

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of March 19, 2014

**Board of Trustees Regular Meeting
March 19, 2014 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7 p.m. Secretary Deshmukh called the roll.
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Dorothy Schardt,
Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Marianne Ryan, Debbie Wordinger, Jennifer Asimakopoulos

Others: Michael Early, a College of DuPage student who worked with IPPL as part of a required practicum experience

Diane Ruscitti and Kelly Von Zee, regarding item J1 of New Business (Trustee Interviews)

President Suriano asked for additions and/or corrections to the agenda. Bukovac added D5 to Communications and Announcements, RAILS memo re: Seeking Trustee Candidates for RAILS Board.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point the Board interviewed Diane Ruscitti and Kelly Von Zee, the potential Trustee appointments in attendance tonight. The second interview was completed at 7:30 p.m. and followed by discussion and the Appointment of Trustee (Unfinished Business-J2). Next the Staff Reports (Item H) were given. The Board then continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. White to Bukovac re: FY14 Per Capita Grant
2. White to Bukovac re: Back 2 Books Grant
3. Weinshenker to Library re: Painting
4. *Midwest Living* "28th Annual Best of the West"
5. RAILS memo re: Seeking Trustee Candidates for RAILS Board

With respect to Item D1, Bukovac noted that we received \$10,000 more than what we budgeted for due to the legislature approving full funding.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, February 19, 2014
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Minutes of Policy Committee Meeting, February 26, 2014
5. Policies for Review:
 - 410 Hours of Operation
 - 415 Closings
 - 420 Library Cards
 - 470 Website
 - 480 Privacy
 - 1000 Emergency Closing
 - 1100 Gifts

Krupicka moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Schardt moved, Lacayo seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

- H. Staff Report - Marianne Ryan, Marketing and Promotion Coordinator, introduced herself to the Board and highlighted her 20 years of experience in the marketing and public information field. She has received a very thorough introduction to libraries from Bukovac and Birmingham and is looking forward to working with library staff.

Debbie Wordinger, Head of Adult Services, explained the process that goes into materials selection and weeding of the collection. One of the tools used is the library's Summary of Adult Collection Use 2013 that is contained in the packet. The summary of the yearly analysis affects how the budget is distributed as well as how the collection is marketed and arranged.

Jennifer Asimakopoulos, Senior Adult Services Librarian, spoke to the Board about the library databases. These resources give our patrons the ability to access information anytime, anywhere and simultaneously. Staff use the databases on a daily basis to answer questions, generate content for our website and provide readers advisory. Providing access to these resources has allowed us to reduce the size of our print reference collection which has addressed one of our biggest challenges of limited space. Marketing and promotion of our resources has included staff-led training for patrons, focused marketing campaigns, highlighting databases on our website and in the e-news, placing shelf talkers throughout the collection and providing business cards for individual databases.

I. Reports

1. WB/BR Chamber of Commerce – (no report)
2. Darien Chamber of Commerce - (no report)
3. RAILS – backup is in the packet.
4. Building and Grounds Committee – (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – Damon noted that minutes from the February 26th meeting are in the packet.

J. Unfinished Business

1. Trustees Interviews – Diane Ruscitti and Kelly Von Zee were interviewed this evening. Each told the Board about themselves and what qualities they would bring to the position. The Board responded to questions such as what it is expecting from the new trustee, what its priorities are and what its greatest challenge is.
2. Appointment of Trustee – The Board discussed the candidates and the assets/qualities they each brought to the table. Damon moved, Schardt seconded to appoint Diane Ruscitti to the Board effective April 16, 2014. Motion carried unanimously.

K. New Business

1. Proposed Changes to Policy 465 Computer & Internet Services – Bukovac noted that the changes would not go into effect until June 1 in order to give us time to let the public know through the newsletter and through the literature that accompanies new library cards. Deshmukh moved, Schardt seconded to approve proposed changes to Policy 465 Computer & Internet Services to be effective June 1. Motion carried unanimously.
2. Proposed Changes to Policy 600 Use of Facilities – Lacayo moved, Krupicka seconded to approve proposed changes to Policy 600 Use of Facilities. Motion carried unanimously.
3. Proposed Changes to Policy 800 Personnel – Schardt moved, Deshmukh seconded to approve proposed changes to Policy 800 Personnel. Motion carried unanimously.

L. Scheduled Meetings

A Library Foundation meeting was scheduled for April 16 at 6:30 p.m.

M. Community Events

N. Library Events

O. Adjournment

At 8:58 p.m. Damon moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary