

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 21, 2015

**Board of Trustees Regular Meeting
January 21, 2015 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:07 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Diane Ruscitti, Victoria Suriano, Kelly Von Zee

Absent: none

Staff Present: Laura Birmingham, Maria Wlosinski, Katie Salo

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. Bongiovanni to Bukovac re: Thank You and Donation from the Darien Chamber
2. Bukovac to Bongiovanni re: Donation from the Darien Chamber
3. You Make the Difference Community Service Site Award
4. White to Bukovac re: Per Capita Grant
5. White to Bukovac re: Ill State Library Advisory Committee
Suriano said that it is an honor for both Bukovac and for IPPL that Bukovac was asked to serve on the Illinois State Library Advisory Committee.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, December 17, 2014
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Minutes from Special Board Meeting, January 10, 2015
5. Statement of Receipts and Disbursements for Fiscal Period July 1, 2014 Through December 31, 2014
Deshmukh moved, Von Zee seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Lacayo seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Katie Salo gave her staff report (Item I). The Board then continued with the Library Director's Report and the rest of the agenda.

G. Library Director's Report

H. Department Reports

Birmingham reported she is very pleased with the performance of our new cleaning service. She also reported that we received an invoice from the old cleaning company for the nine days they were here. She sent a letter to them disputing the charges and also requested reimbursement for the camera equipment that we had to purchase in order to find out who was stealing from the library. They reimbursed us for the camera equipment and waived all charges on their bill. Birmingham also reviewed the information in her written report regarding the chiller replacement project.

- I. Staff Report – Katie Salo, Early Literacy Librarian spoke to the Board about her desire to create a test kitchen to see what needs existed for 3-5 year olds outside of storytimes so last fall she created an offshoot called “Discovery”. She mixed traditional ideas with current trends in order to learn what people want and what needs the library may or may not be meeting. The topics included STEM, playing with a parachute, music, movement, iPad, art, nursery rhymes and yoga. The highest attendance was 43 for the STEM program followed by 42 for the iPad program. The average attendance was 37. Katie shared with the Board the very positive feedback that she received from patrons. She will be repeating the program in the spring and is brainstorming new ideas such as an indoor throw back game day and an engineering/building program.

J. Reports

1. Chamber of Commerce Reports – reports are in the packet.
2. RAILS – backup is in the packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee - no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business - none

M. Scheduled Meetings –

1. Board Retreat is scheduled for January 24 at 9-1 p.m.
2. A Policy Committee meeting was scheduled for February 24 at 11 a.m.

- N. At 7:50 p.m. Deshmukh moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Ruscitti, Suriano, Von Zee. Nays: None. Absent: None. Motion carried unanimously.

O. Return to Open Session

At 7:52 p.m. Lacayo moved, Krupicka seconded to go back into open session. Roll call vote. Motion carried unanimously.

1. Closed Session Minutes, January 15, 2014 - Von Zee moved, Damon seconded to approve the closed session minutes dated January 15, 2014. Motion carried unanimously.
2. Open or Close All Closed Session Minutes - Deshmukh moved, Lacayo seconded to keep all closed session minutes closed. Motion carried unanimously.

P. At 7:57 p.m. Damon moved, Krupicka seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Ruscitti, Suriano, Von Zee. Nays: None. Absent: None. Motion carried unanimously

Q. Return to Open Session

At 8:58 p.m. Von Zee moved, Ruscitti seconded to go back in to open session. Roll call vote. Motion carried unanimously.

1. Director's Salary Increase – Lacayo moved, Deshmukh seconded to set the Director's salary at \$118,000 per annum effective January 9, 2015 and to award a bonus of \$2,000 for the work performed in 2014. Motion carried unanimously.

R. Community Events

S. Library Events

T. Adjournment

At 9:02 p.m. Ruscitti moved, Von Zee seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary