

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of February 17, 2016

**Board of Trustees Regular Meeting  
February 17, 2016 – 7 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 7:02 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Crystal Megaridis, Marian Krupicka, Diane Ruscitti

Absent: Victoria Suriano

Staff Present: Jamie Bukovac, Maria Wlosinski

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. City of Darien to IPPL Board re: Citizen of the Year
2. Whole Foods to Library re: Thank You
3. Baumann to Williams re: Katie Salo
4. Streett to Birmingham re: Volunteer Event
5. MPI Investment Management Rankings

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, January 20, 2016
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Building and Grounds Committee Minutes, January 28, 2016
5. Statement of Receipts and Disbursements for Fiscal Period July 1, 2015 Through December 31, 2015

Megaridis moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Krupicka congratulated Bukovac on her 10<sup>th</sup> anniversary with IPPL.

H. Department Reports

I. Reports

1. ILA Trustee Workshop – Ruscitti reported that she attended the workshop. There was good attendance with 100-125 people. Discussion areas included the Freedom of Information Act and the Open Meetings Act. A library lobbyist provided information on grants and library lawyer, Roger Ritzman spoke about best practices and answered questions.
2. Chamber Reports – backup in packet.
3. RAILS – backup in packet.
4. Building and Grounds Committee – Krupicka reviewed minutes from the January 28<sup>th</sup> meeting which are in the packet and were approved in the Omnibus Consent Agenda this evening.
5. Finance Committee – no report
6. Planning/Outreach Committee - no report
7. Policy Committee – no report

J. Unfinished Business - none

K. New Business

1. Technical Services Office Furniture Proposal – Bukovac reviewed the proposal contained in the packet. Krupicka moved, Megaridis seconded to approve spending up to \$6,600 for workstations for the Technical Services workroom. Motion carried unanimously.
2. Exterior Signs Proposal – Lacayo moved, Deshmukh seconded to approve the quote from Doyle Signs, Inc. for acrylic replacement for exterior signs in the amount of \$3,960. Motion carried unanimously.
3. User Experience – Delivering an exceptional library user experience is one of the priorities in our Strategic Plan. At the staff institute Bukovac gave a presentation on User Experience and she gave the same presentation to the Board this evening. Bukovac explained the difference between customer service and customer (user) experience, identified library touchpoints and principles of a good user experience. Next steps include further educating staff about the theory of user experience, forming a Staff User Experience Committee and creating a service philosophy.
4. Review of Library Surveys – Results from the Devices, Gadgets and Creation Survey are in the packet. Staff will be looking at it to plan out services. Bukovac reviewed the seating survey results contained in the packet. She noted that no problem areas stood out although we will be looking at noise reduction remedies such as sound absorption panels.
5. Library Strategic Plan Update – There were no questions regarding the backup in the packet.

L. Scheduled Meetings - none

M. Community Events

N. Library Event

O. Adjournment

At 8:25 p.m. Deshmukh moved, Megaridis seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary