

Indian Prairie Public Library
Board of Trustees Minutes

**Budget & Appropriations Hearing
September 20, 2017 – 7 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 7 p.m. Present were Asma Akhras (arrived at 7:02 p.m.), Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: None. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 3, 2017.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 7:10 p.m.

**Board of Trustees Regular Meeting
September 20, 2017 – 7:10 p.m.**

- A. Roll Call
President Suriano called the meeting to order at 7:10 p.m. Secretary Deshmukh called the roll. Present: Asma Akhras, Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano
Absent: none
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Joe Popowitch
Others: Kay McKeen, Founder and Executive Director of SCARCE and Greg Hart, DuPage County Board Member

President Suriano asked for additions and/or corrections to the agenda. There were none.

At this point the library proceeded with item L1 of New Business, Presentation of the Earth Flag. The presentation concluded at 7:30 pm and the Board continued with the rest of the agenda.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment
- D. Communications and Announcements
 - 1. White to Bukovac re: Thank You for your Service

2. Promotional Video Hinsdale District 86 Transition Center – Bukovac said the video is no longer available on the school district site and YouTube.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 16, 2017
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance 2017-7 Providing for the Budget & Appropriations for FY 2017/18
5. Estimate of Revenues FY 2017/18
6. Bank Resolutions
7. Proposed change to Policy 430.3 Reserves
Krupicka moved, Akhras seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac reported that we are moving along with converting the phone system to VOIP. She thanked Damon for lending his assistance and expertise with the project. Our target "go live" date is mid-October. Bukovac, Sheehan and Stovall are doing a final review of self-check vendors. Bukovac will bring a recommendation to the Board in October. Bukovac and Williams begin interviewing for the Assistant Head of Youth Services position tomorrow.

H. Department Reports

Birmingham reported that the library will be displaying a framed 5x10 interactive Peace Mural that has been traveling around the area. It will come to us in October from St. Paul's United Church of Christ in Downers Grove. It will hang in the area at the bottom of the stairs and the public will be able to write a message of peace. It will be in the library for 2-4 weeks.

I. Staff Report – none

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee- no report.
4. Finance Committee – no report.
5. Planning/Outreach Committee – no report.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Presentation of the Earth Flag, DuPage County & SCARCE – The Earth Flag Certification Program is a partnership between SCARCE and DuPage County to help businesses implement practical, eco-friendly initiatives. Birmingham showed a video she created highlighting the library's conservation and sustainability efforts. Birmingham worked with Kay McKeen of SCARCE to achieve the library's Earth Flag Certification. Kay congratulated the library for its accomplishments and leadership in reducing its impact on

the environment. She thanked Bukovac and the Board for allowing staff time to work on the various steps involved for achieving the library's Earth Flag Certification. She thanked the library's green team including reference librarian, Joe Popowitch. Popowitch helped coordinate the library's community-wide recycling events. DuPage County Board Member, Greg Hart, read and presented the library with a Resolution of Commendation honoring the library for its exemplary efforts and sustainability accomplishments. He thanked the library for being a leader in the community and said it was a pleasure to work with us.

2. Video Presentation on IPPL Prairie Patch – The Board watched a video Natalie Williams and Dave Bunn put together highlighting the benefits of running the Prairie Patch program this summer. The video highlighted the library's summer Garden Labs and our partnership with Good Worx. The Board agreed Williams and Bunn did a great job creating the video. Bukovac noted that one of our initiatives is to put things we've accomplished on video. These videos can then be shared on our website and on social media, included in our e-news, and sent to local newspapers, local villages and legislators.
3. Donation of a Vickery Paining – Bukovac showed the Board a Vickery painting that resident Florence Pipil is interested in donating to the library. The library currently has 3 Vickery paintings in the southeast corner. The Board agreed that the painting would fit in well with the other paintings. Damon moved, Krupicka seconded to accept the donation of a Vickery painting. Motion carried unanimously.
4. Review Chapters 1-5 of *Trustee Facts File* – The Board reviewed the chapters. They agreed that the information was a clear and concise review of responsibilities and legalities. There were no questions.

M. Scheduled Meetings

1. A Building and Grounds Committee meeting was scheduled for October 26, 2017 at 5:00 p.m.
2. December Board meeting, 12/20 – Suriano noted that there have been times in the past when the Board did not meet in December due to a lack of agenda items. However, this year there are items that will need to be addressed so she would like to proceed with the December 20th meeting. The Trustees agreed that the date was fine.

N. Community Events

O. Library Event

P. Adjournment

At 8:01 p.m. Deshmukh moved, Ruscitti seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary