

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of October 15, 2014

**Board of Trustees Regular Meeting  
October 15, 2014 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:03 p.m. Secretary Deshmukh called the roll.  
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Diane Ruscitti,  
Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Nancy Roy,  
Joe Popowitch, Debbie Wordinger

Others: Joe Martin of Brian Zabel & Associates regarding K1 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Joe Martin addressed the Board regarding FY2013-2014 Audit (item K1 of New Business). Martin left at 7:20 p.m. and the Board continued with the Staff Reports (Joe Popowitch and Debbie Wordinger). Popowitch left at 7:40 p.m. and Wordinger left at 8:10 p.m. The Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Stricker to Bukovac re Burr Ridge Visit
2. Schardt to Bukovac re Trustee Position
3. Bukovac to Ringo re Donation
4. Bukovac to Bongiovanni re Parking Lot
5. Zalesiak to Bukovac re Tri-State Open House
6. Bukovac to Zalesiak re Tri-State Open House

E. Omnibus Consent Agenda

1. Minutes of Budget and Appropriations Hearing and Regular Board Meeting, September 17, 2014
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Minutes from Plan/Annexation Committee Meeting, October 6, 2014  
Krupicka moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Damon seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

A memo was distributed tonight from Pequet of MPI Investment explaining how rising interest rates affect different types of bonds. This was in response to a Trustee's question last month. Birmingham reported that the library received \$787.50 for the shelving we recycled.

H. Staff Report – Debbie Wordinger, Head of Adult Services

Wordinger reviewed her annual report with the Board. She reviewed key points including the work the adult staff has done to not only connect with one another but to also connect with the community. They continually strive to make the library a community center through local history and veteran interviews, citizenship programs, job programs/job fair, assistive technology and by being the place in the community to come to when you need something. Ongoing challenges include physical space/weeding of the collection and making technology easily available. Bukovac commended the staff on the great job they do keeping up to date on technology and assisting patrons with their equipment. The Board thanked Wordinger for her in-depth report.

Joe Popowitch, Adult Services Librarian spoke to the Board about a new program at the library called StoryShare in which people will share their experiences. Family members will interview each other and their stories will be recorded. These will be short, focused, theme-based interviews. The first theme will be on family. As an example, Popowitch showed the Board animated stories put together by StoryCorps, a non-profit organization that records, preserves and shares the stories of everyday people. Our kick-off will be the day after Thanksgiving (National Day of Listening).

I. Reports

1. Darien Committee for Intergovernmental Cooperation – Krupicka reported that the committee was disappointed with the turnout for the Darien Town Meeting. They will continue to make adjustments in order to improve the event. Another Town Meeting was scheduled for September 24, 2015.
2. WB/BR Chamber of Commerce – report is in the packet.
3. Darien Chamber of Commerce - report is in the packet. Marianne met with Tyler Works and Clare Bongiovanni regarding a Teen Job Fair. The library is also discussing hosting Lunch and Learn sessions with the Chamber here at the library.
4. RAILS – backup is in the packet.
5. Building and Grounds Committee – (no report)
6. Finance Committee – (no report)
7. Plan/Annexation Committee - Deshmukh summarized the minutes from the October 6th meeting. The minutes were approved tonight under the Omnibus Consent Agenda.
8. Policy Committee – (no report)

J. Unfinished Business

1. 2015 Trustee Election – The Board reviewed the backup which was also part of last month's packet. All seven trustee terms expire in April 2015. Four positions are four-year terms that expire in 2019 and three positions are two-year terms that expire in 2017. Bukovac reiterated the fact that Trustees currently serving a four-year term can choose to run for one of the two-year terms and vice versa.

K. New Business

1. FY2013-2014 Audit – Joe Martin of Brian Zabel & Associates reviewed the audit report with the Board. With respect to the IMRF fund, Martin noted that next year the IMRF will create actuary reports in order to produce a net pension obligation for their members. Martin said the findings in our audit report are very positive and complimented the great job done by library staff. His overall recommendation is to continually monitor internal controls with respect to any new revenue streams generated from new library services.
2. Cleaning Company – A memo was distributed tonight regarding the theft committed at IPPL by one of the new cleaning people. Lacayo moved, Krupicka seconded to terminate the contract with Complete Cleaning Company. Motion carried unanimously. We have hired someone to clean on a temporary basis while we look for another cleaning company.
3. Conversion of Copier Room to Conference Room – Bukovac noted that the Building and Grounds Committee has discussed converting the copier room to a conference room for the public. Bukovac took the Trustees on a tour of the copier room in order to explain the plan. The copier equipment and supplies would be moved into the records room; boxes of records currently stored in the records room would be moved to the basement. The Board thought the conversion was a great idea.
4. Draft of Levy for FY 2014-2015 – There were no questions from the Trustees regarding the levy draft.
5. Resolution #2014-C To Determine Estimate of Funds Needed for 2014-2015 Fiscal Year – Krupicka moved, Damon seconded to approve Resolution #2014-C To Determine Estimate of Funds Needed for 2014-2015 Fiscal Year. Motion carried unanimously.
6. Notice of Proposed Property Tax Increase for Indian Prairie Public Library District – Damon moved, Lacayo seconded to approve the Notice of Proposed Property Tax Increase for Indian Prairie Public Library District. Motion carried unanimously.

L. Scheduled Meetings - none

M. Community Events

N. Library Events

O. Adjournment

At 9:15 p.m. Deshmukh moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary