

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of September 15, 2021

**Budget & Appropriations Hearing
September 15, 2021 – 6:30 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 6:30 p.m. Present were Marian Krupicka, Crystal Megaridis (arrived at 6:31 p.m.), Themis Raftis (arrived at 6:37 p.m.), Sri Rao, Christina Rodriguez, Victoria Suriano, Jamie Bukovac, Laura Birmingham and Maria Wlosinski.
Absent: Donald Damon. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 5, 2021.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 6:41 p.m.

**Board of Trustees Regular Meeting
September 15, 2021 – 6:40 p.m.**

- A. Roll Call
President Suriano called the meeting to order at 6:42 p.m. Secretary Megaridis called the roll.
Present: Marian Krupicka, Crystal Megaridis, Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano
Absent: Donald Damon
Staff Present: Debbie Sheehan
Others: Darien residents Tricia Giron, Barbara Finnegan, and Jackie Price

President Suriano asked for additions and/or corrections to the agenda. There were none.
- B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.
- C. Public Comment – Darien resident Tricia Giron read a prepared statement relative to the renovation.
- D. Communications and Announcements
- E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 18, 2021
2. Action on Bills/Additional Bills
3. Ordinance 2021-4 Providing for the Budget and Appropriations for FY 2021/22
4. Estimate of Revenues FY 2021/22
Rao moved, Raftis seconded to approve the Omnibus Consent Agenda. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Programming will start next month in the Maker Studio. We are working on staff training and the certification process for patrons to be able to use certain equipment on their own. In addition to the newsletter, we now have printed program guides for each age group. We're in the process of planning an all-day event in January to showcase the library renovation and the new services being offered.

H. Department Reports

I. Staff Report – Ann Stovall gave a tour of the Maker Studio.

J. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – Krupicka reported the committee met on September 7. They toured the building. Discussion included furniture, artwork, plaques, and landscaping.
4. Building and Grounds Meeting Minutes, September 7, 2021 – Krupicka moved, Raftis seconded to approve Building and Grounds Committee meeting minutes dated September 7, 2021. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.
5. Finance Committee – no report
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

K. Unfinished Business

1. Renovation Update – The architect is working with the contractor on punch list items. We are being told the light fixture for the café won't ship until January 11. Work is still being done on the exhaust fan for the laser cutter. The Maker Studio is nearing completion with the glass scheduled for installation on Monday.
2. Library Fines – Discussion continued from the last two Board meetings regarding resident Nader Najjar's letter requesting that the library consider discontinuing charging fines for overdue items. Backup in tonight's packet addresses questions that the Board had at last month's meeting. The Board discussed our current scenario in which a person can have \$19.99 in fines on their card before it is suspended versus fine-free. It was noted that a fine-free scenario in which a person's card is stopped when an item is 14 days late, may provide more of an incentive to return items. With respect to revenue, Bukovac explained that our finances are at a point that we can remove fines as a revenue source. In the current budget, fines are 0.41% of the revenue, and we have a surplus of \$70,000 in the operating budget.

After much discussion, the Board decided they would like to wait until Damon is present so he can voice his opinion and he will be included in the vote.

L. New Business

1. COVID Policy and Practices – Subsequent to the August Board meeting, the Governor issued a mask mandate. We are following the mandate but staff is not policing this. The Governor did not renew procedures relative to remote meetings. Rao asked what percentage of the staff is vaccinated. Bukovac will report back next month.
2. Library Hours – Rao moved, Rodriguez seconded to extend hours to 8:00 p.m. Monday through Thursday beginning September 20, 2021 and to give Bukovac the authority to continue to extend hours as staff is added. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.
3. Approve Purchase of Carpet Tiles - Megaridis moved, Raftis seconded to purchase gray carpet tiles at a cost of \$1,540.00 to replace the rust-colored accent carpeting on the first floor. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.
4. Memorial Donation Request – A resident inquired about donating money to place a plaque on a room for her teen-age son who passed away. Bukovac said we have a precedent that if a donor pays the cost of what goes into an area then the area can be named after the donor. It was noted that we already have a vehicle in place with our Donor Tree, with the upper parameter at \$5,000 – so the minimum donation for naming an area should be more than \$5,000 and in the case of a room the donation should cover the cost of the room. The Board also discussed having in place time limits on the duration of naming rights. The consensus was that the library should develop a policy for naming rights.
5. Proposed Purchase of Chairs – Krupicka moved, Rao seconded to purchase eighteen chairs at a cost of \$6,981.00. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

M. Scheduled Meetings

A Policy Committee meeting was scheduled for September 28, 2021 at 6:30 p.m.

At this point, Ann Stovall, Head of Technology and Maker Services, gave the Board a tour of the Maker Studio.

N. Adjournment

At 8:53 p.m. Megaridis moved, Krupicka seconded to adjourn the meeting. Ayes: Krupicka, Megaridis, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

Crystal Megaridis, Secretary