

Indian Prairie Public Library  
Board of Trustees Minutes

**Truth in Taxation Hearing  
November 18, 2015 – 7 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the meeting to order at 7 p.m. Present were Beena Deshmukh, Donald Damon, Marian Krupicka, Julia Lacayo, Crystal Megaridis, Diane Ruscitti, Victoria Suriano, Laura Birmingham, Maria Wlosinski. Absent: none. Suriano stated that the purpose of the hearing was to provide opportunity for public comment on the proposed property tax levy increase. The Legal Notice of Proposed Property Tax Increase for Indian Prairie Public Library District appeared in The Doings Newspaper on November 5, 2015 (copy in packet).
- B. Public Questions/Comments – There was no public in attendance.
- C. Closing of Hearing – Suriano closed the hearing at 7:01 p.m.

**Board of Trustees Regular Meeting  
November 18, 2015 – 7:10 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:10 p.m. Secretary Deshmukh called the roll. Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Crystal Megaridis, Marian Krupicka, Diane Ruscitti, Victoria Suriano  
Absent: none  
Staff Present: Laura Birmingham, Maria Wlosinski, Jez Layman  
Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

D. Communications and Announcements

1. Vuillaume to Works re: Thank you
2. Bukovac Letter re: Nature of Monarch Pollinator Protection Project
3. *Illinois Literacy* Article Featuring Library's Citizenship Corner

At this point Jez Layman gave her staff report (Item I). She left at 7:35 p.m. and the Board continued with the rest of the agenda

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, October 21, 2015
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance #2015-10 Directing County Clerk as to PTELL Reduction
5. Finance Committee Meeting Minutes, November 11, 2015
6. Approval of FY2016 Illinois Public Library Per Capita Grant
7. Proposal to Purchase Fabric for the Purpose of Upholstering Study Chairs
8. Intergovernmental Agreement Between the Darien Park District and Indian Prairie Public Library District for Snow and Ice Removal
9. Determination to Dispose of Property  
Krupicka moved, Damon seconded to set the Omnibus Consent Agenda. Megaridis abstained. Motion carried unanimously. Damon moved, Ruscitti seconded to approve the Omnibus Consent Agenda. Megaridis abstained. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

I. Staff Report –

Jez Layman, Adult Services Librarian, demonstrated the various readers' advisory resources available on our website. They include staff recommendations for books, movies and music with links to the library catalog, personalized recommendations and information about the staff reviewers.

J. Reports

1. Chamber Reports – no report
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – Krupicka reported that the committee met on November 11 with Dave Pequet from MPI Investments in attendance. He reviewed the library's investment portfolio and MPI's investment style. Minutes from the November 11<sup>th</sup> meeting were approved in tonight's Omnibus. Their next meeting is scheduled for December 2 at 2 p.m.
5. Planning/Outreach Committee - no report
6. Policy Committee – no report

K. Unfinished Business

1. Ordinance #2015-11 Levying and Assessing Taxes – Megaridis moved, Damon seconded to approve Ordinance #2015-11 Levying and Assessing Taxes. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.

L. New Business

1. Review of *Serving Our Public 3.0*, Chapter 5 "Technology" – Review is required for the Per Capita Grant. Birmingham said that we meet all of the standards except for the following. With respect to #4, we annually evaluate our internet connectivity but we moved from Illinois Century Network to Comcast because the speed and rates are better. With respect to #10, we review our Internet acceptable use policy every other year. With respect to #17, we don't apply for e-rate discounts. The staff time required to apply and manage the complex

annual processing requirements would exceed the money we would receive from the program.

2. Overview of How the Library Fosters Resource Sharing – Birmingham said that the Per Capita Grant requires that the Board and staff have a discussion on how the library fosters resource sharing. We are part of SWAN with 8 million items. About 15% of our circulation is by people from other libraries. We participate in ILL by sending materials to other libraries and by getting materials for our patrons. We also use other resources to obtain materials that are not in SWAN and we supply materials to libraries that are not in SWAN. We are part of an e-book consortium of 25 libraries.
3. FY 15/16 Strategic Plan Update – The worksheet was distributed tonight. It reflects our progress and will be updated quarterly.
4. Director’s Annual Performance Appraisal - Bukovac will prepare her end of year report and send it to the Trustees by December 29 along with the link to the online survey. Suriano would like the survey completed by January 11. Suriano will print out the collated results which will be discussed during the January closed session.

M. Scheduled Meetings

The December 16<sup>th</sup> Board Meeting has been cancelled.

A Finance Committee meeting has been scheduled for December 2 at 2 p.m.

A Building and Grounds Committee meeting was rescheduled for January 28, 2016 at 7 p.m.

N. Community Events

O. Library Events

P. Adjournment

At 8:12 p.m. Krupicka moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary