

Indian Prairie Public Library
Board of Trustees Minutes
September 18, 2013

**Budget and Appropriations Hearing
September 18, 2013 – 7 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the hearing to order at 7:08 p.m. Present were Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Victoria Suriano, Laura Birmingham and Maria Wlosinski. Absent: Spiros. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in The Doings on August 1, 2013.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 7:09 p.m.

**Board of Trustees Regular Meeting
September 18, 2013 – 7:15 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:15 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Victoria Suriano

Absent: Luanne Spiros

Staff Present: Laura Birmingham, Maria Wlosinski, Kelly Von Zee, Nancy Roy

Others: William Buckley, a Willowbrook resident interested in the open Trustee position

Bradley Smith and Matthew Pequet of MPI Investment Management, Inc. regarding item K1 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point Smith of MPI Investment Management, Inc. addressed the Board regarding item K1 of New Business. Smith and Pequet left at 7:27 p.m. The Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Steiger to Bukovac re: Literacy DuPage Community Partner of the Year
2. ILA eNews re: Signage Prohibiting Firearms
3. Willowbrook Corner Staff to Monica: re Thank You
4. Concerned Patron to Bukovac re: Muslim Journeys Program

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 21, 2013
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. Ordinance 2013-6 Providing for the Budget & Appropriations for FY 2013/14
5. Estimate of Revenues FY 2013/14
6. FY2014 Illinois Public Library Per Capita Grant
Lacayo moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Damon moved, Lacayo seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Birmingham showed the brochure we will use and poster we'll display at the Darien Town Hall meeting on September 26.

H. Staff Report - Kelly Von Zee, Early Literacy Librarian, shared a powerpoint presentation. The presentation highlighted programming (Little U Storytimes) and collections as well as outreach efforts such as the sensory storytime with SASSED, preschool visits and the Play to Learn Project.

I. Reports

1. WB/BR Chamber of Commerce – Cigler's report is in the packet.
2. Darien Chamber of Commerce - (none)
3. RAILS – backup is in the packet.
4. Building and Grounds Committee - (no report)
5. Finance Committee – (no report)
6. Plan/Annexation Committee (no report)
7. Policy Committee – (no report)

J. Unfinished Business

1. Results of Trustee SWOT Exercise – Suriano explained that the information in the packet was compiled from the exercise that the Board did at their August meeting. The information will be used when the strategic plan is reviewed. The Department Heads will do the SWOT exercise in November.

K. New Business

1. Bradley Smith, MPI Investment Management – Smith introduced himself and Pequet to the Board. He gave an overview of the firm's background and investment team; reviewed a summary of the library's portfolio which reflects the firm's high quality conservative philosophy; and highlighted what's going on in the fixed income investment world.
2. Review of *Serving Our Public 2.0: Standards for Illinois Public Libraries*, chapter 10 "Marketing, Promotion and Collaboration" – In order to meet the requirements of the Per Capita Grant, Birmingham led the Board through a review of chapter 10, Marketing, from *Serving Our Public 2.0*.
3. Strategic Plan Update - The plan is updated every year. Krupicka said that it serves as a working tool for staff to use when making decisions and prioritizing.
4. Appointment of Trustees – Spiros tendered her resignation as a Trustee effective September 18 so two Trustee positions need to be filled. Suriano asked the Trustees to invite any potential candidates to the October meeting to observe. Interviews would then be held in

November. A special meeting will be scheduled for November 13 at 6:30 p.m.

5. Notice of Change to Bylaws – Suriano explained the change regarding trustee orientation. The Trustees agreed with the change so the item will be on next month’s Omnibus Agenda.
6. Director Evaluation – Suriano explained the process to the new Trustees.

L. Scheduled Meetings - none

M. Community Events

Darien Town Hall September 26, 7:00 – 9:00

N. Library Events

Slow Cooked and Fabulous	9/18/2013	7:00 PM
All About eBooks and eMagazines – Drop In	9/19/2013	2:00 PM
GenLit Game Night for 20-30somethings	9/19/2013	7:00 PM
Crime Readers Book Discussion	9/19/2013	7:00 PM
Movies & More: The Postman Always Rings Twice	9/20/2013	7:00 PM
ESL Conversation Group	9/21/2013	10:00 AM
College Entrance Essay Workshop	9/22/2013	2:00 PM
Little University Fall Session	9/23/2013	All Day
Computers for Beginners	9/23/2013	1:00 PM
Adult Chess Group	9/23/2013	6:00 PM
Current Events Group	9/23/2013	7:00 PM
Today's Smart Living: The Affordable Care Act	9/24/2013	7:00 PM
Needlers	9/24/2013	7:00 PM
4th Wednesdays: Travel in the Land of Anne of Green Gables	9/25/2013	1:00 PM
Genealogy Group	9/26/2013	1:00 PM
WIT (Write, Inspire, Together) Poetry Workshop	9/26/2013	6:30 PM
Computers for Beginners	9/30/2013	1:00 PM
Introduction to Word	9/30/2013	6:00 PM
Write-On Cool Compositions Contest	10/1/2013	All Day
Eating Gluten-Free	10/1/2013	7:00 PM
Write-On Cool Compositions Contest	10/2/2013	All Day
C.O.D.-What You Need to Know	10/2/2013	5:00 PM
Samsung, Nook, and Nexus Users: Learn How to Download eBooks	10/2/2013	6:00 PM
iPad Users: Learn How to Download eBooks	10/2/2013	7:30 PM
Write-On Cool Compositions Contest	10/3/2013	All Day
Lyric Opera Lecture: Otello	10/3/2013	7:00 PM
Write-On Cool Compositions Contest	10/4/2013	All Day
Movies & More: L.A. Confidential	10/4/2013	7:00 PM
Write-On Cool Compositions Contest	10/5/2013	All Day
Cardboard Challenge	10/5/2013	All Day
ESL Conversation Group	10/5/2013	10:00 AM
Write-On Cool Compositions Contest	10/6/2013	All Day
Write-On Cool Compositions Contest	10/7/2013	All Day
Introduction to Word	10/7/2013	6:00 PM
Adult Chess Group	10/7/2013	6:00 PM
Chicago Victory Gardens: Yesterday and Tomorrow	10/7/2013	7:00 PM

Write-On Cool Compositions Contest	10/8/2013	All Day
LinkedIn 101	10/8/2013	3:30 PM
Twitter 101	10/8/2013	6:00 PM
Needlers	10/8/2013	7:00 PM
Write-On Cool Compositions Contest	10/9/2013	All Day
Lyric Opera Lecture: Madama Butterfly	10/9/2013	7:00 PM
Novel Idea- The Light Between Oceans by M.L. Stedman	10/9/2013	7:00 PM
Write-On Cool Compositions Contest	10/10/2013	All Day
Write-On Poetry Workshop	10/10/2013	6:30 PM
Write-On Cool Compositions Contest	10/11/2013	All Day
Senior Friday Fun Days	10/11/2013	10:00 AM
Write-On Cool Compositions Contest	10/12/2013	All Day
Write-On Cool Compositions Contest	10/13/2013	All Day
Write-On Cool Compositions Contest	10/14/2013	All Day
Open Gaming Holiday Event	10/14/2013	3:30 PM
Adult Chess Group	10/14/2013	6:00 PM
Current Events Group	10/14/2013	7:00 PM
Write-On Cool Compositions Contest	10/15/2013	All Day
Introduction to Excel	10/15/2013	3:30 PM
Chicago Haunts	10/15/2013	7:00 PM

O. Adjournment

At 8:30 p.m. Krupicka moved, Damon seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary