

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 20, 2016

**Board of Trustees Regular Meeting
January 20, 2016 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:10 p.m. Secretary Deshmukh called the roll.
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Crystal Megaridis, Marian Krupicka,
Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Joe Popowitch

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Joe Popowitch gave his staff report (Item I). He left at 7:25 p.m. and the Board continued with the rest of the agenda

D. Communications and Announcements

1. Lee to Bukovac re: Literacy DuPage Thank You
2. Bukovac to Sparks: Re Thank You to Darien Woman's Club
3. Nelson and Bukovac re: Staff Presentations at District #61
4. ILA Library Trustees Forum Workshop

E. Omnibus Consent Agenda

1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 18, 2015
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Motion to Delete Executive Session Tapes January 2008 – January 2014
5. Finance Committee Minutes December 2, 2015
6. Approval of Three-Year Cleaning Contract with Neviol, Inc.

Krupicka moved, Ruscitti seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Ruscitti seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Bukovac reported that the library received notification from ComEd of a planned power outage scheduled for January 22 due to critical maintenance they will be doing in our area. The outage will occur sometime between 9 a.m. and 4 p.m. and will last from one to three hours. The library will remain open but with limited services.

H. Department Reports

I. Staff Report –

Joe Popowitch, Adult Services Librarian, spoke to the Board about tax services offered by the library. AARP Tax-Aide offers free tax service to people with middle and low incomes. This service is available in the library by appointment twice a week from early February through mid-April. Each year the federal government and the state of Illinois send tax forms to the library for distribution to the public. With the shift toward electronic filing, the forms supplied to us have been greatly reduced. Adult staff will print forms for patrons (the first 10 pages are free) and provide information as to how patrons can order print forms if necessary. We provide links on our website to the IRS and Illinois Department of Revenue for forms and publications. Tax assistance and preparation information is provided on our website and we have the latest tax preparation books in our collection.

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – Minutes from the December 2 meeting were approved this evening in the Omnibus.
5. Planning/Outreach Committee - no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Proposal to Add Mature Games Console Games to the Collection – Backup is in the board packet. Bukovac said that there are funds in the budget for the proposal. Deshmukh moved, Megaridis seconded to approve the proposal to add Mature Games Console Games to the collection. Motion carried unanimously.
2. Proposal to Invest \$1,000,000 with MPI Investment Management – Backup is in the board packet. The Board discussed the proposal. Krupicka moved, Megaridis seconded to approve the proposal to invest \$1,000,000 with MPI Investment Management. Motion carried unanimously.

M. Scheduled Meetings

A Building and Grounds Committee meeting is scheduled for January 28 at 7 p.m.

- N. At 8:05 p.m. Deshmukh moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously.

O. Return to Open Session

At 8:08 p.m. Deshmukh moved, Ruscitti seconded to go back into open session. Roll call vote. Motion carried unanimously.

1. Closed Session Minutes, January 21, 2015 - Damon moved, Lacayo seconded to approve the closed session minutes dated January 21, 2015. Motion carried unanimously.
2. Open or Close All Closed Session Minutes - Megaridis moved, Damon seconded to keep all closed session minutes closed. Motion carried unanimously.

P. At 8:10 p.m. Damon moved, Deshmukh seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: None. Absent: None. Motion carried unanimously

Q. Return to Open Session

At 9:40 p.m. Megaridis moved, Krupicka seconded to go back in to open session. Roll call vote. Motion carried unanimously.

1. Director's Salary Increase – Damon moved, Lacayo seconded to set the Director's salary at \$121,600 per annum. Motion carried unanimously.

R. Community Events

S. Library Events

T. Adjournment

At 9:41 p.m. Megaridis moved, Ruscitti seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary