

Indian Prairie Public Library
Board of Trustees Minutes

**Budget & Appropriations Hearing
September 19, 2018 – 7 p.m.**

- A. Call to Order and Statement of Purpose – Vice-President Damon called the hearing to order at 7 p.m. Present were Donald Damon, Beena Deshmukh, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano (attended by phone), Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: None. Damon stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 2, 2018.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Damon closed the hearing at 7:10 p.m.

**Board of Trustees Regular Meeting
September 20, 2017 – 7:10 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 7:10 p.m. Secretary Deshmukh called the roll.

Present: Beena Deshmukh, Donald Damon, Marian Krupicka, Crystal Megaridis, Diane Ruscitti, Victoria Suriano (attended by phone)

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment

D. Communications and Announcements

1. Klemm and Bukovac re: Darien Arts Council
2. Bitto to Birmingham re: IPPL as Evacuation Site

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 22, 2018
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Building and Grounds Committee Minutes, August 22, 2018
5. Ordinance 2018-8 Providing for the Budget & Appropriations for FY 2018/19
6. Estimate of Revenues FY 2018/19

Megaridis moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Megaridis moved, Deshmukh seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

Megaridis asked about the panic buttons that were installed at the service desks. Birmingham said a silent alarm goes to our alarm company and they immediately contact the authorities. The buttons will only be used in life-threatening situations such as an active shooter.

I. Staff Report – none

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – Minutes from the August 22 meeting were approved in the Omnibus.
4. Finance Committee – no report.
5. Planning/Outreach Committee – no report.
6. Policy Committee – no report.

K. Unfinished Business - none

L. New Business

1. Proposed Landscape Projects – Bukovac said the work involves replacing dying plants and trees, filling in areas where dead plants and trees have been removed, and identifying areas where grass doesn't grow. An extensive walk-around the building was done by the Building and Grounds Committee. The money will come out of reserves. Krupicka moved, Megaridis seconded to approve the landscaping improvements in the sum of \$7,290.00. Ayes: Damon, Deshmukh, Krupicka, Megaridis, Ruscitti. Nays: none. Absent: none
2. Open Trustee Position – Bukovac checked with the attorney regarding requirement for filling a trustee vacancy. He said it should be filled forthwith but it is perfectly reasonable if the Board wants to wait until the upcoming election is over. The Board discussed the matter. They decided to wait to see if candidates file in December for the April 2019 election.
3. Update on Parking Lot Project – Bukovac reported that the first half of the parking lot will be asphalted on Friday and striped on Saturday. At that point the entire lot will be open. On Monday or Tuesday the second phase will begin and the remaining portion of the lot will be

closed off. During the second phase the book drop will be closed. The project is going well. In the South lot there were two areas where they had to undercut the gravel. They also found that the original amount of asphalt that was poured back when the building was built is not equal – some areas have 3 inches while other areas have 6 or 8 inches.

4. Update on Exterior/Masonry Project – Bukovac reported that the work started today and is expected to take 15 days. The book drop is closed from 7-3:30 while they work on the west side of the building.
5. Review Chapters 6-10 of *Trustee Facts File* – The review is a requirements for the Per Capita Grant. The Board reviewed the chapters. Bukovac said that another grant requirement is for the Trustees and staff to watch a video about serving patrons with challenges and disabilities. She will send the link to the Trustees and discussion will take place at the November Board meeting.

M. Scheduled Meetings

N. Community Events

O. Library Event

P. Adjournment

At 8:10 p.m. Deshmukh moved, Krupicka seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary