

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of May 18, 2011

**Board of Trustees Regular Meeting  
May 18, 2011 – 7 p.m.**

A. Roll Call

President Krupicka called the meeting to order at 7:08 p.m. Acting-Secretary Megaridis called the roll.

Present: Trustee-Elect John Klempir, Marian Krupicka, Crystal Megaridis, Paul Oggerino, Jo Ann Schusterich

Absent: Luanne Spiros, Victoria Suriano

Staff Present: Jamie Bukovac, Laura Birmingham, Kathy Pasco, Debbie Sheehan (administered Oath of Office )

Others:

President Krupicka asked for additions and/or corrections to the agenda. There were none.

- B. Oath of Office: Sheehan administered the Oath of Office to John Klempir, Marian Krupicka, and Jo Ann Schusterich. Victoria Suriano won re-election to the Board but was not in attendance tonight. Krupicka welcomed Klempir to the Board.

- C. Mission Statement: Acting-Secretary Megaridis read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Megaridis read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

- D. Public Comment - none

E. Communications and Announcements

1. McDonnel to Bukovac re: AARP Tax-Aide Volunteers
2. Foderaro to Dzierzbicki re: District 63 Strategic Planning
3. West Suburban Living re Best Public Library
4. MLS Merger Celebration

F. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, April 20, 2011
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Motion to Invest Corporate Funds
5. Approval of Strategic Plan Committee Minutes April 19, 2011
6. Approval of Finance Committee Minutes May 9, 2011
7. Request to Dispose of Library Personal Property
8. Proposed Revisions to Financial Policy
9. Proposed Changes to Head of Circulation Job Description
10. Proposed Changes to Circulation Services Supervisor Job Description
11. Proposed Changes to Interlibrary Loan Supervisor Job Description

Megaridis asked why the library pays a credit card fee to M.S. Bank; Bukovac said because we accept credit card payments.

Megaridis moved, Oggerino seconded to set the Omnibus Consent Agenda. Roll call vote. Motion carried unanimously. Megaridis moved, Oggerino seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

G. Items Deleted from Omnibus Consent Agenda – none

H. Library Director's Report

Bukovac reported that we will purchase several types of e-readers for patrons to checkout and more e-books. A handout was distributed showing the Playaway View that will be purchased with assistance from the Darien Woman's Club. They are pre-loaded with educational videos for children ages 4-12. Text-A-Librarian will begin in August. There will be a demo for the Board at a later time. Bukovac was re-elected to the SWAN council for a fifth term (2 year term). At the SWAN council meeting today, Bukovac received positive comments on the new building. Megaridis asked Birmingham about the "Go Green @ Your Library" program. Birmingham said that it is an educational tool for the community from the Field Museum and is similar to Kreative Krates relating to environment.

I. Staff Report - none

J. Reports

1. WB/BR Chamber of Commerce – Cigler's report is in the packet. Schusterich commented on Cigler's outreach to business owners and what a good idea it was.
2. Darien Chamber of Commerce (none)
3. MLS Board – Megaridis gave a brief summary of what is happening with the library systems in the State of Illinois (for the new trustee's benefit). Nine systems are being merged into two. RAILS is the new system for Northern Illinois (5 systems) and is due to be launched on July 1. The State of Illinois approved the merger to RAILS on May 10. There is a roadblock. According to State law, a single entity doesn't have to go to bid but a governmental group must go to bid for services. So services such as health insurance and property insurance must go to bid. If the matter is not resolved in a timely manner, the new system may have a week or so with no service. All current employees will be hired by RAILS. Klempir suggested that one system transfer all employees to new RAILS to avoid bid issue. The contracts with the LLSAPs are another issue. The contracts probably will have to wait until July 1 to be signed. The merger website is [www.systemmerger.info](http://www.systemmerger.info).
4. Building and Grounds (no report)
5. Finance Committee – Megaridis reported that they are on target. They received a good budget from Bukovac and Megaridis thanked Bukovac for her work. Bukovac will provide a financial projection report in July.
6. Plan/Annexation Committee (no report)
7. Policy Committee (no report)

K. Unfinished Business

1. Strategic Plan Update – Bukovac is working on the new survey and will compare it to prior surveys. It is a fact-finding and awareness survey to determine what the community wants and how they like to receive information. The survey will be e-mailed to a sample of 4,000 members and mailed to 1,000 members broken down by town and age. We will do related exercises at the July Board Meeting. The Strategic Plan will be approved by the Trustees in November. The library takes the process seriously and follows and reports on progress against it regularly. A technology survey will be done later.

L. New Business

1. Working Budget 2011/2012 – Megaridis moved, Oggerino seconded to approve the Working Budget for 2011/2012. All ayes. Motion carried unanimously.
2. Appointment of Officers – Since the Nominating Committee did not meet tonight, this will be discussed next month.
3. Committee Appointments – will be discussed next month.

M. Scheduled Meetings

A Strategic Plan Committee Meeting is scheduled for June 9 at 6:30 p.m.

A Building and Grounds Committee Meeting – dates were discussed but a meeting date was not finalized.

N. Community Events

O. Library Events

Brick Celebration June 21, 6:30

1. Michelangelo: Evolution of a Renaissance Sculptor, May 17, 7 p.m.
2. Book Discussion, *The Bottoms* by Joe R. Lansdale, May 19, 7 p.m. at Downers Grove Wine Shop
3. Movies & More, *Mr. Smith Goes to Washington*, May 20, 7 p.m.
4. Chan Concert Series: Petra Sings, May 22, 2 p.m.
5. Ten Secrets to Getting Your Book Published, May 24, 6:30 p.m.
6. Selling on eBay Made Easy, May 25, 1 p.m.
7. Senior Exam Cram, May 31 & June 1, 11 a.m.
8. Trash or Treasure, June 2, 7 p.m.
9. Movies & More, *Charade*, June 3, 7 p.m.
10. Choosing Local Plants, June 4, 10 a.m.
11. Senior Exam Cram, June 5 & 6, 1 p.m.
12. Movies & More, *Out of Africa*, June 5, 1:30 p.m.
13. Ask the Master Gardeners, June 6, 6 p.m.
14. Beat the Heat Gardening, June 6, 7 p.m.
15. Senior Exam Cram, June 7, 11 a.m.
16. Essential Computer Skills, June 7 & 8, 1:30 p.m.
17. Word Basics, June 7, 4 p.m.
18. PowerPoint Basics, June 7, 6:30 p.m.
19. PowerPoint Basics, June 8, 4 p.m.
20. Word Basics, June 8, 6:30 p.m.
21. Internet Basics, June 9, 1:30 p.m.
22. Learn How to Download E-books, June 9, 6 p.m.
23. Family Tie Dye, June 13, 6:30 p.m.
24. Home Alone Class, June 14, 10:30 a.m.
25. Essential Computer Skills, June 14, 1:30 p.m.
26. Word Intermediate, June 14, 4 p.m.
27. Excel Basics, June 14, 6:30 p.m.

P. Adjournment

At 8:05 p.m. Schusterich moved, Megaridis seconded to adjourn the meeting. All ayes. Motion carried unanimously.