

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of October 21, 2020

**Board of Trustees Regular Meeting  
October 21, 2020 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our October 21, 2020 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to [directors@ippl.info](mailto:directors@ippl.info) by 6:15 p.m. October 21, 2020. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

iPhone one-tap :

US: +13126266799,,87137968787#,,,,,0#,,559781# or +19292056099,,87137968787#,,,,,0#,,559781#

Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 871 3796 8787

Passcode: 559781

International numbers available: <https://us02web.zoom.us/j/87137968787>

**A. Roll Call**

Vice-President Damon called the meeting to order at 6:40 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Damon verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon, Marian Krupicka, Crystal Megaridis

Absent: Taylor Frawley, Victoria Suriano

Staff Present: Laura Birmingham, Maria Wlosinski

Others: none

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement:** Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

C. Public Comment – We did not receive any email comments prior to tonight’s meeting.

D. Communications and Announcements

E. Omnibus Consent Agenda

1. Minutes of Budget and Appropriations Hearing and Regular Board Meeting, September 16, 2020
2. Action on Bills/Additional Bills
3. 2021 Days Closed Calendar
4. Minutes of Special Board Meeting, September 14, 2020  
Akhras moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Damon, Krupicka, Megaridis. Nays: none. Absent: Frawley, Suriano. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director’s Report - none

H. Department Reports

The governor has implemented rollbacks for DuPage County due to a resurgence in the pandemic. Birmingham said that the number of visitors in the library is still very low and we have a minimal number of tables and seats in the building. We are well below our 25% capacity. The Board did not wish to make any changes at this time. Birmingham reported that the staff newsletter is starting up again and will be done electronically using constant contact. The trustees will see it in their email starting tomorrow. Megaridis asked if the 1.1 million dollars we received from property taxes in September was in line with what we anticipated. Birmingham said it was. With respect to the new pickup window, the wrong sized window was shipped - a new window has been ordered in the correct size and will be installed at no cost to the library. In the meantime, the temporary window was installed using plywood to make it fit and function. Patrons are very appreciative and happy with this new service.

I. Staff Report – none

J. Reports

1. Treasurer’s Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

K. Unfinished Business

1. Renovation Update – We are on target to have the bid documents available on November 3. The legal notice will be in the newspaper on Friday. The bid opening will be at 1 p.m. on November 23. The Board will approve the bid and contract in December. We’d like to push up the December meeting to the 9<sup>th</sup> if possible.

L. New Business

1. Resolution 2020-C To Determine Estimate of Funds Needed for 2020-2021 Fiscal Year - Megaridis moved, Krupicka seconded to approve Resolution 2020-C To Determine Estimate of Funds Needed for 2020-2021 Fiscal Year. Ayes: Akhras, Damon, Krupicka, Megaridis. Nays: none. Absent: Frawley, Suriano. Motion carried unanimously.
2. Proposal to Close the Library on Election Day November 3, 2020 and at 5:00 p.m. on November 2, 2020 – The Board reviewed the proposal in the packet. We are expecting as many as ten polling booths and they need to be at least six feet apart. Station election officials will also need to be six feet apart. The Board agreed that in light of COVID-19 guidelines released by the Illinois Department of Health the building should be closed for regular service the day of the election. Birmingham said the book returns and pick-up window will be open. We will also be managing the phones and chats. The Board also agreed that the building should close at 5 p.m. the night before in order to set up for election day. Megaridis moved, Akhras seconded to close the library on election day November 3, 2020 and at 5:00 p.m. on November 2, 2020. Ayes: Akhras, Damon, Krupicka, Megaridis. Nays: none. Absent: Frawley, Suriano. Motion carried unanimously.

M. Scheduled Meetings

N. Community Events

O. Library Events

P. Adjournment

At 7:02 p.m. Krupicka moved, Megaridis seconded to adjourn the meeting. Ayes: Akhras, Damon, Krupicka, Megaridis. Nays: none. Absent: Frawley, Suriano. Motion carried unanimously.

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Crystal Megaridis, Secretary