

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of July 18, 2012

**Board of Trustees Regular Meeting  
July 18, 2012 – 7 p.m.**

A. Roll Call

President Megaridis called the meeting to order at 7:04 p.m. Secretary Suriano called the roll.

Present: Marian Krupicka, Crystal Megaridis, Paul Oggerino, Jo Ann Schusterich, Luanne Spiros, Victoria Suriano, Robert Thomas

Absent:

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Steve Larson and Nancy Hill of Ehlers (regarding J1)

President Megaridis asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Suriano read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Suriano read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Steve Larson and Nancy Hill of Ehlers addressed the Board regarding item J1 (Unfinished Business). They left at 8:05 p.m. The Board continued with the discussion and then moved on to Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Overmann and Parker to Bukovac re: Darien Woman's Club Donation
2. Bukovac to Christenson re: Darien Woman's Club Donation
3. Schmidt to Bukovac re: Darien Park District Garden Club
4. Broida to Bukovac re: Darien Rotary Club

Bukovac and the Department Heads discussed the Darien Rotary Club's desire to endow a library membership card that could be used for admission to the library by qualified, indigent people. Although a card is not needed to come into and use the library, Bukovac and the Department Heads thought we could propose to the Rotary Club that the Club purchase 5 library cards and they host an application/grant process to decide which families would get the cards. Each family would sign for and be responsible for their card and items checked out on it. These families would be able to check out materials and utilize the library to the fullest extent. The Board was open to the idea. Bukovac will write up a formal proposal for the Rotary Club and will have it for the next Board meeting.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, June 20, 2012
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Tentative Budget and Appropriations Ordinance
5. Ordinance #2012-4 Determining to Levy an Additional Tax of .02% for the 2012-2013 Fiscal Year
6. Semi-annual Statement of Receipts and Disbursements
7. Annual Statement of Receipts and Disbursements
8. Ordinance #2012-5 Amending the Budget and Appropriations Ordinance #2011-5  
Bukovac said there are errors on the Annual Statement of Receipts and Disbursements (item E7); she will have the corrected Statement on next month's agenda. Thomas moved, Oggerino seconded to set the Omnibus Consent Agenda excluding item E7. Roll call vote. Motion carried unanimously. Oggerino moved, Suriano seconded to approve the Omnibus Consent Agenda excluding item E7. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda – Item E7

G. Library Director's Report

With respect to the marketing report, Megaridis asked about the Teacher Reacher e-newsletter. Birmingham said that the schools had asked that it be sent to their IT staff and they would forward it to the teachers but we were able to determine that it is not getting forwarded to the teachers. We will be meeting with the schools to determine a more direct process. Schusterich loves the slow down signs; Birmingham said when the parking lot is resurfaced (around Labor Day) the crosswalk stripes will be put back.

H. Staff Report - Laura Birmingham reported that the Dancing (or Singing) in the Stacks II Foundation Fundraiser will be on Saturday, November 3. She and Cindy Kline talked to various bands and got prices and availability. Prices ranged from \$800-\$5000. Birmingham is looking at Bandaroke (\$800) which is a Liveband Karaoke. They supply the equipment, music and lyrics and invite people to sing, play or dance with the band. They have performed in the area and Birmingham spoke to references who were very pleased with the group. The Board liked the idea. Bukovac said we will work on the marketing angle.

I. Reports

1. WB/BR Chamber of Commerce – Cigler's report is in the packet.
2. Darien Chamber of Commerce - (no report)
3. RAILS Board – backup is in the packet.
4. Building and Grounds Committee - (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – (no report)

J. Unfinished Business

1. Building Bond – Steve Larson and Nancy Hill, Financial Advisors with Ehlers, introduced themselves to the Board and gave background information. Ehlers does a lot of library work including financial plans, bond issues and citizens advisory boards. They have worked with IPPL in the past on a feasibility study; referendum (citizen advisory board); selling and refinancing bonds; financial plan done in 2009. Larson noted that our bonds will be paid off in December 2013. He suggested that an updated financial plan be done which would look

at our revenues and expenses and make projections; he recommended incorporating a capital replacement plan into the financial plan. This information would assist the library in determining whether to pursue a referendum to ask residents to apply the bond money to the operating budget. Larson also recommends a public engagement process (i.e. focus groups, surveys) to get the reaction of our residents. Larson stressed that we have to be able to justify a referendum based on our projections so that it doesn't have a negative impact on us. A final decision has to be made at the January Board meeting; filing would take place the first part of February. January 22 is the last date to adopt a question for the ballot. A timeline was discussed. Services that Larson can offer the library include: updating our financial plan; helping with the public engagement plan; ballot wording; referendum coaching. Larson and Hill left at 8:05 p.m. and the discussion continued. The Board agreed to meet with a second financial advisor at the August Board meeting. They also agreed that the library will have Ehlers prepare a financial plan for our September Board meeting.

K. New Business

1. Audit of Secretary's Minutes and Review of Closed Session Minutes – Spiros and Krupicka conducted the audit and review. Everything was in order. Spiros moved, Oggerino seconded to keep all closed session minutes closed. Motion carried unanimously.
2. Trustee Presentation to City and Villages – Bukovac said that our strategic plan calls for the library speaking at each village/council meeting once a year. Trustees discussed the dates they are available. Bukovac will speak to the municipalities and she will have talking points for the next Board meeting.
3. November Board Meeting Date – Thomas moved, Oggerino seconded to change the November Board Meeting to November 28. Motion carried unanimously.

L. Scheduled Meetings – none

M. Community Events - none

N. Library Events

1. Dream Big Days (Food), June 21, 10:30 a.m.
2. Facebook for Beginners, June 21, 1 p.m.
3. London: The Olympics & More, June 21, 7 p.m.
4. Dream Catchers, June 25, 6:30 p.m.
5. Intro to Excel 2010, June 26, 6 p.m.
6. Internet for Beginners, June 27, 3:30 p.m.
7. All About E-books, June 27, 4 p.m.
8. Intro to Word 2010, Jun 27, 6 p.m.
9. Dream Big Days (Magic School Bus), June 28, 10:30 a.m.
10. The Making of Downtown Abbey, June 28, 7 p.m.
11. Movies & More, June 29, 7 p.m.
12. Macabre Masquerade, June 30, 6:30 p.m.
13. Tie Dye on the Lawn, July 2, 6:30 p.m.
14. Intro to Excel 2010, July 3, 6 p.m.
15. Family Movies, July 5, 10:30 a.m.
16. Teen Summer Movie Night, July 5, 6 p.m.
17. Family Movies, July 6, 2 p.m.
18. Tarantulas & Night Creepers, July 9, 6:30 p.m.
19. Dream Big Days (Art), July 12, 10:30 a.m.
20. Practice ACT, July 13, 9:30 a.m.
21. The Belize Whale Shark Expedition, July 13, 6:30 p.m.

22. Bubbles on the Lawn, July 16, 6:30 p.m.
23. GENLit Book Discussion, July 16, 6:30 p.m. at Taste of India in Willowbrook
24. Hunger Games Trials, July 18, 2:30 p.m.
25. Dream Big Days (Optical Illusions), July 19, 10:30 a.m.
26. Readers' Theatre Troupe, July 23, 6:30 p.m.
27. Cut Your Energy Costs, July 25, 1 p.m.
28. Dream Big Days (Gaming), July 26, 10:30 a.m.
29. R U Game, July 27, 6:30 p.m.
30. Jim Gill Concert on the Lawn, July 30, 6:30 p.m.
31. Summer Afternoon Book Group, August 1, 1 p.m.
32. Dream Big Days (Talent Show), August 2, 10:30 a.m.
33. Mock PSAT, August 3, 10 a.m.
34. Read to the Dogs, August 6, 7 p.m.
35. Teen Summer Movie Night, August 9, 6 p.m.
36. Read to the Dogs, August 13, 7 p.m.
37. Senior Computer Boot Camp, August 14-17, 10 a.m. & 2 p.m.
38. Fantasy Football 101 (Beginning), August 14, 7 p.m.

O. Adjournment

At 9:04 p.m. Suriano moved, Oggerino seconded to adjourn the meeting. All ayes.  
Motion carried unanimously.

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Victoria Suriano, Secretary