

Indian Prairie Public Library
Board of Trustees Minutes
Special Meeting of June 23, 2020

**Board of Trustees Special Meeting
June 23, 2020 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our June 23, 2020 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below. We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. June 23, 2020. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Or iPhone one-tap :

US: +13126266799,,83058076129#,,1#,963189# or +19292056099,,83058076129#,,1#,963189#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 830 5807 6129

Password: 963189

International numbers available: <https://us02web.zoom.us/j/83058076129>

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon, Taylor Frawley, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Tiffany Nash and Dan Pohrte of Product Architecture and Design (left at 7:40 p.m.)

President Suriano asked for additions and/or corrections to the agenda. There were none.

Suriano asked Krupicka (chairperson of the Building and Grounds Committee) to lead tonight's meeting.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

C. Public Comment – Bukovac did not receive any email comments prior to tonight’s meeting.

D. Review of Phased Projects for the Renovation

Tiffany reviewed Projects 1-6 with the Board. Project 1B accomplishes almost all of our goals on the first floor except for the maker space and study rooms. Project 4 accomplishes everything we want on the second floor except for the story room enlargement and the study rooms. The Board agreed that they want to move ahead with the book drop window (Project 1A) immediately – it does not have to go out to bid. The Board discussed the factors involved with doing the first floor renovation now and doing the second floor at a later time. It was noted that we’d have to go out to bid again. The architects confirmed that bigger projects generate more interest and pricing. Disruption was another consideration with doing one floor at a time. Social distancing with respect to the renovation was discussed. We want to make sure any changes we make are good for the long haul so anything we move forward with doesn’t have to be readdressed later. If we move forward with the second floor we have to find another space for the Woodshop. It could be moved to the public space on the first floor where it would have more exposure as it would be more visible to adults. We could use the current cabinets as a separator or two glass walls could be built to separate the space at a cost of \$50,000. The Board will hold off on the glass walls. They can be included at a later time. The architects were asked about the timeline. It will be 2 ½-3 months before we go out to bid (end of September), 2 months for the bid process, and 3-4 months for the project.

Furniture – Original plans for a visit to the Merchandise Mart are no longer possible due to COVID-19. Tiffany suggested they put together a collection of images. They then can send us samples to try. Once we decide on appearance and comfort they would come back to us with finishes. Then we would go out to bid. There are lead times issues on some items. Discussion included whether to bid all the furniture at once since we may not use it all immediately due to social distancing. The consensus was to order it all at once and store it so we don’t end up with a mismatched look if items are discontinued.

E. Next Steps of the Renovation

Damon moved, Suriano seconded to proceed immediately with Project 1A (book drop window) as a separate project. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Damon moved, Suriano seconded to move forward with Project 1B at a cost of \$540,000, Project 2 at a cost of \$113,000, Project 3 at a cost of \$87,000, and Project 4 at a cost of \$172,000. Ayes: Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Abstain: Akhras. Absent: none. Motion carried.

Tiffany and Dan will make up a new schedule based on our board meetings. They will gather photos and samples of furniture.

F. Expend up to \$4,500 for Pergolas for the Reading Garden

Krupicka asked that the Board consider replacing the current pergola because of its appearance and put in one larger pergola or two pergolas to include the new patio space. At the August 2019 Board meeting the Board approved benches for the new patio space. A larger pergola would give us a way to spread out the furniture. Megaridis moved, Damon seconded to expend up to \$4,500 for pergolas for the reading garden. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Motion carried unanimously.

G. Adjournment

At 7:55 p.m. Suriano moved, Damon seconded to adjourn the meeting. Ayes: Akhras, Damon, Frawley, Krupicka, Megaridis, Suriano. Nays: none. Motion carried unanimously.

Crystal Megaridis, Secretary