

Indian Prairie Public Library  
Board of Trustees Minutes

**Truth in Taxation Hearing**

**November 20, 2013 - 7 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the meeting to order at 7:03 p.m. Present were Donald Damon, Marian Krupicka, Julia Lacayo, Victoria Suriano, Jamie Bukovac, Laura Birmingham, Maria Wlosinski. Absent: Beena Deshmukh. Suriano stated that the purpose of the hearing was to provide opportunity for public comment on the proposed property tax levy increase. The Legal Notice of Proposed Property Tax Increase for Indian Prairie Public Library District appeared in The Doings Newspaper on November 7, 2013 (copy in packet). Bukovac stated that the information in the legal notice mistakenly contained the bond. We won't be levying for the bond retirement fund and that is reflected in the Levy Ordinance on tonight's agenda.
- B. Public Questions/Comments – There was no public in attendance.
- C. Closing of Hearing – Suriano closed the hearing at 7:08 p.m.

**Board of Trustees Regular Meeting**

**November 20, 2013 – 7:10 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:10 p.m. Acting-Secretary Lacayo called the roll.

Present: Donald Damon, Julia Lacayo, Marian Krupicka, Victoria Suriano

Absent: Beena Deshmukh

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Nancy Roy,  
Debbie Wordinger (arrived at 7:25 p.m.)

Others: Joe Martin of Brian Zabel & Associates regarding K1 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Acting-Secretary Lacayo read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Lacayo read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point Joe Martin addressed the Board regarding FY2012-2013 Audit Report (item K1 of New Business). Martin left at 7:25 p.m. and the Board continued with the Staff Report (Debbie Wordinger). Wordinger left at 7:45 p.m. and the Board continued with Communications and Announcements and the rest of the agenda.

- D. Communications and Announcements

- 1. Barmada to Indian Prairie re: Muslim Journeys Grant
- 2. Bukovac to DiStasio re: Donation

3. Bukovac to Leuser re: Donation
4. Ritzman to Public Library Clients re: Firearm Concealed Carry Act
5. Branham to Bukovac re: Darien Park District Garden Club Plant Sale
6. Bukovac to Branham re: Darien Park District Garden Club Plant Sale
7. Darien Historical Society to Suriano re: The Future of the Historical Society

With respect to the Darien Historical Society (D7), Bukovac noted that we could partner with them on their archiving priority by helping them find grant money and volunteers. Over the years we have offered to digitize their historical information which falls within our mission. Bukovac will speak to our reference librarian about the archiving issue. Suriano noted that the DCIC is meeting on 12/3 and this issue is on their agenda. Bukovac will gather information for Krupicka to share at the 12/3 meeting.

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, October 16, 2013
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. 2014 Days Closed
5. Ordinance #2013-7 Directing County Clerk as to PTELL Reduction
6. Firearm Concealed Carry Policy

Krupicka moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

The new shared collection of e-books that the system is going to provide will give us a chance to try another vendor for a very low fee to see if we like their product. Our current vendor, OverDrive, is the only vendor who has an agreement with Amazon to supply for Kindle (50% of our users use a Kindle) so it's a situation that we will monitor closely. In January the library is unveiling a new service where people can stream or temporarily download music and movies using Hoopla. It's an experimental model in which the library pays as patrons use it. We are setting up limitations/parameters so that there are controls in place to ensure that it can be evenly shared by people. A staff member will attend the January Board meeting to give a demonstration. The library will also have 3 Roku for check-out. Each one will have a number of movies that patrons will be able to stream through their televisions if they have wireless internet and a HDMI connection. Bukovac thanked Birmingham and Popowitch for coordinating our successful recycling event. Birmingham said that 600 cars came through and every one had shredding which demonstrates a definite need for community shredding events. The library is investigating partnering with others for a future recycling event.

H. Staff Report - Debbie Wordinger, Head of Adult Services

Wordinger's annual report is in the packet. She reviewed key points with the Board including making the library a center of the community, supplying books in whatever format and ongoing issues such as physical space and weeding of the collection. Wordinger said they are continually trying to reach out to the community—to make the library a community center where people can learn, connect and meet people with similar interests. Suriano commended Wordinger and the adult staff on the great job they do particularly in light of the rapidly changing environment. The Board thanked Wordinger for her very thorough report.

I. Reports

1. WB/BR Chamber of Commerce – (none).
2. Darien Chamber of Commerce - Cigler’s report is in the packet.
3. RAILS – backup is in the packet.
4. Building and Grounds Committee - (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – (no report)

J. Unfinished Business

1. Ordinance #2013-8 Levying and Assessing Taxes – Krupicka moved, Damon seconded to approve Ordinance #2013-8 Levying and Assessing Taxes. Motion carried unanimously.
2. Appointment of Library Trustees – Candidate interviews will be held at the December Board meeting. To date, William Buckley (attended September meeting) and Dorothy Schardt (attended October meeting) have submitted their questionnaires. Suriano asked the Trustees to follow-up with anyone who may be interested and invite them to the December meeting.

K. New Business

1. FY2012/2013 Audit Report – Joe Martin of Brian Zabel & Associates reviewed the audit report with the Board. Martin said the findings are very positive and complimented the great job done by library staff. His blanket recommendation is to continually monitor internal controls to determine if policies and procedures are still working.
2. Partnering with Willowbrook Park District to Provide Computer Classes – Bukovac said that Willowbrook Park District contacted us regarding partnering with them to offer computer classes at the village hall. They would provide 5 computers, manage the registration and promotion and share the fees with us. We would provide 7 laptops and the instructor. Bukovac noted that we’ve been looking at ways to bring computer classes out to the community. This would also open it up to people who don’t live in the district since we limit our classes to IPPL cardholders. The Board agreed that it was a good idea and would help to increase our presence in the community and act as a great promotional tool. Bukovac said it will appear in the park district’s spring catalog.

L. Scheduled Meetings

1. A Building and Grounds Committee meeting was scheduled for January 22 at 1 p.m.

M. Community Events

N. Library Events

Genealogy Group	11/21/2013	1:00 PM
Poetry workshop	11/21/2013	6:30 PM
Crime Readers Book Discussion	11/21/2013	7:00 PM
Current Events Group	11/25/2013	7:00 PM
Needlers	11/26/2013	7:00 PM
Movies & More:Harper	11/29/2013	7:00 PM
Adult Chess Group	12/2/2013	6:00 PM
Craft It!	12/3/2013	7:00 PM
The Christmas Canvas	12/4/2013	7:00 PM
ESL Conversation Group	12/7/2013	10:00 AM
Adult Chess Group	12/9/2013	6:00 PM
Current Events Group	12/9/2013	7:00 PM

Needlers	12/10/2013	7:00 PM
Job Seekers Counseling	12/11/2013	2:00 PM
Job Seekers Counseling	12/11/2013	3:30 PM
Novel Idea- Light On Snow by Anita Shreve	12/11/2013	7:00 PM
Adult Chess Group	12/16/2013	6:00 PM

O. Adjournment

At 8:40 p.m. Krupicka moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Julia Lacayo, Acting-Secretary