

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 17, 2012

**Board of Trustees Regular Meeting
October 17, 2012 – 7 p.m.**

A. Roll Call

Acting-President Schusterich called the meeting to order at 7:02 p.m. Secretary Suriano called the roll. Present: Marian Krupicka, Paul Oggerino, Jo Ann Schusterich, Luanne Spiros, Victoria Suriano, Robert Thomas

Absent: Crystal Megaridis

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Debbie Wordinger

Others:

Acting-President Schusterich asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Suriano read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Suriano read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Wordinger spoke to the Board regarding Item H (Staff Report). Wordinger left at 7:15 p.m. and the Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Bukovac to Chestnut Court Merchants Association re: Thank You for Donation

E. Omnibus Consent Agenda

1. Minutes of Budget and Appropriations Hearing and Regular Board Meeting, September 19, 2012
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Intergovernmental Agreement Between The Darien Park District and IPPL for Snow and Ice Removal

Thomas moved, Oggerino seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Spiros moved, Suriano seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

- G. Library Director's Report – Bukovac distributed information relative to Schaumburg's decision not to pursue a referendum to ask their residents to approve adding their expired bond tax collection to their operating tax collection. The Trustees are interested in explaining to the public how the library manages its finances. Suriano and Spiros will serve on a Communications Committee and will work with Bukovac on the library's message to the community.

SWAN Report – Bukovac reported that SWAN is putting together a committee to investigate new software for SWAN. The SWAN Board has asked that the committee bring a recommendation to them by April. SWAN's current vendor demonstrated their new product which is an open product versus their current product which is proprietary. SWAN has the funds to pay for this since they have \$1,000,000 in reserves. SWAN will also be purchasing new servers. Bukovac reported that a committee of SWAN members worked to simplify the 7 point fee formula that is currently used. They looked at formulas used by various consortiums and came up with a 4 point fee formula (flat fee; # of licenses used; collection size; circulation). When they put the formula together, Indian Prairie was #1 in terms of savings. They said IPPL was a perfect example of circulation relative to collection size. As a result of the new fee formula, IPPL will see about a 12.5% reduction in its fee or a savings of about \$11,000 starting July 1, 2013. Lastly, Bukovac reported that Orland Park Library is pulling out of SWAN and will be a stand-alone library.

With respect to Singin' in the Stacks, Birmingham reported that 16 tickets have been sold (11 to staff/board & 5 to patrons). The library would have to sell 150 tickets to break even. After discussion, the Board decided the library should cancel the event. Birmingham noted that Cigler and Papaurelis did a great job with the publicity. The Board thanked Birmingham, Cigler and Papaurelis for all of their work on the event. The Board discussed other ideas including combining fundraising with our summer concerts.

- H. Staff Report - Debbie Wordinger, Head of Adult Services, highlighted her Annual Report FY 2011-2012 which is in the packet. The reference librarians took field trips to other libraries in the area. They also participated in a reference retreat where they discussed the long range plan, job descriptions and planning for the adult department. The reference librarians and the readers advisory staff have started participating in joint meetings which will take place every three months. They've begun discussing their purpose in the library in conjunction with the library's mission statement. In the future they will be discussing the library and the community. The department continues to tweak the floor arrangement and recently did a study of seating use and use of the computers. Other issues they continue to address include weeding/shifting of the collection; looking at how much staffing is needed at the ask-us desk; determining what questions are answered by reference versus readers advisory staff at the ask-us desk. Some of the things they'd like to accomplish include developing a space for seniors; finding ways to add computer equipment for more creative endeavors; using social networking to market and for movie/book recommendations; building our job/career area; having more of a presence in the community; continuing staff training (especially technology). Schusterich thanked Wordinger for always being proactive with the collection and for her thoroughness.

