

Indian Prairie Public Library
Board of Trustees Minutes
September 21, 2016

**Budget & Appropriations Hearing
September 21, 2016 – 7 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 7:03 p.m. Present were Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Crystal Megaridis, Diane Ruscitti, Victoria Suriano, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: None. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 4, 2016.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 7:10 p.m.

**Board of Trustees Regular Meeting
September 21, 2016 – 7:10 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:12 p.m. Secretary Deshmukh called the roll. Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Crystal Megaridis, Diane Ruscitti, Victoria Suriano

Absent: None

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, T.J. Szafranski

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point T.J. Szafranski gave his staff report (Item I). He left at 7:25 p.m. and the Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Bukovac to Sparks re: Thank You for Donation
2. Bitto to Birmingham re: Library as Evacuation Site
3. Bukovac to Roubalik re: Comments About Graphic Novel
4. Megaridis to Bukovac re: Praxair Partnership
5. Copeland to Bukovac re: Monarch Project Not Funded

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting August 17, 2016
2. Minutes of Special Board Meeting September 6, 2016
3. Treasurer's Report
4. Action on Bills/Additional Bills
5. Ordinance 2016-5 Providing for the Budget & Appropriations for FY 2016/17
6. Estimate of Revenues FY 2016/17

Deshmukh moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Representative Olson rescheduled his tour of the library for October 7. Bukovac reported that an iPad was stolen from the library. A 17 year-old student from District 86 checked the iPad out on his library card and never returned it. The iPad was only to be used in the library. We have security camera footage and have filed a police report, although we have not heard back from the police. Bukovac also spoke with the boy's mother. The school positively identified the student in the video and through attendance records they confirmed that he was not in school on the day of the incident. Bukovac asked for direction from the Board. The Board discussed the matter. They were in agreement that they did not want to issue a family privilege suspension. They directed Bukovac to follow-up with the boy's mother and to tell her that he is banned from the library for one year if he returns the iPad by Monday. He is banned from the library indefinitely if the iPad is not returned.

H. Department Reports

- I. Staff Report – Suriano welcomed the library's new Assistant Head of Technology Services, T.J. Szafranski. Szafranski gave the Board an overview of his educational and professional background. Next he explained three major responsibilities of the department which are: the technology infrastructure of the library (i.e. computers, self-check, wifi), helping patrons at the computer lab and in classes, and preparing and maintaining technology gadgets/devices for check-out. Lastly he spoke about the department's newest offering, Tech Takeout. Tech Takeout is a smorgasbord of gadgets, gizmos and tools for check-out. Items include Go Pro Hero, LCD Projector, Apple TV, Roku, Kindle, Home Energy Kit, Whole Room Air Circulator, Fitbit, DeskCycle. Offering these and other items allows a patron to try technology before they buy it or to skip purchasing a tool that they would only use once.

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee- no report
4. Finance Committee – no report
5. Planning/Outreach Committee –no report
6. Policy Committee – no report

K. Unfinished Business

1. Unserved Areas – As reported last month, postcards were sent out to 37 households in Farmingdale that have purchased non-resident cards to see if there is any interest in an annexation referendum. Bukovac reported that we received 19 postcards back of which 18 said yes to the referendum question. Bukovac reported on the referendum process as

explained to her by the library's attorney. A legal description would need to be prepared. The Board would have to adopt an ordinance by December if the Trustees wish to place a referendum on the April ballot and then file a petition with the Circuit Court. A hearing would follow. Notice would be sent to libraries whose boundaries are within one mile of the area to be annexed. Bukovac will check on the cost of a land survey and whether it would need to be redone if the library delayed going for a referendum. The Board discussed a potential spring building bond referendum by Center Cass School District 66. If District 66 goes to referendum in April, the library would not place an annexation referendum on the ballot.

2. Library Fines – The Board continued their discussion from last month. They reviewed the breakdown of fines information in the packet. The Trustees were in agreement that fines should be raised. There was a proposal to raise overdue fines to .25 cents. The item will be voted on at next month's meeting.

L. New Business

1. Reciprocal Easement Agreement with District 86 – The school district felt the current Reciprocal Easement Agreement with the library relative to the use of each of our parking lots was outdated and requested a new one be prepared. Their attorney prepared a new agreement and the library's attorney reviewed it. The agreement is the same as the prior agreement as our patrons have access to their lot at certain times and their buses can drive through the library's parking lot to get to their building. Damon moved, Deshmukh seconded to approve the Reciprocal Easement Agreement with District 86. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously.
2. FY16 Strategic Plan Report – There were no questions about the backup.
3. FY 16/FY17 Strategic Plan – There were no questions about the backup.

M. Closed Session

At 8:34 p.m. Deshmukh moved, Ruscitti seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously.

N. Return to Open Session and Report of Any Action Taken

At 8:37 p.m. Megaridis moved, Krupicka seconded to go back into open session. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously. No action was taken.

O. Scheduled Meetings

P. Community Events

Q. Library Event

R. Adjournment

At 8:38 p.m. Krupicka moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary