

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 17, 2015

**Board of Trustees Regular Meeting
June 17, 2015 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:04 p.m. Acting-Secretary Krupicka called the roll.

Present: Donald Damon, Marian Krupicka, Julia Lacayo, Diane Ruscitti, Victoria Suriano

Absent: Beena Deshmukh

Staff Present: Jamie Bukovac, Maria Wlosinski

Others: Crystal Megaridis and Anita Arora, regarding item K1 of New Business (Trustee Interviews)

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Acting-Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Krupicka read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point the Board interviewed Crystal Megaridis and Anita Arora, the potential Trustee appointments in attendance tonight. The second interview was completed at 7:35 p.m. and followed by discussion and the Trustee Appointment (Unfinished Business-K2). The Board continued with the Omnibus Consent Agenda and the rest of the agenda.

D. Communications and Announcements - none

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, May 20, 2015
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance #2015-2 Ascertaining the Prevailing Wage
5. Ordinance #2015-3 Establishing Regular Meeting Dates
6. Resolution #2015-C Approving Terms and Conditions of the Interlocal Agreement Between Region 4 Education Service Center of The Cooperative Purchasing Network and Indian Prairie Public Library District
7. Minutes of Finance Committee May 27, 2015
Krupicka moved, Damon seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Lacayo moved, Damon seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac reported that the Foundation received a \$692.00 donation from the Darien Women's Club.

H. Department Reports

The Board liked the Friends recap in Birmingham's report.

I. Staff Report - none

J. Reports

1. WB/BR Chamber of Commerce – no report
2. Darien Chamber of Commerce – no report
3. RAILS – backup is in the packet.
4. Building and Grounds Committee – no report
5. Finance Committee – (Krupicka) under New Business
6. Planning/Outreach Committee - no report
7. Policy Committee – no report

K. Unfinished Business

1. Trustee Interviews – Crystal Megaridis and Anita Arora were interviewed this evening. Each told the Board about themselves, highlighting information contained in their Trustee questionnaires. The Trustees asked each of them the interview questions contained in the packet. The Board responded to questions such as what community issues it is currently facing and what its responsibilities are.
2. Trustee Appointment – The Board discussed the two candidates who interviewed this evening and the assets/qualities they each brought to the table. Damon moved, Krupicka seconded to appoint Crystal Megaridis to the Board. Motion carried unanimously. She will take the oath of office at the July Board meeting and will participate at that meeting. Bukovac will contact both Megaridis and Arora.

L. New Business

1. Proposed Change to Financial Policy – Bukovac said the proposed change to section 950.1-11-2 would allow the library to pay for invoices with a credit card. Ruscitti moved, Damon seconded to approve the proposed change to the financial policy. Motion carried unanimously.
2. Financial Forecast – The Board reviewed the information contained in the packet. Lacayo inquired about the increase in the intergovernmental line under revenues. Bukovac explained that last month she reported that an insurance cooperative we use to belong to was dissolving the remaining funds and that we would be receiving \$35,415.67 at the end of May. The increase in the governmental line is due to those monies. The library will also receive approximately \$10,000.00 at the end of the year.
3. Operating Budget 2015/2016 - The Board reviewed the backup. Lacayo asked about the multi-media/ESL line. Bukovac will separate these two items in the future for a clearer picture. Krupicka moved, Damon seconded to approve the Operating Budget for 2015/2016. Motion carried unanimously.
4. Proposed 2015/2016 Salary Range – The proposed range increases 1.25% from FY2014/2015. Lacayo moved, Ruscitti seconded to approve the proposed 2015/2016 salary range. Motion carried unanimously.
5. Cost Proposal to Renovate Administration Copier Room to Create Group Study Room –

Krupicka moved, Ruscitti seconded to approve spending up to \$8100.00 from the Building and Maintenance Fund to renovate the administration copier room to create a group study room. Motion carried unanimously.

6. Appoint Committee to Review Closed Session Minutes and Complete Secretary's Audit – Lacayo and Suriano will be on the committee.

M. Scheduled Meetings - none

N. Community Events

O. Library Events

P. Adjournment

At 8:30 p.m. Krupicka moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Marian Krupicka, Acting-Secretary