

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 22, 2022

**Board of Trustees Regular Meeting
June 22, 2022 – 6:30 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 6:35 p.m. Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Sri Rao, Christina Rodriguez

Absent: Victoria Suriano

Staff Present: Laura Birmingham, Maria Wlosinski

Others: none

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and Respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment - none

D. Communications and Announcements

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, May 18, 2022

2. Action on Bills/Additional Bills

3. Ordinance #2022-2 Establishing Regular Meeting Date

Rao moved, Raftis seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Assistant Library Directors Report

With respect to Election Day, Birmingham reported that the county is now sending different equipment that will fit in our elevator so the polls will be set up in the meeting room as in past years.

H. Department Reports

Birmingham shared the customer service initiative staff developed titled Guest First.

I. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee Minutes June 7, 2022 - this was removed from the agenda.
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

J. Unfinished Business - none

K. New Business

1. Capital Projects and Financial Forecast – The packet contains an informational list of capital projects and a financial forecast to the year 2030. Birmingham noted that the Finance Committee asked for the parking lot cobblestones to be added to the budget.
2. Operating Budget 2022/2023 – The operating budget includes a summary of expenditures and revenue and specific income information. Krupicka moved, Rao seconded to approve the Operating Budget for 2022/2023. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.
3. FY 22/23 Salary Scale – The packet contains information comparing IPPL starting salaries for benchmark positions with other area libraries. Damon noted that we try to keep IPPL salaries in the middle range compared to other libraries. The proposed salary schedule contains a 3.5% increase. Rodriguez moved, Megaridis seconded to approve the Salary Schedule for 2022/2023. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.
4. Notary Service – Due to major changes in the law for notaries in Illinois as of July 1, 2022, the Board agreed that the library will no longer offer notary service. Rao moved, Krupicka seconded to no longer provide notary services effective July 1, 2022. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.
5. Advocacy – Birmingham showed the Trustee Advocacy form on Google Docs. This is where the Trustees can track/report their advocacy interactions. The link to the form will be sent to the Trustees each month with the board packet. Our marketing department is working on a fact sheet for the Trustees to use in their interactions.
6. Appoint Committee to Review Closed Session Minutes and Complete Secretary's Audit – Krupicka and Rodriguez will be on the committee.

L. Adjournment

At 7:16 p.m. Megaridis moved, Rao seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

Crystal Megaridis, Secretary