

Indian Prairie Public Library  
Board of Trustees Minutes

**Budget & Appropriations Hearing**  
**September 18, 2019 – 7 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 7 p.m. Present were Donald Damon, Taylor Frawley, Marian Krupicka, Crystal Megaridis, Victoria Suriano, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: Asma Akhras. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 1, 2019.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 7:10 p.m.

**Board of Trustees Regular Meeting**  
**September 18, 2019 – 7:10 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:10 p.m. Secretary Megaridis called the roll.  
Present: Donald Damon, Taylor Frawley, Marian Krupicka, Crystal Megaridis, Victoria Suriano  
Absent: Asma Akhras  
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski  
Others: Dave Pequet and Matt Pequet from MPI Investment Management regarding L1  
Chinnawut Ngeunjuntr, a patron (left at 7:45 p.m.)

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

C. Public Comment

The patron in attendance this evening did not have any questions or comments for the Board.

At this point Dave Pequet and Matt Pequet spoke to the Board regarding item L1 of New Business. They left at 7:40 p.m. and the Board continued with the rest of the agenda.

D. Communications and Announcements

- 1. Illinois Adopts Single Occupancy Restroom Law
- 2. 2019 Teen Summer Intern Program YALSA Blog Article by Natalie Williams

E. Omnibus Consent Agenda

- 1. Minutes of Regular Board Meeting, August 21, 2019
- 2. Action on Bills/Additional Bills

3. Building and Grounds Committee Minutes, September 10, 2019
4. Ordinance #2019-5 Providing for the Budget & Appropriations for FY 2019-20
5. Estimate of Revenues FY 2019/20

Damon moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac will be giving a presentation to each department about the new staffing model on September 30. She is working with the department heads on what the transition period will look like. Joe will begin working on the new patio tomorrow.

H. Department Reports

I. Staff Report – none

J. Reports

1. Treasurer's Report – backup in packet.
2. Chamber Reports – backup in packet.
3. RAILS – backup in packet.
4. Building and Grounds Committee – The committee met on September 10. The minutes were approved in tonight's Omnibus.
5. Finance Committee – no report.
6. Planning/Outreach Committee – no report.
7. Policy Committee – no report.

K. Unfinished Business

1. Architect Search – The Building and Grounds Committee chose three firms for the Board to interview. The interviews will take place at a special Board Meeting on October 8. We will start at 4:00 with the first presentation. The second is at 5:20 and the third at 6:40. After that the trustees will have a discussion with the goal of selecting the firm. If a selection is made that evening, Bukovac will contact the firm the next day for pricing and contract. The Building and Grounds Committee members are visiting libraries renovated by the three firms and references are being checked. Pertinent information will be shared at the October 8<sup>th</sup> meeting. Bukovac sent the interview questions and our current floor plan to the three firms.

L. New Business

1. Dave Pequet and Matt Pequet from MPI Investments reviewed the library's portfolio which included asset allocation and annual return comparisons with Illinois Funds. Their full presentation is in the packet.
2. Funding for the Renovation – Bukovac reviewed the financial forecasts she prepared with renovation budgets ranging from \$800,000 to \$1,000,000. The forecasts include capital projects. The Board discussed the maximum dollar amount to spend on the renovation. The consensus was \$950,000. Bukovac said we may want to consider doing fundraising around the renovation. It's a wonderful story that we're doing the renovation without going to a referendum.

3. Rebranding the Library – Bukovac noted that the library last went through a visual rebranding in 2006 which included a new logo and color palate. With the upcoming renovation and new service model she is suggesting that we look at the cost to hire a consultant to develop a new visual brand for the library. Megaridis and Krupicka suggested that we wait on rebranding until the renovation design is set. There may be a design element that we want to stress.
4. Resolution #2019-C Honoring Diane Ruscitti – Damon moved, Megaridis to approve Resolution #2019-C Honoring Diane Ruscitti. Ayes: Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: Akhras. Motion carried unanimously.

M. Scheduled Meetings

A Special Board Meeting to interview architectural firms is scheduled for October 8, 2019 at 4 p.m.

Suriano asked if the Trustees would like to begin the regular monthly meetings at 6:30 p.m. All said yes. We will begin at 6:30 p.m. starting with the October meeting.

N. Community Events

O. Library Event

P. Adjournment

At 8:42 p.m. Krupicka moved, Frawley seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Crystal Megaridis, Secretary