

Indian Prairie Public Library
Board of Trustees Minutes
September 18, 2024

**Budget & Appropriations Hearing
September 18, 2024 – 6:30 p.m.**

- A. Call to Order and Statement of Purpose –President Suriano called the hearing to order at 6:30 p.m. Present were Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab, Laura Birmingham, Kristen Lawson, Maria Wlosinski. Absent: none. Suriano stated that the purpose of the hearing was to provide the opportunity for public comment on the Budget and Appropriations Ordinance and reviewed the Legal Notice of Public Hearing that was published in the Doings on August 1, 2024.
- B. Public Questions/Comments – none
- C. Closing of Hearing – Suriano closed the hearing at 6:40 p.m.

**Board of Trustees Regular Meeting
September 18, 2024 – 6:40 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:40 p.m. Secretary Krupicka called the roll. Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab
Absent: none
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Amy Merda
Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Thank-You from WB/BR Chamber
2. Birmingham to Sloan re: Summer Reading Program
3. Birmingham to Illinois Department of Natural Resources re: OSLAD Grant Program
4. RAILS *Illinois Libraries Agencies of Impact: A Data Study*

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, August 21 2024
2. Action on Bills/Additional Bills
3. Ordinance #2024-4 Providing for the Budget and Appropriations for FY 2024/25
4. Estimate of Revenues FY 2024/25
5. Determination to Dispose of Property

Damon moved, Palmisano seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

Lawson recapped her written report from the packet.

I. Staff Report – 2024 Summer Reading

Amy Merda, Head of Programming and Outreach, gave a report to the Board on summer reading. Participation was up 82% with 2,951 participants. Based on feedback from last year, we simplified registration, gave participants a choice of counting the number of books or the number of hours read, offered a paper log or an online option, and boosted the grand prizes offered. We provided great programming throughout the summer including multiple family nights, the Wreaths Across America traveling exhibit, and mid-kid staple programs like chess club and mission math. Our Summer Teen Volunteer program was very successful with 50 teens completing 622 hours of service. Amy commended her staff and the rest of the library staff on a great job!

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business

1. Strategic Plan – Birmingham reviewed the updated focus areas and initiatives for the Strategic Plan. This is not an all-inclusive list but rather an outline with ideas from data that we received from the community survey and focus groups. Next steps will include prioritizing and exploring action steps. For next month's meeting, we will have feedback from our Communications Coordinator with respect to our mission, vision, and values statements.

L. New Business

1. Award of Boiler Bid – Sealed bids were opened on September 6. The Board was happy to see that the bids came in below the \$350,000 that had been budgeted. RETHink Owner Solutions qualified the lowest bidder, Premier Mechanical, Inc., and checked their references. The work will take one month to complete and is projected to start on or around

April 1, 2025. Rodriguez moved, Raftis seconded to award the boiler bid to Premier Mechanical, Inc. in the amount of \$198,500. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously. Birmingham noted that the library plans on hiring an architect to do a capital needs assessment this year to help with our long range plan.

2. Executive Director Review – Birmingham will send the Trustees her report and the survey link by Friday. The survey is due on October 7. Results will be discussed during the October closed session.

M. Meetings Scheduled – none

N. Adjournment

At 7:43 p.m. Krupicka moved, Palmisano seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

Marian Krupicka, Secretary