

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of August 17, 2022

**Board of Trustees Regular Meeting
August 17, 2022 – 6:30 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 6:30 p.m. Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano (attended by phone)

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: none

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and Respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment - none

D. Communications and Announcements

1. White to Bukovac re: Per Capita Grant
2. Illinois Library Association Annual Conference
3. Peregrine, Stime Memo re: Filling Trustee Vacancies
4. Peregrine, Stime Memo re: Appointing a Treasurer
5. Peregrine, Stime memo re: Committees on Local Government Efficiency
6. Peregrine, Stime Memo re: Collecting Information About Vendors

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, June 22, 2022
2. Action on Bills/Additional Bills
3. Approval of 2022 Illinois Public Library Annual Report
4. Approval of Proposed Photo and Video Policy
5. Approval of Illinois Libraries Present Intergovernmental Agreement
6. Resolution #2022A Authorizing Distribution of Trustee Election Materials and Acceptance of Petitions
7. Determination to Dispose of Library Property

8. Ordinance #2022-4 Amending Budget and Appropriations Ordinance for the Fiscal year 2021-2022

Megaridis asked that item 4, Proposed Photo and Video Policy, be removed from the Omnibus Consent Agenda for further discussion. Rao moved, Megaridis seconded to approve the Omnibus Consent Agenda without item 4. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Megaridis suggested that the Proposed Photo and Video Policy be reviewed by the Policy Committee. Bukovac said the proposed policy provides needed backup for staff in case this occurs. She suggested that the Board approve the policy in its present form tonight and then the Policy Committee can review it when policies are reviewed in 2023. Krupicka moved, Megaridis seconded to approve the Proposed Photo and Video Policy. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac is retiring as of October 31, 2022. The Board thanked her for her hard work, guidance, and direction over the years. They noted that the library is an invaluable resource for the community and they are forever grateful for all the great things we've accomplished under Bukovac's leadership.

H. Department Reports

I. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

J. Unfinished Business - none

K. New Business

1. Proposal to Replace Reheat Valves in VAV Boxes – It has always been difficult to control the temperature in various areas of the building. When Hayes Mechanical installed the new control software they discovered defective reheat valves in 28 VAV boxes. This has been the reason for overheating and no heat in areas of the building. The cost to replace the reheat valves is \$27,161.00. There is an excess of \$25,360.00 in the operating budget which Bukovac requested be applied to the repair and the additional cost covered by the building maintenance operating budget. Rao moved, Suriano seconded to approve replacing 28 reheat valves at a cost of \$27,161.00. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
2. License Plate Sticker Service - Rao moved, Raftis seconded to approve the library offering license plate sticker service with a fee of \$9.00 for transactions under \$200.00 and a fee of \$12.00 for transactions over \$200.00. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

3. Adopt Tentative Budget and Appropriation – Megaridis moved, Rao seconded to approve the Tentative Budget and Appropriations. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 4. Ordinance #2022-3 Determining to Levy an Additional Tax of .02% - Krupicka moved, Rodriguez seconded to approve Ordinance #2022-3 Determining to Levy an Additional Tax of .02%. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 5. Audit of Secretary’s Minutes and Review of Closed Session Minutes – Krupicka and Rodriguez conducted the audit and review. Krupicka reported that the minutes are in order and they recommend keeping all closed session minutes closed. Rodriguez moved, Rao seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
- L. At 7:05 p.m. Rao moved, Krupicka seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously
- M. Return to Open Session and Report of Any Action Taken
At 8:15 p.m. Rao moved, Krupicka seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously. Megaridis moved, Suriano seconded to offer the position of Library Director to Laura Birmingham as of November 1, 2022. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously. Megaridis moved, Raftis seconded to give Krupicka the authority to negotiate Birmingham’s salary. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
- N. Scheduled Meetings - none
- O. Adjournment
At 8:20 p.m. Rao moved, Rodriguez seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Crystal Megaridis, Secretary