

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of March 18, 2015

**Board of Trustees Regular Meeting
March 18, 2015 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7 p.m. Secretary Deshmukh called the roll.
Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Diane Ruscitti,
Victoria Suriano, Kelly Von Zee

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

D. Communications and Announcements

1. DuPage County Clerk to Bukovac re: Statement of Economic Interest
2. Darien Lions Club Humanitarian Award
3. West Suburban Living Magazine Best of the West re: IPPL Best Library
4. Szczepaniak to Bukovac re: All for Arts Study

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, February 18, 2015
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Minutes from Policy Committee Meeting, February 24, 2015
5. Proposed Changes to Policies:
 - 200 By-laws
 - 210 Public Comment
 - 301 Freedom of Information Act
 - 420.3 Renewal of Library Cards
 - 420.5 Resident Library Cards
 - 431 Fines and Charges
 - 432 Homebound Services
 - 433 Suspension/Limitation of Privileges
 - 440 Reference
 - 450 Library Sponsored Programming

455 Group Tours/Programs
456 Proctoring
471 Social Media
490 Patron Complaint
500 Materials Selection
700 Identity Protection
801.1 Personnel - Equal Employment Opportunities
803 Personnel – Staff Conduct
805.1 Personnel – Vacation
805.3 Personnel –Holidays
805.5 Personnel – Bereavement Leave
Von Zee moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Deshmukh seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director’s Report

Bukovac showed the Board a computer image of Jenn Weinshenker’s completed painting. Jenn, a library patron and local artist, was in the library this summer painting a work of art on location to donate to the library. The Board would like to see the painting in person before deciding where to hang it. Bukovac reported that staff is continuing to train on the new SWAN software in anticipation of the April 14 migration and we are finding things out as we go along. For example, the current software recognizes and selects a person’s home library as the place to pick up a hold; however, we recently found out that the new software does not. Instead it recognizes the catalog profile that the person is using at the time they place the hold. A dropdown menu will allow the person to choose the pickup library but a library has to be participating in “hold pick up anywhere” in order to be listed as an option on the dropdown menu. The Board discussed the hold pick up anywhere service at the September 2014 Board meeting and had decided not to participate until they saw how it evolved over time. But in light of the information presented to them tonight, they directed Bukovac to sign the library up for hold pick up anywhere.

H. Department Reports

I. Staff Report – none

J. Reports

1. Chamber Reports – Ryan’s report is in the packet.
2. RAILS – backup is in the packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee - no report
6. Policy Committee – Damon noted that minutes from the February 24 meeting are in the packet. Proposed policy changes are on tonight’s agenda (Omnibus and New Business).

K. Unfinished Business

1. Library Strategic Plan – Bukovac said the updated draft contained in the packet is based on editing from the department heads and on Board feedback from last month’s meeting. Work from staff implementation teams is due March 27.

L. New Business

1. Chiller Bid – Birmingham reported that the walk-through and bid opening went well and that the construction manager did a great job. Additional information was distributed tonight which contained a recommendation from the construction manager as well as information about the standard and the alternate “green” chiller proposed in the lowest bid. Damon moved, Krupicka seconded to approve the bid submitted by Voris Mechanical for a Carrier High Efficiency “Green Speed” chiller in the amount of \$86,055. Motion carried unanimously.
2. Landscape Management Quotes – Birmingham reported that she received five quotes but our current landscaper, Sebert, is the lowest. She has been very happy with their service and is recommending staying with them. Krupicka moved, Lacayo seconded to approve the quote from Sebert Landscaping in the amount of \$6,136. Motion carried unanimously.
3. Proposed Changes to Policy 430 Circulation – Ruscitti moved, Von Zee seconded to approve the proposed changes to Policy 430 Circulation. Motion carried unanimously.
4. Proposed Changes to Policy 475 Miscellaneous Equipment - Deshmukh moved, Lacayo seconded to approve the proposed changes to Policy 475 Miscellaneous Equipment. Motion carried unanimously.
5. Trustee Vacancy – Suriano said that after the April election we will have one vacancy. Two people have expressed interest in the position. Trustees should start thinking about whether they know anyone else who may be interested. We will talk about the appointment process in May with the process starting in June. We hope to make a decision in July.

M. Committee Meetings – No committee meetings are scheduled.

N. Community Events

O. Library Events

P. Adjournment

At 8:15 p.m. Krupicka moved, Ruscitti seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary