

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of May 17, 2023

**Board of Trustees Regular Meeting
May 17, 2023 – 6:30 p.m.**

A. Trustee Oaths of Office

Secretary Megaridis administered the Oath of Office to Victoria Suriano and Marian Krupicka. The Oath of Office was taken by Stacy Palmisano on May 1 and by Donald Damon on May 10.

B. Roll Call

President Suriano called the meeting to order at 6:32 p.m. Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Christina Rodriguez, Victoria Suriano

Absent: Stacy Palmisano

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Mark Sloan

Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

C. Election of Officers

- Nominating Committee Chairperson Raftis presented two slates for officers:

President, Victoria Suriano
Vice-President, Donald Damon
Treasurer, Themis Raftis
Secretary, Marian Krupicka

President, Crystal Megaridis
Vice-President, Donald Damon
Treasurer, Themis Raftis
Secretary, Marian Krupicka

- Suriano asked if there were any nominations from the floor for any office. There were none.
- The two candidates for President, Megaridis and Suriano, each spoke to the board outlining their qualifications and vision.
- A signed paper ballot vote was taken and the results were tabulated as follows:

Office of President –
Victoria Suriano received 4 votes (Damon, Krupicka, Rodriguez, Suriano).

Office of President –
Crystal Megaridis received 2 votes (Megaridis, Raftis).

Office of Vice-President –
Donald Damon received 6 votes (Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano).

Office of Treasurer –

Themis Raftis received 6 votes (Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano).

Office of Secretary –

Marian Krupicka received 6 votes (Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano).

- The new officers were congratulated.
President, Victoria Suriano
Vice-President, Donald Damon
Treasurer, Themis Raftis
Secretary, Marian Krupicka

D. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

E. Public Comment

F. Communications and Announcements

1. Secretary of State to IPPL re: Support of Libraries and Librarians
2. Eisenhower Jr. High to IPPL re: STEAM Night

G. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, April 19, 2023
2. Action on Bills/Additional Bills

Damon moved, Raftis seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Palmisano. Motion carried unanimously.

H. Items Deleted from Omnibus Consent Agenda - none

At this point Mark Sloan, Head of Technology and Maker Services, introduced himself to the Board and gave an overview of his library career. He's very happy to be here and looking forward to being part of the IPPL team.

I. Library Director's Report

J. Department Reports

Lawson was asked about the ransomware hit to one of our server partitions which she outlined in her report. All of our PCs are protected by windows defender but it isn't designed for

servers. Current Technologies has recommended Trend Micro, a popular antivirus software product. But in order to install the software on three of our server partitions, we first need to purchase windows server licenses through TechSoup. Damon noted that the number one way ransomware gets in is through phishing in email. He recommended the library develop staff training on understanding and avoiding ransomware. Lawson agreed that it's a top priority.

K. Staff Report – Kristen Lawson, Deputy Director, spoke to the Board about staff training in 2023. In February, nineteen staff members received Narcan training. The nasal spray doses are available at three services desks and in administration. Staff training also took place at our Staff Institute Day in May. Lawson gave an overview of the topics that were presented. The Using Inclusive Language presentation focused on the topic of gender identity and making guests feel safe and welcomed. The Active Shooter Overview focused on Run, Hide, and Fight preparedness. The Intellectual Freedom presentation focused on tips and best practices for handling a first amendment audit. We received positive feedback from staff about the day.

L. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – Krupicka reviewed the minutes from the May 9th meeting. Lawson met with our landscaping company and she updated the Board on the items they will be replacing at no charge. Lawson also reported on quotes for other items- Cobbling the area by the receiving entrance came in at \$3,600. With respect to the front beds, replacing the boxwood by the front door and adding other plants would range from \$910-\$1280 depending on the size of the boxwood that we choose. The Board thanked Lawson for her detailed report.
3. Building and Grounds Committee Minutes, 5/9/23 – Krupicka moved, Raftis seconded to approve the Building and Grounds Committee Minutes dated 5/9/23. Ayes: Damon, Krupicka, Raftis, Rodriguez, Suriano. Nays: none. Abstain: Megaridis. Absent: Palmisano. Motion carried.
4. Nominating Committee Minutes, 4/25/23 – Rodriguez moved, Megaridis seconded to approve the Nominating Committee Minutes dated 4/25/23. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Palmisano. Motion carried unanimously.
5. Finance Committee – no report
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

M. Unfinished Business - none

N. New Business

1. Committee Appointments are as follows:
Building & Grounds – Krupicka (CP), Palmisano, Rodriguez
Finance – Raftis (CP), Damon, Rodriguez
Planning/Outreach – Megaridis (CP), Krupicka, Palmisano
Policy – Damon (CP), Megaridis, Raftis

O. Meetings

1. A Finance Committee meeting is scheduled for June 6 at 6:30 p.m.

P. Adjournment

At 8:08 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Palmisano. Motion carried unanimously.

Marian Krupicka, Secretary