

Indian Prairie Public Library
Board of Trustees Minutes
September 19, 2012

**Budget and Appropriations Hearing
September 19, 2012 – 7 p.m.**

- A. Call to Order and Statement of Purpose – President Megaridis called the hearing to order at 7:02 p.m. Present were Marian Krupicka, Crystal Megaridis, Luanne Spiros, Victoria Suriano, Robert Thomas, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: Paul Oggerino, Jo Ann Schusterich. Megaridis stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in The Doings on August 12, 2012.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Megaridis closed the hearing at 7:04 p.m.

**Board of Trustees Regular Meeting
September 19, 2012 – 7:15 p.m.**

A. Roll Call

President Megaridis called the meeting to order at 7:17 p.m. Secretary Suriano called the roll. Present: Marian Krupicka, Crystal Megaridis, Jo Ann Schusterich, Luanne Spiros, Victoria Suriano, Robert Thomas
Absent: Paul Oggerino
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Cris Cigler
Others:

President Megaridis asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Suriano read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Suriano read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point Cigler addressed the Board regarding item H (Staff Report). She left at 7:33 p.m. and the Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Schmidt to Bukovac re: Donation by Darien Park District Garden Club
2. Bukovac to Schmidt re: Donation to Darien Park District Garden Club
3. Ritzman to Bukovac re: Serving Alcoholic Beverages at the Library
4. Bongiovanni to Bukovac re: Darien Chamber Use of Library Parking Lot

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 15, 2012
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. Ordinance #2012-6 Providing for the Budget & Appropriations of IPPL FY 2012-2013
5. Estimate of Revenues FY 2012-2013
6. FY2013 Illinois Public Library Per Capita Grant
7. Endorsement of ReadersFirst E-Book Statement
8. Resolution #2012-B Authorizing Distribution of Trustee Election Materials and Acceptance of Petitions

Item E8 was distributed tonight. The library is closed on December 24 which is the last day for filing Petitions. Bukovac confirmed with our attorney that the law requires all filing offices remain open until 5 p.m. on the last day of the filing period. The library will have a staff person at the library from 1 p.m. to 5 p.m. on December 24 to accept Petitions.

Spiros moved, Schusterich seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Schusterich moved, Suriano seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Staff is looking at project ideas The Gift of Carl Foundation and the Rotary can partner on for the library.

H. Staff Report - Cris Cigler, Marketing and Public Information Coordinator, demonstrated the interactive on-line version of our newsletter. A rotating graphic on our website directs patrons to it and it is located in the website footer. There are many embedded links throughout the newsletter which we can track to see what people are clicking on. Features include an option to translate the text into another language; the ability to bookmark, search, share, and make notes. There is a link to every business that supported our summer reading program.

I. Reports

1. Trustee Reports Regarding City and Village Presentations – Krupicka and Spiros did their presentation to the Darien Council. It was a very positive and engaging experience. The council had several excellent questions including how residents who are not located within the district can get a library card. Krupicka and Spiros explained non-resident cards and the referendum process necessary to annex an area into the library district. Megaridis presented to the Willowbrook council.
2. WB/BR Chamber of Commerce – (no report)
3. Darien Chamber of Commerce - Bukovac attended the meeting. Mayor Weaver presented her State of the City. She reported that things are going very well. Highlights included: they are very happy with the new police chief; Walmart is becoming a Super Walmart; they are working on cleaning up the BP property; the City has maintained its high bond rating; the Chamber now has its office at City Hall; Chuck's Southern Comfort Café is coming to the Cornerstone location. The Chestnut Court Association presented a check to the library in the amount of \$404. We will use the funds for something that supports small businesses.
4. RAILS Board – backup is in the packet.
5. Building and Grounds Committee - (no report)
6. Finance Committee – (no report)
7. Plan/Annexation Committee (no report)

8. Policy Committee – (no report)

J. Unfinished Business

1. Financial Forecast – Steve Larson reviewed the financial forecast and said that the presumptions and logic were reasonable but that it is very difficult to project out more than three years.
2. Building Bond – The Trustees discussed whether the library should pursue a referendum to ask residents to apply the bond money to the operating budget. They agreed that it would be difficult to sell the need in light of our financial situation and it should not be pursued at this time. Bukovac said she reviewed the community surveys and the overall number one request from patrons was for e-books and help with their e-readers. Consequently, she tripled the e-book budget last year and added more money this year. Nothing else stood out on the surveys. Bukovac said she does not have a compelling story for pursuing a referendum. The consensus among the Trustees was that we should be proactive in educating and informing the public as to why we are in such a good position and why we are not pursuing a referendum; let them know that the library has been fiscally responsible for years and was able to do the renovation without asking for any additional funds; tell them we've been doing a great job and back it up with facts and statistics; advertise the fact that the bond is being retired and the building is paid for because it is something to celebrate; let the public know their taxes will be going down; provide proactive fiscal transparency; create a marketing campaign that takes pride in the unique situation we're in. Bukovac will organize the notes from the discussion and will speak to Schaumburg Library about their decision not to pursue a referendum and will bring the information to the October meeting.

K. New Business - none

L. Scheduled Meetings – none

M. Community Events - none

N. Library Events

Computer Class Registration	9/5/2012	9:00 AM
Gaming Committee	9/6/2012	3:15 PM
Nook Users: Learn How to Download eBooks	9/11/2012	1:30 PM
Internet for Beginners	9/11/2012	3:30 PM
Email for Beginners	9/11/2012	6:00 PM
Chan Concert	9/12/2012	7:00 PM
Novel Idea- Save Me by Lisa Scottoline	9/12/2012	7:00 PM
Chan Summer Concert Series: The K. Michaels Band	9/12/2012	7:30 PM
iPad & Tablet Users: Learn How to Download eBooks	9/13/2012	6:00 PM
Kindle Users: Learn How to Download eBooks	9/13/2012	7:30 PM
55+ Group	9/14/2012	9:30 AM
Jlm Gill Music Concert-Families	9/14/2012	6:30 PM
TAB	9/15/2012	2:30 PM
Life's Transitions	9/17/2012	9:30 AM
Intro to Word	9/17/2012	6:00 PM
GenLit (for 20-30 somethings)	9/17/2012	6:30 PM
First Day of Story Time Sign-up.	9/18/2012	9:00 AM
Kindle Users: Learn How to Download eBooks	9/19/2012	1:30 PM

Intro to Excel 2010	9/19/2012	3:30 PM
Intro to Word	9/19/2012	6:00 PM
After School Chess- Kids	9/20/2012	3:45 PM
Ask the Master Gardeners	9/20/2012	6:00 PM
Fall for Foods of the Season	9/20/2012	7:00 PM
Crime Readers Book Discussion	9/20/2012	7:00 PM
Start Early - Start Smart	9/23/2012	2:00 PM
Today's Smart Living: Swap and Shop	9/25/2012	7:00 PM
Intro to Excel 2010	9/26/2012	3:30 PM
RU Game	9/28/2012	6:30 PM
Gaming Committee	10/4/2012	3:15 PM
An Introduction to Morningstar Investment Research Center	10/4/2012	7:00 PM
Books to the Big Screen	10/5/2012	6:00 PM
Legos-free play day	10/8/2012	10:00 AM
55+ Council Meeting	10/9/2012	1:00 PM
Lyric Opera Lecture: Simon Boccanegra	10/9/2012	7:00 PM
Intro. to Excel 2010	10/10/2012	3:30 PM
Intermediate Word	10/10/2012	6:00 PM
Novel Idea- Caleb's Crossing by Geraldine Brooks	10/10/2012	7:00 PM
On the Road and at Home with The Rolling Stones	10/11/2012	7:00 PM
55+ Group	10/12/2012	9:30 AM
Elephant & Piggie	10/12/2012	6:30 PM
Computers for Beginners	10/15/2012	6:00 PM
GenLit (for 20-30 somethings)	10/15/2012	6:30 PM
Intro. to Excel 2010	10/16/2012	3:30 PM
Computers for Beginners	10/16/2012	6:00 PM

O. Adjournment

At 8:55 p.m. Suriano moved, Spiros seconded to adjourn the meeting. All ayes.
Motion carried unanimously.

Victoria Suriano, Secretary