I. Reports

1. Trustee Reports Regarding City and Village Presentations – Suriano and Krupicka attended the Burr Ridge meeting. Suriano reported that they were well received and the council was very complimentary of the library.
2. WB/BR Chamber of Commerce – Cigler's report is in the packet.
3. Darien Chamber of Commerce - (no report)

4. RAILS – backup is in the packet.
5. Building and Grounds Committee - (no report)
6. Finance Committee – (no report)
7. Plan/Annexation Committee (no report)
8. Policy Committee – (no report)

J. Unfinished Business - none

K. New Business

1. FY2011/2012 Audit Report – The Board did not feel it was necessary for the auditor to attend the November Board meeting.
2. School Partnership – Bukovac said that a school district is losing its librarian and the superintendent contacted her. His idea was that they could open up their libraries after hours as satellite libraries of IPPL and IPPL would pay for the librarian to manage the libraries. The superintendent feels it would be difficult to find someone who has both the literacy and technology experience. He would support the collection and provide the assistance but IPPL would support the librarian. Bukovac said it would cost IPPL \$100,000 to provide a librarian and staff to manage the school libraries after the school closes. Discussion followed; a key concern was the fact that there are many schools in IPPL’s district and the library would not be able to take on such an arrangement with all of them. Discussion also included the idea of targeting a few school districts at a time to increase partnership and student involvement with the library and measuring the impact instead of spreading ourselves thin with the large number of schools in the district.
3. Draft of Levy for FY 2012-2013 – There were no questions from the Board.
4. Resolution #2012-C To Determine Estimate of Funds Needed for 2012-2013 Fiscal Year – Spiros moved, Suriano seconded to approve Resolution #2012-C To Determine Estimate of Funds Needed for 2012-2013 Fiscal Year. Motion carried unanimously.
5. Notice of Proposed Property Tax Increase for Indian Prairie Public Library District – Thomas moved, Spiros seconded to approve the Notice of Proposed Property Tax Increase for Indian Prairie Public Library District. Motion carried unanimously.

L. Scheduled Meetings – none

M. Community Events

DCIC November 13, 2012 – Krupicka and Suriano will attend.

N. Library Events

Fun and Festive Little Bites for The Holidays	10/17/2012	7:00 PM
After School Chess- Kids	10/18/2012	4:00 PM
Crime Readers Book Discussion	10/18/2012	7:00 PM
To Kill a Mockingbird	10/19/2012	10:00 AM
Play Reading Society	10/19/2012	2:00 PM
Movies & More: To Kill a Mockingbird	10/19/2012	7:00 PM
ESL Conversation Group	10/20/2012	10:00 AM
TAB	10/20/2012	2:30 PM
Inside Darien's History	10/21/2012	2:00 PM
Current Events Group	10/22/2012	7:00 PM
4th Wednesdays: Highlights of The Art Institute of Chicago	10/24/2012	1:00 PM
Write-On! Song Writing Workshop	10/24/2012	6:30 PM

Genealogy Group	10/25/2012	1:00 PM
What You Need to Know--College of DuPage	10/25/2012	5:00 PM
Write-On! Song Writing Workshop	10/25/2012	6:30 PM
Play Reading Society	10/26/2012	2:00 PM
RU Game?	10/26/2012	6:30 PM
Genealogy After Hours	10/27/2012	6:30 PM
Cool Compositions Contest Ends	10/29/2012	All Day
Intro to PowerPoint 2010	10/29/2012	6:00 PM
Intermediate Excel	10/30/2012	3:30 PM
Facebook for Beginners	10/30/2012	6:00 PM
Gaming Committee	11/1/2012	3:15 PM
Today's Smart Living: Resume Readiness: Knowing and Showing Your Value	11/1/2012	7:00 PM
ESL Conversation Group	11/3/2012	10:00 AM
Adult Chess Group	11/5/2012	6:00 PM
Lyric Opera Lecture: Werther	11/7/2012	7:00 PM
Write-On! An Evening with Jay Asher	11/8/2012	7:00 PM
55+ Group	11/9/2012	10:00 AM
The Wizard's Apprentice Magic Show	11/9/2012	6:30 PM
Chan Concert Veterans Day Celebration: The Andrews Sisters Tribute	11/11/2012	2:00 PM
Adult Chess Group	11/12/2012	6:00 PM
Current Events Group	11/12/2012	7:00 PM
Novel Idea- The Ginger Tree by Oswald Wynd	11/14/2012	7:00 PM
Genealogy Group	11/15/2012	1:00 PM
After School Chess- Kids	11/15/2012	4:00 PM
Crime Readers Book Discussion	11/15/2012	7:00 PM
Stand by Me	11/16/2012	10:00 AM
Movies & More: Stand by Me	11/16/2012	7:00 PM

O. Adjournment

At 8:20 p.m. Suriano moved, Oggerino seconded to adjourn the meeting. All ayes.
Motion carried unanimously.

Victoria Suriano, Secretary