

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 21, 2023

**Board of Trustees Regular Meeting
June 21, 2023 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.

Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski

Others: Darien residents Jim Mayka and Luanne Spiros serving on the Decennial Local Government Efficiency Committee (K1).

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

At this point the Board moved to Unfinished Business K1, Decennial Local Government Efficiency Committee.

D. Communications and Announcements

1. Secretary of State to Birmingham re: Per Capita Grant
2. Foster to Graziani re: AARP Tax-Aide
3. Birmingham to Foster re: AARP Tax-Aide

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, May 17, 2023
2. Action on Bills/Additional Bills
3. Ordinance #2023-2 Establishing a Regular Meeting Date
4. Bank Resolution #2023-B
5. Determination to Dispose of Library Property

Damon moved, Palmisano seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

Lawson reported that work was being done today on the parking lot islands – a protective barrier to prevent weeds and a layer of mulch were installed. Only a few odds and ends remain on the work needed in the flagged areas in our landscaping. With respect to cyber security, the new product we purchased from Barracuda to guard against email impersonation is doing very well and Current Technologies is closing up any vulnerabilities.

I. Staff Report – none

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – The Finance Committee met on June 6. They reviewed the financial forecast, capital costs, expenditures and revenue reports, and proposed salary schedule.
4. Finance Committee Meeting Minutes, 6/6/23 – Raftis moved, Damon seconded to approve Finance Committee Meeting Minutes, 6/6/23. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
5. Planning/Outreach Committee – no report
6. Policy Committee – no report
7. Trustee Day 2023 Workshop, 5/20/23 – Krupicka attended and reported that there was a very good turnout. The workshop followed a role-playing format. They held a sample meeting, one with a consent agenda and one without. Krupicka shared key points from the workshop with the Board.

K. Unfinished Business

1. Decennial Local Government Efficiency Committee – Tonight is the committee's second meeting. Birmingham's draft report is in the packet listing our core programs and services, intergovernmental agreements, and community partnerships. The group brainstormed and came up with additional services, programs, and partnerships to add to the report. With respect to the question of what the library does well, the group agreed that the library listens and responds to the needs of the community. The importance of recognizing what isn't working or what we can stop doing was also discussed. Ideas for other programs/services we could provide include bookmobiles, locker system pickup, and an even greater presence at community events/outreach. The group felt it was very important to continue letting the community know what we do through our storytelling (did you know?). Birmingham will update the report with tonight's comments. The committee will review the library's public comment policy at the July Board Meeting

L. New Business

1. Trustee Vacancy – There is a vacancy on the Board due to the resignation of Crystal Megaridis. A law that was passed last May requires the Board to fill a Trustee vacancy within 90 days. Suriano noted that when Rao was not successfully reelected in April, he expressed his desire to be considered for an appointment if there was a vacancy. The Board agreed that Rao was an excellent Trustee when he served and he's passionate about the

- community. The Board agreed that Suriano should reach out to Rao to offer him the position.
2. Resolution #2023-A Honoring Crystal Megaridis – Rodriguez moved, Raftis seconded to approve Resolution #2023-B Honoring Crystal Megaridis. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 3. Recommendation to Turn-on Auto Renewals in SWAN – After discussion with the Department Heads, Birmingham is recommending that IPPL turn on the auto renewal feature in SWAN. It will create a much better user experience. All of our neighboring libraries participate. Raftis moved, Damon seconded to approve Turning on Auto Renewals in SWAN. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 4. Capital Projects and Financial Forecast – The packet includes a summary of capital expenses for FY23-24 and a financial forecast to the year 2031.
 5. Operating Budget 2023/2024 – The packet includes a projected income summary with a comparison to last fiscal year and an overview of the anticipated expenditures. Damon moved, Krupicka seconded to approve the Operating Budget for 2023/2024. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 6. FY 23/24 Salary Schedule – The packet contains information comparing IPPL starting salaries for benchmark positions with other area libraries. We try to keep the salaries in the middle range compared to other libraries so we remain competitive. The proposed salary schedule contains a 4% increase with three positions moving up a grade. Rodriguez moved, Raftis seconded to approve the FY 23/24 Salary Schedule. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
 7. Appoint Committee to Review Closed Session Minutes and Complete Secretary’s Audit – Krupicka and Palmisano will be on the committee.

M. Meetings

N. Adjournment

At 8:00 p.m. Raftis moved, Damon seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Marian Krupicka, Secretary