

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 16, 2013

**Board of Trustees Regular Meeting
January 16, 2013 – 7 p.m.**

A. Roll Call

President Megaridis called the meeting to order at 7:05 p.m. Acting-Secretary Oggerino called the roll. Present: Marian Krupicka, Crystal Megaridis, Paul Oggerino, Luanne Spiros, Absent: Jo Ann Schusterich, Victoria Suriano, Robert Thomas
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski
Debbie Wordinger, Monica Dzierzbicki, Debbie Sheehan, Ann Stovall and
Cris Cigler arrived at 7:35 p.m. (for the New Business discussion)

Others: none

President Megaridis asked for additions and/or corrections to the agenda. Bukovac asked for two additions to Communications and Announcements, D8 ILA Library Trustee Forum 2013 Workshops and D9 Message to ALA Members from ALA President.

B. Mission Statement: Acting-Secretary Oggerino read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Oggerino read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. Bukovac to White re: Donation by the Willowbrook Kumon Center
2. National Endowment for the Humanities to Wordinger re: Grant
3. Bukovac to Mach re: Donation of Paintings
4. Peterson to Bukovac re: Video Game
5. Bukovac to Peterson re: Video Game
6. Clare Bongiovanni to Cris Cigler re: Darien Chamber Holiday Expo
7. Van Kirk to Sheehan re: ILA Conference
8. ILA Library Trustee Forum 2013 Workshops
9. Message to ALA Members from ALA President

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 28, 2012
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. Treasurer's Report & Action on Bills- November 2012
5. Statement of Receipts and Disbursements for Fiscal Period July 1, 2012 Through December 31, 2012
6. Resolution #2013-A Health Reimbursement Arrangement
7. Proposed Staff Medical Information Privacy Policy

Krupicka moved, Oggerino seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Oggerino moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac updated the Board on the reorganization of the Youth Services Department which began in September. Everyone's position and job responsibilities were reviewed; essentially each staff person was a generalist in regards to the various age groups served by the department. It was decided that a more productive model would be to focus the responsibilities and oversight of each age group with a staff person. The reorganization process has evolved over time and has included a lot of discussion with Dzierzbicki and Joynt. Ultimately, it has been determined that the best course of action for the department is to have four full-time librarians. This will consist of a department head, senior librarian who is responsible for teen services, early literacy librarian and a full time mid-kids librarian (rather than a 28-hour/week position). Moving to four full-time librarians brings IPPL to a level that is more in line with that of other libraries. In addition, Bukovac reported that Dzierzbicki has decided to step down as Head of Youth Services due to personal responsibilities and will be taking the full time Mid-Kids Librarian position. The job ad for the Department Head position will go out on Monday and will be a national search; Bukovac and Birmingham will be handling the management aspects of the Youth Services Department until someone is hired. Bukovac wrote a letter to the Youth Services Department thanking staff for their hard work and dedication and explained the process so they would know what's going on. Bukovac's goal is to lift the stress off the Youth staff and to move on with the reorganization.

Cigler's marketing report was distributed tonight. Youth Services reference statistics are incorrect due to an error in the way they were being counted. The FYTD figure will be corrected. With respect to Department Head reports, Spiros would like to see less information about activities/meetings attended and more information relative to results/accomplishments.

At this point the Board moved to items K1 and K2 of New Business. The discussion ended at 8:55 p.m. at which time Wordinger, Dzierzbicki, Sheehan, Stovall and Cigler left. The Board continued with Reports and the rest of the agenda.

H. Staff Report - none

I. Reports

1. WB/BR Chamber of Commerce – Oggerino attended the meeting. Each mayor gave their State of the Village report.
2. Darien Chamber of Commerce - (no report)
3. RAILS – backup is in the packet.
4. Building and Grounds Committee - (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – (no report)

J. Unfinished Business - none

K. New Business

1. Technology Survey – Bukovac distributed articles relative to e-books. About 4% of our circulation is e-books. The Board and library staff present tonight discussed the results of

the technology survey. They noted that almost half the respondents said they don't download e-books from the library because they don't know how. Staff agreed that if you don't do it often, you forget the process. Discussion included the types of handheld devices; the limits that publishers place on libraries; and the need to educate the public about these limits so that they can become advocates for the library. Bukovac said that as a library we have to decide how important this is and the various models have to be studied further. Other models include promoting lesser known works; giving the patron other options; having our own server; pulling out of the consortium and just having our own collection. Short term and long term options have to be determined. Bukovac will be organizing an e-book summit and will report back to the Board; Trustees are welcome to join the summit. It was noted that there was a lot of positive survey feedback with respect to the library keeping up with technology. Other thoughts/comments from staff present tonight included: people come to us to learn how to find information on-line; we provide life-long learning; we support students/schools; we're viewed as a safe place to learn; we can bring people together in a low tech way.

2. 2012-2014 Strategic Plan – Bukovac reviewed the Strategic Plan with the Board. Megaridis suggested that we look into federated search. Spiros commented that as we continue to evolve we need to look at what we're currently doing and remove things that aren't working. Bukovac said that process has started. Spiros moved, Oggerino seconded to approve the 2012-2014 Strategic Plan. Motion carried unanimously.

L. Scheduled Meetings

Communication Committee – A meeting was scheduled for March 20, 2012 at 6 p.m.

- M. At 9:15 p.m. Krupicka moved, Oggerino seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Krupicka, Megaridis, Oggerino, Spiros. Nays: None. Absent: Schusterich, Suriano, Thomas. Motion carried unanimously.

N. Return to Open Session and Report of Any Action Taken

At 9:16 p.m. Krupicka moved, Oggerino seconded to go back into open session. Roll call vote. Motion carried unanimously. Krupicka moved, Spiros seconded to approve the closed session minutes dated January 18, 2012. Motion carried unanimously. Oggerino moved, Spiros seconded to keep all closed session minutes closed. Motion carried unanimously.

- O. At 9:17 p.m. Oggerino moved, Krupicka seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Krupicka, Megaridis, Oggerino, Spiros. Nays: None. Absent: Schusterich, Suriano, Thomas. Motion carried unanimously.

P. Return to Open Session and Report of Any Action Taken

At 10:16 p.m. Krupicka moved, Oggerino seconded to go back in to open session. Krupicka moved, Spiros seconded to set the Director's salary at \$110,700 per annum, retroactive to January 9, 2013 and to award a bonus of \$1,000 for her efforts in 2012. Motion carried unanimously.

Q. Community Events

R. Library Events

Midterm Exam Cram	1/16/2013	11:00 AM
Getting Started with Your iPad	1/16/2013	6:00 PM
Let's Make Music	1/17/2013	10:30 AM
After School Chess - Kids	1/17/2013	4:00 PM
Life's Transitions	1/17/2013	6:30 PM
Crime Readers Book Discussion	1/17/2013	7:00 PM
Movies & More: Gorky Park	1/18/2013	7:00 PM
Bulgarian Folk Dance Ensemble "Horo" and the children's group "Hortse".	1/19/2013	2:00 PM
Pysanky Egg Decorating	1/21/2013	1:30 PM
GenLit (for 20-30 somethings)	1/21/2013	6:30 PM
Experience Our World: Bulgaria Today: A Traveler's Tale	1/23/2013	7:00 PM
Experience Our World: Finding Grandma's Ancestors in Eastern Europe	1/24/2013	1:00 PM
Beginner's Genealogy on the Web	1/24/2013	7:00 PM
RU Game- Halo 4 (Xbox 360)	1/25/2013	6:30 PM
TAB	1/26/2013	2:30 PM
Experience Our World: Chicago Cossacks	1/27/2013	2:00 PM
Internet for Beginners	1/28/2013	3:30 PM
Computers for Beginners	1/28/2013	6:00 PM
Experience Our World: Treasures of The State Hermitage	1/31/2013	7:00 PM
Mock PSAT	2/2/2013	10:00 AM
Intro. to Excel 2010	2/4/2013	3:30 PM
Computers for Beginners	2/4/2013	6:00 PM
Lyric Opera Lecture: La Boheme	2/5/2013	7:00 PM
The Art of Chocolate	2/6/2013	7:00 PM
Gaming Committee	2/7/2013	3:15 PM
Intro. to Excel 2010	2/7/2013	3:30 PM
Facebook for Beginners	2/7/2013	6:00 PM
Senior Friday Fun Days	2/8/2013	10:00 AM
"Sensational Science" with Steve Belliveau	2/8/2013	7:00 PM
FAFSA Workshop	2/11/2013	7:30 PM
Story Time Sign-up Begins	2/12/2013	9:00 AM
Files & Folders	2/13/2013	3:30 PM
Intermediate Excel	2/13/2013	6:00 PM
Novel Idea- Clara and Mr. Tiffany by Susan Vreeland	2/13/2013	7:00 PM
Intro to Word 2010	2/18/2013	6:00 PM
GenLit (for 20-30 somethings)	2/18/2013	6:30 PM

S. Adjournment

At 10:17 p.m. Oggerino moved, Krupicka seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Paul Oggerino, Acting-Secretary