

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of May 15, 2024

**Board of Trustees Regular Meeting  
May 15, 2024 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.

Present: Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

Absent: Donald Damon

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Sarah Zagotta

Others: Mary O'Dowd, a Darien resident

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

- C. Public Comment – Darien resident, Mary O'Dowd, thanked the Board for being dedicated leaders and for all that they do to make IPPL a treasured resource.

D. Communications and Announcements

1. Burr Ridge CCSD180 to IPPL re: thank You for Solar Eclipse Glasses
2. Darien Woman's Club to IPPL re: Donation
3. Foster to Popowitch re: AARP Tax Aide
4. King-Bruwaert House and IPPL Non-Resident Cad Agreement
5. Ritzman Memo re: New Rules on Web Content/ADA Accessibility

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, April 17, 2024
2. Minutes of Special Board Meeting, May 3, 2024
3. Action on Bills/Additional Bills
4. Determination to Dispose of Property

Rodriguez moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Zagotta gave her staff report. When she finished the Board continued with the rest of the agenda.

G. Library Director's Report

Birmingham shared with the Board some of the programs we'll be doing for all ages in the month of June. The Board was happy with the variety and the educational/informational component. Krupicka noted that the Blood Drive went great – there were 34 donors which was the most they ever had. She thanked Administrative Specialist, Jamie Allard, for all her help.

H. Department Reports

Lawson reported that the City of Darien jetted the drains on the east side of the building and the blockage has been cleared. Their best guess is that the blockage was due to biomatter such as leaves and grass clippings. Discussion included having the drain jetted periodically, bagging grass clippings, or putting screening around the drain. It was noted that we have not had our grass clippings bagged in the past and a clogged drain has not been an issue. Lawson will discuss the situation with our Building Services Coordinator. The part to repair our air handler has been expedited – staff attitude has been great. In April a RAILS delivery truck crashed into the awning at the self-pickup window. Once again staff attitude has been great while they have been using an umbrella until a new awning goes up. Lawson is waiting on the third roof proposal.

Palmisano noted that the volume and creativity of our Outreach is outstanding! She suggested that we review our Materials Selection Policy regarding donations from local authors.

- I. Staff Report – Sarah Zagotta, Teen and Young Adult Librarian, focuses on the individual experience (person-centered) when designing programs and outreach. She builds relationships by getting to know the teens through positive interactions. She concentrates on equity, diversity, and inclusion when doing her work. She incorporates the window and mirror theory – books should reflect a person's experiences and also provide a window into the experiences of others. Sarah works with our teen school year volunteers through the Teen Advisory Service Committee – engagement exploded this year with 33 volunteers who did 75 hours of service. She will begin training our teen summer volunteers in a couple of weeks. We typically have 50+ teen summer volunteers - last year they completed 386 hours of service. Programs such as the chess club could not be done without their help. Sarah took over the teen book bag program and collaborated with Resource Services Librarian Jordan Calabrese to create a teen reading program, "100 Books Before Graduation". She works to build community partnerships, i.e. workNet DuPage (career assistance), Illinois Student Assistance (college application and FAFSA workshops), West Suburban Humane Society (Cat Café program), Hinsdale South and Hinsdale Central. Birmingham noted that Sarah does a phenomenal job connecting with all ages. The Board thanked Sarah for her enthusiasm and creativity.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – Krupicka reported that the committee met on May 6. They walked the grounds and the first floor staff workroom. They discussed the flooding on the east side of the building. Also discussed was the proposal for the community cabinet.

3. Building and Grounds Committee Meeting Minutes, May 6, 2024 – Krupicka moved, Palmisano seconded to approve Building and Grounds Committee Meeting Minutes, May 6, 2024. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.
4. Finance Committee – no report.
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business - none

1. Motion to Close the Library September 20, 2024 for Staff Institute Day – Raftis moved, Wahab seconded to close the library on September 20, 2024 for Staff Institute Day. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.
2. Maker Studio Policy – Birmingham added a statement that people cannot use the space or equipment for commercial purposes and some minor adjustments. Raftis moved, Rodriguez seconded to approve the revisions to the Maker Studio Policy. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.

M. Meetings Scheduled

1. Finance Committee Meeting, June 4 at 6:30 p.m.

N. Adjournment

At 7:50 p.m. Wahab moved, Raftis seconded to adjourn the meeting. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.

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Marian Krupicka, Secretary