

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of March 15, 2023

**Board of Trustees Regular Meeting
March 15, 2023 – 6:30 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 6:30 p.m. Secretary Megaridis called the roll. Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Sri Rao (arrived at 7:05 p.m.), Christina Rodriguez (arrived at 6:33 p.m.)

Absent: Victoria Suriano

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Marquitta Harris, Rachel Hofstetter, Tori Castro, Amy Merda

Others: Willowbrook resident Joseph Kroenert

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and Respect the individual. We empower and guide each visitor. We aspire to bring people together.

- C. Public Comment – Kroenert expressed his dissatisfaction over the newspapers being moved from the periodical area to the café.

At this point Harris, Hofstetter and Castro gave their staff report. They left at 6:50 p.m. and the Board continued with the rest of the agenda.

D. Communications and Announcements

1. LACONI Trustee Breakfast, May 19
2. Darien Direct Connect E-Newsletter

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, February 15, 2023
2. Action on Bills/Additional Bills
Rodriguez moved, Megaridis seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez. Nays: none. Absent: Rao, Suriano.
Motion carried unanimously.

- F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

We're working on the agenda for Staff Institute on May 5. The Board was very pleased with the roll out of the Keshav Sanghani Meeting Room.

H. Department Reports

- I. Staff Report – Marquitta Harris, Programming & Outreach Strategist; Rachel Hofstetter, Assistant Head of Guest Services; Tori Castro, Resource Services Specialist gave an overview of our Homebound Service including the intake process, readers advisory and book selection, checking-out materials, and delivery.

J. Reports

1. Treasurer's Report - backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report

K. Unfinished Business - none

L. New Business

1. Request to Hire New Auditing Firm – At the end of 2022 we were informed by our long-time auditing firm, Brian Zabel & Associates, that they could no longer serve their government auditing clients. Birmingham noted that our Administration Office Coordinator, Mary Dames, did an amazing job researching new CPA firms. Mary's recommendation is to hire Illinois NFP Audit & Tax, LLP. Megaridis moved, Krupicka seconded to hire Illinois NFP Audit & Tax, LLP for three years at a cost of \$6500.00 per year. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez. Nays: none. Absent: Rao, Suriano. Motion carried unanimously
2. Committee on local Government Efficiency Act – The law requires all Illinois local governments to form a committee to study and report on local government efficiencies. The committee must meet for the first time no later than June 10, meet at least three times, prepare a written report with recommendations (if any) on efficiencies, and file the report with the county. The report deadline is 18 months after the first committee meeting. The process will be repeated every ten years. In addition to the trustees, the committee must include Birmingham or Lawson, and at least two residents in our district. The Board decided they will meet as a committee of the whole at the start of the May, June, and July Board meetings. The Trustees will speak to community members and will let Birmingham know of anyone who is interested in serving on the committee.
3. Recommendation for Landscaping and Lawn Maintenance Services – The Board reviewed the quotes in the backup. Lawson's recommendation is to accept Premier's proposal. They offered a very competitive quote and we have an established relationship with them from last year's landscaping installation. Raftis moved, Rodriguez seconded to approve the proposal from Premier Landscape at a cost of \$9,944.00. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously

M. Meetings

1. Dates were discussed for a Building & Grounds Committee meeting in May. Birmingham will check with Suriano regarding her availability on May 9.

N. Adjournment

At 7:15 p.m. Megaridis moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rao, Rodriguez. Nays: none. Absent: Suriano. Motion carried unanimously.

Crystal Megaridis, Secretary