

Indian Prairie Public Library  
Board of Trustees Minutes  
September 17, 2014

**Budget & Appropriations Hearing  
September 17, 2014 – 7 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the hearing to order at 7:13 p.m. Present were Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Diane Ruscitti, Dorothy Schardt, Victoria Suriano, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: none. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 7, 2014.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 7:14 p.m.

**Board of Trustees Regular Meeting  
September 17, 2014 – 7:10 p.m.**

- A. Roll Call  
President Suriano called the meeting to order at 7:15 p.m. Secretary Deshmukh called the roll.  
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Diane Ruscitti, Dorothy Schardt, Victoria Suriano  
Absent: none  
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Natalie Williams  
Others: Kelly Von Zee regarding item J1 of Unfinished Business (Trustee Appointment) and Dave Pequet of MPI Investment Management, Inc. regarding item K1 of New Business (arrived at 7:18 p.m.)

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point Pequet of MPI Investment Management addressed the Board regarding item K1 of New Business. Pequet left at 7:38 p.m. Natalie Williams gave her staff report and left at 8:20 p.m. The Board continued with Communications and Announcements and the rest of the agenda.

- D. Communications and Announcements
  1. Ringo to Library re: Thank You and Bequest
  2. Foster to Bukovac re: 25<sup>th</sup> Anniversary
  3. Foster to Bukovac re: Civil Rights Panel Discussion
  4. Institute of Museum and Library Services re: Grant
  5. Article from Darien Neighbors about Volunteer Tom Peknik

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 20, 2014
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. Ordinance 2014-6 Providing for the Budget & Appropriations for FY 2014/15
5. Estimate of Revenues FY 2014/15
6. FY2015 Illinois Public Library Per Capita Grant
7. Request to Dispose of Library Property
8. Resolution 2014-B Authorizing Distribution of Trustee Election Materials and Acceptance of Petitions
9. Building and Grounds Committee Minutes, 8/25/14  
Deshmukh moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Lacayo seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

With respect to community partnerships, Dunkin Donuts is donating munchkins and coffee for our Thursday afternoon movies. We hope to have the furniture for the mid-kids and teen areas ordered in the next few weeks; we are trying to find the right study chair for the teens. The kids love the cubes that Mike (our building services associate) built. The parking lot seal-coating will be completed on Friday.

- H. Staff Report – Natalie Williams, Head of Youth Services, reported on the success of this year's eight week summer reading challenge, "Make Some Noise". Summer reading was reinvented as a hands-on learning experience that went on all day. The Makerspace was a huge hit with over 2,223 visitors. Other statistics include 1,269 participants in the reading challenge as well as 5,900 people attending over 175 programs. The Digital Media Lab will now be open to adults as well as kids. Williams is very proud of her department and the way in which they worked as a team during this very busy period. The Board said it was amazing that they accomplished all that they did in just eight weeks. The department is already planning for next year's summer reading. Once again they will create their own theme which will be centered around the idea of community. This fall they are repeating some of their successes from this year such as the popular clubs and various technologies as well as developing new ideas such as a storyteller studio for younger kids. Other projects they are working on include the packaging of book bundles which will address an early learning concept (this is being funded through a grant from Target) and creating their own logo and mascot for "1000 Books Before Kindergarten". This fall they will be offering additional storytimes including afternoon and Saturday sessions. Lacayo was very pleased with the correspondence that went out to all of the schools in our district.

I. Reports

1. WB/BR Chamber of Commerce – (no report)
2. Darien Chamber of Commerce - (no report)
3. RAILS – backup is in the packet.
4. Building and Grounds Committee – Krupicka reviewed the minutes from the August 25<sup>th</sup> meeting. The minutes were approved tonight under the Omnibus Consent Agenda.
5. Finance Committee – (no report)
6. Plan/Annexation Committee - (no report)
7. Policy Committee – (no report)

J. Unfinished Business

1. Trustee Appointment – Damon moved, Ruscitti seconded to appoint Kelly Von Zee to the Board. Motion carried unanimously. Von Zee accepted the appointment. She will take the oath of office at the November Board meeting and will participate at that meeting.

K. New Business

1. Dave Pequet, MPI Investment Management – Pequet reintroduced himself to the Board. He gave an overview of the firm's background and investment team; reviewed a summary of the library's portfolio which reflects the firm's high quality conservative philosophy; and highlighted the future with respect to interest rates.
2. Cleaning Service –Birmingham reviewed the recommendation that she prepared for the board packet. Complete Cleaning Company comes highly recommended and can begin work on October 1. Schardt moved, Lacayo seconded to hire Complete Cleaning Company effective October 1<sup>st</sup> at an annual cost of \$33,060.00. Motion carried unanimously.
3. Hold Pick Up Anywhere – The Board discussed this new service that the new SWAN software is offering. Discussion included the potential impact it could have on staff time. The Board agreed that they would prefer not offering the service at this time but instead waiting to see how the process evolves. They don't want to offer a service and then have to stop it. Bukovac noted that there will be various sign-up periods offered to libraries so it will be possible to sign-up at a later time.
4. Strategic Plan Update – There were no comments or questions from the Board. Bukovac noted that there will be a final update at the end of the year.
5. 2015 Trustee Election – There were no questions regarding the backup in the packet.
6. Darien Chamber Use of Parking Lot for Darien Fest- Bukovac spoke to the Board about the Darien Chamber's decision to charge \$5.00 for VIP parking in the library's lot. It turns out this did not occur due to a lack of volunteers. However, the Trustees directed Bukovac to send a letter to the Chamber that we are happy to provide parking for Darien Fest but the parking must be free because library property is supported by tax dollars and it could set a precedent. Also, library policy doesn't allow fundraising by other groups.
7. Resolution 2014-A Honoring Dorothy Schardt – Suriano read the resolution and thanked Schardt for her service. Schardt said it was an honor and pleasure to have been part of the Board. Krupicka moved, Deshmukh seconded to approve Resolution #2014-A Honoring Dorothy Schardt. Motion carried unanimously.

- L. Scheduled Meetings- A Plan Committee meeting was scheduled for October 6 at 7 p.m.

M. Community Events

Darien Town Meeting Sept. 25, 7:00

Visit by Burr Ridge Board Monday, Sept 29, 7:00

N. Library Events

O. Adjournment

At 9:17 p.m. Schardt moved, Ruscitti seconded to adjourn the meeting. All ayes. Motion carried unanimously.

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Beena Deshmukh, Secretary