

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 19, 2022

**Board of Trustees Regular Meeting
January 19, 2022 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Cindy Kline, Marquitta Harris, Jen Ripka, Joe Eskew

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment - none

D. Communications and Announcements - none

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, December 15, 2021

2. Action on Bills/Additional Bills

3. Delete Two Executive Session Tapes from February 26, 2020

Rao moved, Megaridis seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

U.S. Representative Marie Newman will be in the library on January 27 from 6-7:30 p.m. for a meet and greet. In partnership with the Illinois Department of Human Services, the library hosted two successful COVID clinics. We will be compensated approximately \$1300 for the most recent clinic. We will also be hosting two upcoming kids clinics for 5-11 year olds.

Willowbrook held a public hearing about their TIF on December 20. They have since cancelled the January public hearing and will be revising their TIF plan.

H. Department Reports

I. Staff Report –

1. Cindy Kline, Programming Outreach Associate, Marquitta Harris, Programming & Outreach Strategist and Jen Ripka, Programming & Outreach Adult Librarian introduced themselves to the Board. They gave an overview of their background and library responsibilities.
2. Laura Birmingham, Head of Programming & Outreach - With the new staffing model, library programming involves staff coming together across departments to plan themes and initiatives. This results in cohesive programming. Tonight Birmingham gave an update on programming and outreach activities for kids and teens.

J. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Request to Approve Purchase and Installation of Building Automation System for Heating, Ventilation, and Air Conditioning Systems – Our current BAS was installed a number of years ago by Kroeschell, our current maintenance company. It's a proprietary system that very few HVAC contractors use or are familiar with. The system is connected to only 15 of the library's 60 VAV boxes which means that the 45 VAV boxes not connected to the BAS cannot be monitored or managed. The recommendation is that the Board choose the system offered by Building Automation Solutions. The Board reviewed and discussed the backup. The issue of security was raised. The Board agreed that there needs to be discussion between the company installing the BAS and the library's Network Technician regarding the interconnection between the system and the library's network. Bukovac will have our Network Technician attend the February Board meeting. Rao moved, Rodriguez seconded to approve spending up to \$140,000 for the purchase and installation of the Honeywell Building Automation System for the library's HVAC system contingent on further discussion regarding the interconnection between the BAS system and our network. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: None. Motion carried unanimously.
2. Request to Approve Proposal for HVAC Annual Maintenance Service – The contract with our current maintenance company, Kroeschell, ends February 28. We received proposals from five companies. Our Building Services Coordinator spoke to references. All received positive feedback. The references for Hayes Mechanical all noted the company's responsiveness to emergency situations. Rao moved, Krupicka seconded to accept the proposal from Hayes Mechanical for the library's HVAC annual maintenance contract. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
3. Darien Community Action Group – The group's purpose is to bring community organizations together in order to better understand the work of each organization and to

identify areas/projects where collaboration is possible. Suriano, Krupicka, and Bukovac attended a meeting in January. The next meeting is in February.

4. COVID Policy and Practices – There is nothing new to report.
- M. At 8:10 p.m. Rodriguez moved, Damon seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: None. Absent: none. Motion carried unanimously.
- N. Return to Open Session
At 8:13 p.m. Rao moved, Krupicka seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
1. Closed Session Minutes, 1/20/21 - Krupicka moved, Damon seconded to approve the closed session minutes dated 1/20/21. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 2. Open or Close All Closed Session Minutes - Rodriguez moved, Rao seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
- O. At 8:17 p.m. Raftis moved, Rao seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously
- P. Return to Open Session
At 9:05 p.m. Damon moved, Rao seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
1. Director's Salary Increase – Rao moved, Rodriguez seconded to award a 3% merit increase and to award a bonus of \$12,000. Roll call vote. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 2. Any Other Actions – none
- Q. Meetings Scheduled
A Planning and Outreach Committee meeting was scheduled for January 24, 2022 at 5:30 p.m.
- R. Adjournment
At 9:15 p.m. Rao moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Crystal Megaridis, Secretary