

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of January 15, 2014

**Board of Trustees Regular Meeting  
January 15, 2014 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:07 p.m. Secretary Deshmukh called the roll.  
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Dorothy Schardt,  
Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Suzy Deucher, Ann Stovall

Others:

President Suriano asked for additions and/or corrections to the agenda. Bukovac added E3 to Communication and Announcements, Majchrowicz to Sheehan re: Our Lady of Mount Carmel Food Pantry.

B. Trustee Oath of Office –Dorothy Schardt took the oath of office.

C. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

D. Public Comment – none

At this point Deucher and Stovall gave the staff report. They left at 7:35 and the Board continued with Communications and Announcements and the rest of the agenda.

E. Communications and Announcements

1. Clare to Jamie re: Thank You and Donation from the Darien Chamber
2. ILA Library Trustee 2014 Workshop
3. Majchrowicz to Sheehan re: Our Lady of Mount Carmel Food Pantry

F. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, December 18, 2013
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Statement of Receipts and Disbursements for Fiscal Period July 1, 2013 Through December 31, 2013

Lacayo moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Lacayo moved, Deshmukh seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

G. Items Deleted from Omnibus Consent Agenda - none

H. Library Director's Report

Bukovac reported that Jenn Weinschenker, a library patron and local artist, would like to create a painting for the library and donate it. Her style is abstract and she uses bright colors. She is looking for inspiration from our staff such as a poem, quotation, song or picture. We will begin interviewing for the Marketing and Public Information Coordinator position next week. Eight interviews are set. Bukovac hopes to offer the job by mid-February. We will be starting our intergenerational programming (kids will be matched with seniors) with the Darien Rotary in the spring. Bukovac and Williams will be giving a presentation to the Rotary in February for the summer project in which teens interview seniors to collect their oral histories. We will ask the Rotary for financial help with the equipment.

- I. Staff Report - Suzy Deucher, Adult Services Librarian, demonstrated Hoopla. Deucher explained that part of her job focus is E-books and digital technologies. Hoopla is a new service that allows patrons to stream music and movies to a computer, smartphone or tablet. This is a product designed strictly for libraries by Midwest Tape. We are the first library in SWAN and one of the first libraries in the area to offer this service. Patrons are limited to 3 items per month. Music can be checked out for 7 days and movies for 3 days. Once a patron creates an account they have access to the complete collection. Deucher noted how simple it is to use Hoopla which isn't always the case with mobile technology. We offer a quick start guide and video tutorials on our website as well as classes at the library.

Ann Stovall, Head of Technical & Technology Services, demonstrated Roku. Stovall explained that one of her responsibilities is to look at emerging technologies and work with adult and youth staff to bring them to the patron. Roku is a device that patrons can check out to stream movies on their television from IPPL's My Vudu Collection. The Roku can be checked out for 7 days and comes with a remote control. Wireless internet and a television with an HDMI input are required.

J. Reports

1. WB/BR Chamber of Commerce – (no report)
2. Darien Chamber of Commerce - (no report)
3. RAILS – backup is in the packet.
4. Building and Grounds Committee - (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – (no report)

K. Unfinished Business

1. Appointment of Trustees – Kelly Von Zee, our former Early Literacy Librarian, is interested in the Trustee position; her questionnaire is in the packet. She is very interested in the foreign community within our community and finding ways to do outreach for ethnic groups. The Board agreed that we will invite Von Zee to the February Board Meeting.

L. New Business

1. Annual Update 2013-2015 Strategic Plan – Bukovac said that most of the items have been accomplished. She highlighted many of the goals that we reached. Bukovac will update the plan to reflect ways in which we've connected with the villages.
2. DarienFest Hours – The Board discussed the Chamber's desire to add Thursday evening to the DarienFest schedule. Currently, the library is closed Friday night, Saturday at 1:00 p.m. and Sunday afternoon due to DarienFest. The Board agreed that they do not want to close

the library any more hours, particularly on a school night. Bukovac will send a letter to the Chamber letting them know the Board's decision.

M. Scheduled Meetings

1. A Building and Grounds Committee meeting is scheduled for January 22 at 1:00 p.m.
2. A Policy Committee meeting was scheduled for February 26 at 12:30 p.m.
3. An Annexation Committee meeting was scheduled for March 12 at 9:30 a.m.

N. At 8:34 p.m. Damon moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Schardt, Suriano. Nays: None. Absent: None. Motion carried unanimously.

O. Return to Open Session and Report of Any Action Taken

At 8:38 p.m. Deshmukh moved, Damon seconded to go back into open session. Roll call vote. Motion carried unanimously. Krupicka moved, Suriano seconded to approve the closed session minutes dated January 16, 2013. Abstain: Damon, Deshmukh, Lacayo, Schardt. Motion carried. Krupicka moved, Suriano seconded to keep all closed session minutes closed. Motion carried unanimously.

P. At 8:45 Deshmukh moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Schardt, Suriano. Nays: None. Absent: None. Motion carried unanimously

Q. Return to Open Session and Report of Any Action Taken

At 9:40 p.m. Deshmukh moved, Lacayo seconded to go back in to open session. Damon moved, Krupicka seconded to set the Director's salary at \$114,500 per annum and to award a bonus of \$1000. Motion carried unanimously.

R. Community Events

S. Library Events

T. Adjournment

At 9:41 Deshmukh moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary