

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of December 18, 2013

**Board of Trustees Regular Meeting
December 18, 2013 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Dorothy Schardt, a Willowbrook resident interested in one of the open Trustee positions

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. Fleming to Library re: Thank You for Use of Parking Lot
2. Management Association re Religious Freedom and Marriage Fairness Act

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 20, 2013
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Bank Resolution #2013-I - Community Bank of Willowbrook
5. Bank Resolution #2013-J - Hinsdale Bank & Trust

Krupicka moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point the Board interviewed Dorothy Schardt, the potential Trustee appointment in attendance tonight. The interview was followed by discussion and the Appointment of Trustees (Unfinished Business-J1). The Board then continued with the Library Director's Report and the rest of the agenda.

G. Library Director's Report

Bukovac distributed an article regarding a young girl's donation to the library's Foods for Fines program. Bukovac reported the Marketing and Public Information Coordinator position has been posted; resumes will be accepted until January 17. Bukovac has reviewed projects that Cigler was currently working on and she and Birmingham will be managing projects until the position is filled. The Early Literacy Librarian position is also posted. Substitutes will be filling in for desk coverage and programs in the Youth Services Department.

H. Staff Report - none

I. Reports

1. Darien Committee for Intergovernmental Coordination – Krupicka reported that most of the meeting focused on the Darien Historical Society's funding problems and building issues. The park district and school district will be working with them regarding building problems. The library's recycling event was also discussed and the possibility of partnering with others for a future recycling event. Krupicka suggested that Birmingham contact the city and the Park District. Discussion at the meeting also included input regarding the Darien Town Hall meeting held in September and ways it could be improved for next year.
2. WB/BR Chamber of Commerce – (no report)
3. Darien Chamber of Commerce - (no report)
4. RAILS – backup is in the packet.
5. Building and Grounds Committee - (no report)
6. Finance Committee – (no report)
7. Plan/Annexation Committee (no report)
8. Policy Committee – (no report)

J. Unfinished Business

1. Appointment of Trustees – Suriano thanked Dorothy Schardt for her interest in becoming a Trustee. Schardt told the Board about herself, highlighting information contained in her written questionnaire. She enjoys being part of the GenLit Book Club which has helped her to further develop her connection with the community. She is fascinated with how libraries are evolving and would value being part of the Library Board. Bukovac explained that there is an orientation process in place that would help her get acclimated. Schardt left the room while the Board discussed her potential appointment. Damon moved, Deshmukh seconded to appoint Dorothy Schardt to the Board. Motion carried unanimously. Schardt returned to the meeting and accepted the appointment. She will take the oath of office at the January Board meeting and will participate at that meeting. Bukovac contacted Mr. William Buckley, who had expressed interest in being a trustee, about tonight's meeting but did not receive a response.

K. New Business

1. Library Director Evaluation Process – Suriano noted that she reviewed the process at the September meeting for the new Trustees and distributed a blank copy of the evaluation form at that time. She explained that Bukovac's evaluation will be done in closed session at the January Board meeting. Bukovac said she will prepare her end of year report and it will be sent to the Trustees on December 27. The evaluation form will be on SurveyMonkey for the Trustees to fill out and include comments; Bukovac will send them the link. Suriano would like their forms completed by January 9. Suriano will print out the collated results which will be discussed during the January closed session. After the meeting Suriano will share the trustees' comments with Bukovac.
2. Water Vapor Cigarettes – Bukovac said we had a request from a patron to smoke a water vapor cigarette in the library; this type of device is legal in public spaces. Bukovac noted

that the library can set its own standards of behavior. Our current policy prohibits smoking and tobacco chewing in the library. The Board discussed the matter and was against the request. They agreed it was inappropriate behavior for the library; studies are inconclusive as to whether the smoke is harmful to others (they do not contain tobacco but they do contain nicotine); it would be a distraction to others; and it would promote the action of smoking. Lacayo moved, Damon seconded to prohibit water vapor cigarettes inside the library. Motion carried unanimously. Bukovac said that our policy will be revised accordingly.

L. Scheduled Meetings

1. A Building and Grounds Committee meeting is scheduled for January 22 at 1:00 p.m.

M. Community Events

N. Library Events

iPad 101: Getting Started with Your iPad	12/17/2013	6:00 PM
Crime Readers Book Discussion	12/19/2013	7:00 PM
Arctic Art for All Ages	12/26/2013	1:00 PM
"The New Adventures of Pippi Longstocking"	1/2/2014	1:30 PM
Countdown to Downton!	1/3/2014	1:00 PM
Practice ACT	1/4/2014	10:00 AM
DIYT's	1/7/2014	4:00 PM
E-movies & E-music	1/7/2014	6:30 PM
Master JobLink	1/8/2014	2:00 PM
Master JobLink	1/8/2014	3:30 PM
iPad 101: Getting Started with Your iPad	1/8/2014	6:00 PM
Novel Idea- Me Before You by Jojo Moyes	1/8/2014	7:00 PM
Senior Friday Fun Days	1/10/2014	10:00 AM
E-movies & E-music	1/11/2014	10:00 AM
DIYT's	1/14/2014	4:00 PM
E-books for iPads and Tablets	1/14/2014	6:00 PM
E-books for Kindles	1/14/2014	7:30 PM

O. Adjournment

At 8 p.m. Deshmukh moved, Krupicka seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary