

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of February 16, 2011

**Board of Trustees Regular Meeting
February 16, 2011 – 7 p.m.**

A. Roll Call

President Krupicka called the meeting to order at 7:05 p.m. Acting-Secretary Megaridis called the roll.

Present: Marian Krupicka, Crystal Megaridis, Paul Oggerino, Luanne Spiros, Ursula Zyzik

Absent: Jo Ann Schusterich, Victoria Suriano

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Randy Gibson of PSA-Dewberry BCA

President Krupicka asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Acting-Secretary Megaridis read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Megaridis read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Recognition of Public and Indication of Agenda Items About Which They Wish to Speak – none

D. Communications and Announcements

1. Women of the Moose to Dzierzbicki re: Donation
2. Pappas to Finance Director re: Amendment to Debt Disclosure Ordinance
3. City of Darien to IPPL Board re: Citizen of the Year
4. Ritzman to Public Library Clients re: Identity Protection Act
5. Szpytek to Bukovac re: Family Center
6. Patty to Jamie re: Family Center
7. Griffith to Bukovac re: Family Center
8. WBBR Chamber to Governor Quinn re: Tax Increases
9. MLS Ennounce re: Naming New System
10. Rotary Club Pot O' Gold Fundraiser
11. ILA Trustee Workshop Feb. 26, 2011

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, January 19, 2011
2. Treasurer's Report
3. Action on Bill/Additional Bills

Zyzik moved, Spiros seconded to set the Omnibus Consent Agenda. Roll call vote.

Motion carried unanimously. Spiros moved, Oggerino seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda – none

The Board proceeded with discussion of Item J1, Building Project. At 7:40 p.m. Gibson arrived and addressed the Board. Gibson left at 7:55 p.m. The Board continued with discussion of Item J1. They then proceeded with the Library Director's Report and the rest of the agenda.

G. Library Director's Report

Bukovac reported that there has been minimum impact from the 20 holds limit. With respect to the building: the computer tables that were not made properly have been replaced and installed tonight; due to the fact that the circulation workroom floor did not hold up to dirt, it will be cleaned, stripped and sealed next Friday - there will be no cost to the library.

H. Staff Report – Joe Popowitch, Adult Services Librarian, was unable to attend tonight's meeting.

I. Reports

1. WB/BR Chamber of Commerce – Birmingham's report is in the packet.
2. Darien Chamber of Commerce – Bukovac said that the meeting is next week.
3. MLS Board – Megaridis reported that the MLS Board met on February 7. They voted to outsource delivery. They will be donating \$500 to the Library Directors' Institute. Three representatives from the MLS Board were selected to serve on the Merger Transition Board including Megaridis. The Transition Board takes over from the Merger Design Team in March 2011, pending approval of the Intergovernmental Agreement from all systems. A search for the name of the new system is underway; 290 submissions have been received. The budgets of all five merging systems are doing okay.
4. Building and Grounds (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee – Spiros reported that they met on February 10. They focused on how they want to approach the Strategic Plan in terms of themes. Spiros referred to backup in the packet entitled "The Five Most Important Questions You Will Ever Ask About Your Organization". The Committee will be using the five elements of effective plans as a foundation (abandonment; concentration; innovation; risk taking; analysis). Bukovac will be the Strategic Plan Consultant. The committee will also be reviewing "21st Century Skills: How Does Your Organization Stack Up" to determine how it might fit into their planning process. Spiros shared an article titled "The 2020 Workplace". Next steps include assessing the how of the Strategic Plan and looking at the traditional approach versus the new frameworks. Their next meeting is on March 15.
7. Policy Committee (no report)

J. Unfinished Business

1. Building Project
 - a. Architectural Services Presentation – Bukovac and the Board discussed the Decision Making Timeline that was included in the packet. Bukovac noted that change orders do not apply to PSA. The additional fees relate to changes in the scope of the project. The Board initially approved the scope of the work relative to \$1,000,000. Upon review and discussion, PSA determined that \$1,000,000 would provide a basic renovation; the Board approved a final construction budget of \$1,300,000 in order to do more as part of the renovation. At that point, the scope of the project changed. The overall sentiment of the Board was that PSA should have presented them with formal documentation of these additional fees during the project. They agreed that PSA handled it poorly. At 7:40 p.m. Gibson arrived to address the Board. The Board told him how pleased they are with the work that was done. Gibson gave a brief explanation of how PSA determines fees. He said that when the project increased to \$1,300,000, they did not know what the labor impact would be. He acknowledged that he should have handled the situation differently and not waited until the project was completed to bring the matter before the Board. He said that they are proposing just covering their labor costs. Total additional output valued at \$37,642 but requesting \$20,000. The Board thanked him for coming to talk to them. They expressed how happy they are with all that was accomplished from their wish list. Gibson said the library was very prepared with knowing what they wanted to

accomplish and identifying building issues and their wish list. Gibson left at 7:55 p.m. The Board continued with the discussion. The Trustees had varying viewpoints on the matter. They appreciated Gibson acknowledging a mistake had been made relative to presentation of the additional fees but were ambivalent about the cost figure. They agreed that they would like to wait to take a vote until the whole Board is in attendance. Zyzik suggested that Bukovac draft a letter to PSA summarizing the Board's sentiment and their response to Gibson's presentation. The Board agreed that they would defer discussion until next month and a letter will be sent to PSA thanking Gibson for coming to the meeting and to convey the Board's sentiment.

K. New Business - none

L. Scheduled Meetings -

A Plan Committee meeting is scheduled for March 15 at 6:30 p.m.

Policy Committee - Committee members discussed April dates. Bukovac will check possible dates (April 11 or April 14 at 6:30 p.m.) with Suriano.

M. Community Events

R. Library Events

1. FAFSA Workshop, February 2, 7 p.m.
2. Movies & More, The Thrill of it All, February 4, 7:20 p.m.
3. Practice ACT, February 5, 9:30 a.m.
4. Friends Used Book Sale-Just for Kids, February 8, 9 a.m.
5. Story Time Sign Up Social, February 8, 9 a.m.
6. Computers-Getting Started, February 9, 1 p.m.
7. Book Discussion, *A Recipe for Bees* by Gail Anderson-Dargatz, February 9, 7 p.m.
8. After School Chess & Card Games, February 10, 3:30 p.m.
9. Teen Book Discussion, *Nighshade* by Andrea Cremer, February 11, 4:30 p.m.
10. Chan Concert Series, Songs from the Heart, February 13, 2 p.m.
11. Book Discussion, *Then We Came to the End* by Joshua Ferris, February 15, 6:30 p.m. at Cooper's Hawk
12. Book Discussion, *The Maltese Falcon* by Dashiell Hammett, February 17, 7 p.m. at Downers Grove Wine Shop
13. Chocolate 101, February 17, 7 p.m.
14. Movies & More, The Thin Man, February 18, 7:20 p.m.
15. Movies & More, Mystic River, February 20, 2 p.m.
16. Family Game Day, February 21, 2 p.m.
17. The President's Show, February 21, 3 p.m.
18. The Faces & Places of Thailand, February 23, 7 p.m.
19. After School Chess & Card Games, February 24, 3:30 p.m.
20. RU Game, February 25, 6:30 p.m.
21. Super Couponing 1 Workshop, February 26, 2 p.m.
22. Heeeeere's Johnny, February 27, 2 p.m.
23. Lyric Opera Lectures, *Hercules*, March 1, 7 p.m.
24. A Taste of Mardi Gras, March 3, 7 p.m.
25. KR2 Big Party, March 4, 6:30 p.m.
26. E-reader Class, March 5, 10 a.m.
27. Chan Concert Series, A Slice of Jazz, March 6, 2 p.m.
28. Computers-Getting Started, March 9, 1 p.m.
29. Book Discussion, *Zeitoun* by Dave Eggers, March 9, 7 p.m.
30. After School Chess & Card Games, March 10, 3:30 p.m.
31. What You Need to Know-College of DuPage, March 10, 5 p.m.
32. Super Couponing 2 Workshop, March 10, 7 p.m.

33. Teen Book Discussion, *Five Flavors of Dumb* by Antony John, March 11, 4:30 p.m.
34. Teen Tech Week: Computer Maintenance Workshop, March 12, 11 a.m.
35. The Quiltmaker's Gift, March 12, 2 p.m.
36. Essential Computer Skills, March 15, 4 p.m.
37. Word Basics, March 15, 6:30 p.m.
38. Book Discussion, *Water for Elephants* by Sara Gruen, March 15, 6:30 p.m. at Cooper's Hawk

S. Adjournment

At 9:08 p.m. Oggerino moved, Spiros seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Crystal Megaridis, Acting-Secretary