance Committee earlier in the year. The committee was interested in discussing it further with the rest of the Board. The dental and vision enrollment is in February. Bukovac said we are trying to get on par with what other libraries are offering in terms of benefits. Ruscitti asked what our cost is for salary and health benefits compared to the other libraries noted in the backup information. The Board agreed that this information would be helpful to them when considering the request. Bukovac will gather the information for the December Board meeting and the discussion will continue at that time.

2. Proposed Changes to Policy 200 Bylaws – Bukovac sent the proposed changes to the Trustees on October 31 as changes to the bylaws require at least 10 days advance notice to the Trustees. The first proposed change is to change the wording as to when the Trustees set the date, time and place of Board meetings. Change it from the “May” meeting to “any” meeting. The second proposed change is to move the Treasurer’s Report from the Omnibus agenda to reports. According to Robert’s Rules of Order, the monthly Treasurer’s Report does not require approval by the Board. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.
3. Proposed Ordinance 2018-11 Establishing a Regular Meeting Date – The Board discussed the possibility of changing the monthly meeting time to 6:30 p.m. They decided to keep the time at 7 p.m. and change it as needed. No action was taken.
4. Donation of Four Paintings by Laura Lein-Svencner – Laura participated in our Artist in Residence program this fall and would like to donate four pieces she created to the library. Bukovac showed the paintings to the Board. Damon moved, Ruscitti seconded to accept the donation of four paintings by Laura Lein-Svencner. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.
5. Discussion About Disability Awareness Training Video as Required by the Per Capita Grant – At the September board meeting Bukovac reported that one of the requirements for the Per Capita Grant is that the Trustees and staff watch a video about serving patrons with challenges and disabilities. The link was sent to the Trustees and they viewed the video prior to tonight’s meeting. The Trustees agreed that it was valuable to hear directly from people with disabilities in order to understand their perspective. It’s an important reminder of what behavior we should be using when interacting with a person who has a disability. Bukovac noted that we will be updating terminology in our brochures and on our website.

M. Scheduled Meetings

The Board will meet in December. The January meeting will begin at 6:30 p.m.

N. Community Events

O. Library Event

P. Adjournment

At 8:15 p.m. Krupicka moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary