

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of December 9, 2020

**Board of Trustees Regular Meeting
December 9, 2020 – 6:30 p.m.**

Executive Order 2020-07 suspends the in-person presence requirements for elected officials and eliminates the limitation on remote access. To provide remote access for Library Trustees while allowing the public to access the Board meeting, we will be hosting our December 9, 2020 meeting via the Zoom platform. Information as to how to listen to the meeting by phone is provided below.

We provide opportunity for public comment at all Board meetings. For this remote access meeting members of the public can share comments by submitting their comments in advance through email by sending them to directors@ippl.info by 6:15 p.m. December 9, 2020. Please indicate this is a Board Meeting comment in the subject or body of the comment. Comments will be read aloud during the public comment section of the agenda and entered into the public record.

Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 886 6728 1688

International numbers available: <https://us02web.zoom.us/j/kdxlsgHEwZ>

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. and stated the following:

“This meeting is held as a virtual meeting given that the governor has declared the coronavirus pandemic a disaster. I have determined that an in-person meeting is not practical or feasible because of the disaster. I have also determined that it is not feasible or practical, due to the disaster and disaster proclamation, to have a library trustee, the library director, or the library's attorney present at the library during the meeting.” Suriano verified that each trustee could hear the discussion. Secretary Megaridis called the roll.

Present: Asma Akhras, Donald Damon, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: Taylor Frawley

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Tiffany Nash and Dan Pohrte of Product Architecture and Design with respect to L1-L6 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement:** Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

- C. Public Comment** – We did not receive any email comments prior to tonight's meeting.

D. Communications and Announcements

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 18, 2020
2. Action on Bills/Additional Bills
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

With respect to the renovation, the finishes, furniture photos, and renderings are available to view in the board room. The Per Capita Grant requires the trustees review Serving our Public 4.0. We will have copies available for the trustees in the hold area and we will do the review at the February meeting. At last month's meeting Bukovac was asked to put together a list of ideas for possible requests to the Foundation. The Board will discuss the ideas in her report at the January Foundation and Friends meeting. Attendance in the building has been very manageable following the latest COVID mitigations. At no point in time have we had 50 people in the building. Bukovac was asked if someone will be taking over attending the Chamber meetings in light of Jensen's upcoming retirement. Bukovac has been discussing this with staff and will have information at the January meeting. Bukovac will prepare her end of year report and send it to the trustees between Christmas and New Year's. Suriano would like the survey completed by January 8. The results will be discussed during the January closed session.

H. Department Reports

I. Staff Report – none

J. Reports

1. Treasurer's Report – backup in packet.
2. Chamber Reports – backup in packet.
3. RAILS – backup in packet.
4. Building and Grounds Committee – no report
5. Finance Committee – no report
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

K. Unfinished Business

L. New Business

1. Motion to Award the Base Bid and the Two Add Alternates to Lo Destro for a Contract Amount of \$649,250.00 – Tiffany reviewed the Recommendation to Award memo contained in the board packet. The Board thanked the architects for the great job they did managing the bid review. Damon moved, Megaridis seconded to award the base bid and the two add alternates to Lo Destro for a contract amount of \$649,250.00. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.

2. Motion to Award Furniture Bid 1 to Thomas Interiors in the Amount of \$95,979.94 – Krupicka moved, Megaridis seconded to award furniture bid 1 to Thomas Interiors in the amount of \$95,979.94. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.
3. Motion to Award Furniture Bid 2 to Forward Space in the Amount of \$12,842.18 – Megaridis moved, Damon seconded to award furniture bid 2 to Forward Space in the amount of \$12,842.18. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.
4. Motion to Award Furniture Bid 3 to Library Furniture International in the Amount of \$68,737.00 – Damon moved, Krupicka seconded to award furniture bid 3 to Library Furniture International in the amount of \$68,737.00. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.
5. Motion to Approve Quote of \$89,748.76 from Ki for Ki Furniture – Krupicka moved, Akhras seconded to approve the quote of \$89,748.76 from Ki for Ki Furniture. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.
6. Motion to Approve Quote of \$5,677.60 from Forward Space for Steelcase Furniture – Damon moved, Akhras seconded to approve the quote of \$5,677.60 from Forward Space for Steelcase furniture. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.
7. Motion to Appoint Suriano and Bukovac to Manage and Approve Contracts for Bid Awards and Furniture Purchases – Krupicka moved, Damon seconded to appoint Suriano and Bukovac to manage and approve contracts for bid awards and furniture purchases. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.

M. Scheduled Meetings

A Zoom meeting of the Policy Committee was scheduled for January 13 at 1:30 p.m.

N. Community Events

O. Library Events

P. Adjournment

At 6:58 p.m. Megaridis moved, Damon seconded to adjourn the meeting. Ayes: Akhras, Damon, Krupicka, Megaridis, Suriano. Nays: none. Absent: Frawley. Motion carried unanimously.

Crystal Megaridis, Secretary