

Indian Prairie Public Library
Board of Trustees Minutes
September 20, 2023

**Budget & Appropriations Hearing
September 20, 2023 – 6:30 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 6:30 p.m. Present were Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Laura Birmingham, Kristen Lawson, Maria Wlosinski. Absent: Sri Rao. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 3, 2023.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 6:40 p.m.

**Board of Trustees Regular Meeting
September 20, 2023 – 6:40 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:40 p.m. Secretary Krupicka called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano
Absent: Sri Rao
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Amy Merda
Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Mares to IPPL re: Thank You
2. Kosieniak to Birmingham re: Thank You
3. Birmingham to Sloan re: Donation

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 16, 2023
 2. Action on Bills/Additional Bills
 3. Ordinance #2023-4 Providing for the Budget and Appropriations for FY 2023/24
 4. Estimate of Revenues FY 2023/24
 5. Policy 805.5 Bereavement Leave
 6. Policy 805.7 Employee Blood Donation Leave Act
 7. Policy 806.2 Victims' Economic Security and Safety Act (VESSA) Leave
- Palmisano moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Merda gave her staff report. When she finished the Board continued with the rest of the agenda.

G. Library Director's Report

Birmingham will be sending the Trustees her report for her annual review later next month. The Board will complete the evaluation process through a link to SurveyMethods. Suriano will let the Trustees know at the October meeting when the survey is due. She will compile the results which will then be discussed during the November closed session.

H. Department Reports

With respect to the replacement of our generator, Lawson is waiting for CG Professional to let her know if the gas line leading to the generator needs to be moved. Lawson is currently looking into adding additional walkie-talkies for in-charge staff to communicate.

- I. Staff Report – Amy Merda, Head of Programming & Outreach, gave a report to the Board on summer reading. Participation was up 240%! We had a total of 1,616 people including 1,091 kids, 85 teens, and 440 adults – we had less than 50 adults last year. Marketing for summer reading included more signage throughout the library and several emails sent with patron point which had a 50% open rate. Participants were able to register from our website or by scanning a QR code. Books could be logged online or with a paper log. A survey sent out after the program ended received very positive feedback. Our Summer Teen Volunteer program was very successful. We had 52 teen volunteers complete 382 hour of service this summer. They did a great job and multiple programs would not have happened without them.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report.
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business

1. Strategic Planning Process Update – Birmingham sent out a Request for Proposal to various recommended strategic planning consultants. To date she has received one proposal and has

phone calls scheduled with two companies that have questions. The due date for the proposals is October 12.

L. New Business - None

M. Meetings

A Planning/Outreach Committee meeting is scheduled for 10/17 at 5 p.m.

N. Adjournment

At 7:30 p.m. Damon moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.

Marian Krupicka, Secretary