

Indian Prairie Public Library
Board of Trustees Minutes
September 16, 2015

**Budget & Appropriations Hearing
September 16, 2015 – 7 p.m.**

- A. Call to Order and Statement of Purpose – Vice-President Damon called the hearing to order at 7:06 p.m. Present were Donald Damon, Beena Deshmukh, Julia Lacayo, Diane Ruscitti, Jamie Bukovac, Laura Birmingham and Maria Wlosinski. Absent: Marian Krupicka, Crystal Megaridis, Victoria Suriano. Damon stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 6, 2015.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Damon closed the hearing at 7:12 p.m.

**Board of Trustees Regular Meeting
September 16, 2015 – 7:10 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 7:13 p.m. Secretary Deshmukh called the roll.

Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Diane Ruscitti

Absent: Marian Krupicka, Crystal Megaridis, Victoria Suriano

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Katie Salo

Others: David Pequet and Bradley Smith of MPI Investment Management, Inc. regarding item L1 of New Business

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

- C. Public Comment – none

At this point Pequet of MPI Investment Management addressed the Board regarding item L1 of New Business. Pequet and Smith left at 7:30 p.m. Katie Salo gave her staff report and left at 8:00 p.m. The Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Bongiovanni to Bukovac re: Use of Parking Lot for DarienFest
2. Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd to Public Libraries re: FOIA Request
3. Deutschmann to Birmingham re: Darien Lions Club

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, July 15, 2015
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance 2015-5 Providing for the Budget and Appropriations for FY 2015/16
5. Estimate of Revenues FY 2015/16

Lacayo moved, Deshmukh seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Lacayo seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

Birmingham reported that the removal of the cinderblock wall in the new study room went well. There were a few mistakes with the new door when it arrived so a temporary door was installed. Work on the inside of the room will begin next week. Furniture is due for arrival in a week.

I. Staff Report –

Katie Salo, Early Literacy Librarian, spoke to the Board about Kids and Teens newest initiative, 1000 Books before Kindergarten. She gave an overview of the program including the registration process, reading log and incentives. Every month there will be a new theme which will include a featured book and booklist. The Darien Rotary Club co-sponsored the program. Fifty kids have signed up since September 1st. Salo noted that the Pew Research Center recently reported that 85% of Americans surveyed said that libraries should provide early literacy. Salo also reported that they have spent \$2000 of the \$3000 Target Early Literacy Grant. They used the funds to create Book Bundles geared for preschoolers and to update the Kreative Krates which are geared for parents.

J. Reports

1. Chamber Reports - none
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee - no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Dave Pequet, MPI Investments - Pequet reintroduced himself and Smith to the Board. He reviewed the library's portfolio which included an account summary and allocation, performance summary and yield graph. He said it is a very well structured portfolio and well positioned for higher interest rates.
2. FY2015/16 Budget and Financial Projections – Bukovac reviewed the financial forecast she prepared for the packet with the Board. She is in the process of analyzing the flow of funds with our administrative office coordinator and will continue to talk with staff regarding budget priorities.
3. Proposed Cancellation of ComPsych - Usage statistics were provided in the packet. Deshmukh moved, Lacayo seconded to cancel ComPsych. Motion carried unanimously
4. Space Planning – On last year's community survey people showed an interest in more study,

group and collaborative space. Bukovac said we will conduct an in-depth survey of patrons in October to get a clearer idea of what type of space they are interested in. The Building and Grounds Committee will review the results and make a recommendation to the Board as to whether we should do space planning. The Board could decide to hire an architect to do a space planning document (the packet contained a sample space planning proposal).

5. Accepting Donation of Microfilm Scanner in Lieu of Purchasing a Non-Resident Card – Bukovac said that a non-resident would like to donate a microfilm scanner and be granted a library card for a comparable period of time. The Board discussed the matter. They agreed that they do not want to establish such a precedent. If staff determines the library can use the machine then we would be happy to accept it as a donation but we will not accept it in lieu of the purchase of a non-resident card.

M. Scheduled Meetings – none

N. Community Events

Darien Town Hall Meeting, September 24

O. Library Events

P. Adjournment

At 8:35 p.m. Lacayo moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary